

**REGULAR MEETING OF THE DASSEL CITY COUNCIL  
FEBRUARY 17, 2015 7:00 P.M.  
DASSEL CITY HALL**

The regular meeting of the Dassel City council was called to order by Mayor Putnam at 7:00p.m. on February 17, 2015 at the Dassel City Hall.

Mayor Putnam led the opening Pledge of Allegiance.

Present: Council members Asplin, Bjork, Nelson and Mayor Putnam (4)

Absent: (0)

**APPROVAL OF MINUTES**

**Motion by Nelson, seconded by Bjork to approve the December 15, 2014 Truth in Taxation Public Hearing & Regular Meeting; January 5, 2015 Special Meeting; and January 20, 2014 Special Meeting minutes as presented. Motion carried unanimously.**

**ADDITIONS OR OMISSIONS TO THE AGENDA**

Add: Old business-10A Amend City Code Sections 72.15 & 72.16.

**Motion by Nelson, seconded by Bjork to approve the agenda as presented with the addition listed above. Motion carried unanimously.**

**CONSENT AGENDA**

- A. Adopt Resolution 2015-009 Appointing Ron Hungerford to fill the vacant Council member term through 12/31/16.
- B. Approve Personnel Committee recommendation to hire Brett Smith, Part Time Deputy Clerk at \$13.50/hr. and 6 month probation including a \$.50/hr. increase after successful completion of probation period.
- C. Approve Renewal of Consumption and Display Permit Application by Thirsty's Tavern Inc as presented pending the receipt of all required information (effective April 1, 2015).
- D. Approve Temporary On-Sale Liquor License for Cokato-Dassel Lions Club for event on March 7, 2015 at the Dassel Event Center as presented pending the receipt of all required information.
- E. Appoint Kurtis Greenly, City Attorney for 2015.

**Motion by Nelson, seconded by Asplin to approve consent agenda items A-E as listed above. Motion carried unanimously.**

**COUNCIL & COMMITTEE REPORTS**

Council member Asplin reported on the Fire Advisory Board meeting she attended and stated the Board had approved the 2016 proposed budget.

Council member Nelson gave an update on the Community Ed meeting and explained the school board approved adding some preschool sections to area schools.

Mayor Putnam explained that Augustana Homes will be conducting a focus group meeting on March 5<sup>th</sup>, to gather input on expansion of the facility which would include the potential of 24 new senior apartments.

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**DEPARTMENT REPORTS**

**Clerk/Treasurer**

Clerk Boese reported the City Wide Garage Sale has been scheduled for the weekend of April 25th (which coincides with the Cokato and Howard Lake events) and the City Wide Clean Up will be Sat, May, 16<sup>th</sup>. She requested authorization to include a paper shedding/recycling vendor for this event along with the appliance recycler.

She reminded the public that Meeker County Board of Appeal and Equalization will hold the open book meeting for Dassel on Thursday, April 23 between 4 and 4:30 p.m. This is an opportunity for tax payers to review their property tax valuations and classifications.

Two quotes were received for the replacement of the electronic water meter reading device from Dakota Supply Group. The current reader is no longer covered for support or repair and has started to have issues functionality issues. Boese recommended accepting the proposal of \$5,180 to replace the reader and upgrade the equipment in the truck. The second bid requires the purchase of 150 new remote readers which are not needed at this time. Cost of the purchase would be from account 601-49400-500 Water Fund Capital Outlay.

**Motion by Nelson, seconded by Bjork to accept the bid from DSG for the amount of \$5,180, for the purchase of new water meter reading device and upgrading the equipment in the truck, as presented. Motion carried unanimously.**

Boese reported that notice of non-compliance for TIF District No 6-1 has been received. The city is required to respond within 60 days. This is for the failure to decertify the district in 2010 when all of the increment had been received. She recommended adoption of Resolution 2015-010 and authorization to work with the City and County Auditors to determine the amount to be repaid.

**Motion by Nelson, seconded by Bjork to pass Resolution 2015-10 Decertifying TIF District 6-1. Motion carried unanimously.**

**Motion by Asplin, seconded by Bjork for Clerk Boese to work with the City and County Auditors to determine the amount of repayment. Motion carried unanimously.**

**Liquor Store Manager**

The council reviewed the January, 2015 report showing total gross sales of \$71,031.08 which is an increase of 5% in the sales over last year.

**Public Works Director**

Director Scepaniak reported that the 2014 Minnesota Dept. of Natural Resource water use report has been completed production was down from 44 million in 2013 to 38.3 million in 2014, which showed a difference of 5.8 million for the year due to the wet Spring. This was also reflected on the waste water report.

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Public Works Director report continued:

Street and equipment maintenance have been taking up much of the staff's time. He has been working on setting up the new public works facility and they have added racks and shelving along with some cabinetry. They are hoping to keep the skating rink open until the end of the month but that will depend on weather conditions.

Fire Chief

Chief Johnson reported that there were 28 calls from January 1<sup>st</sup> to February 12<sup>th</sup>, 8 of them being within the city limits.

He also reported that a donation had been received from South Central Grain and Energy in the amount of \$1,578, and calendar sales YTD are approximately \$6,000. Last years calendar sales were \$12,500.

Museum Director

Director Holje reported on the upcoming theatre production put on by The Fungus Among Us Players theatre group at the DC Community Theatre. The group will also be participating in the MACT Fest competition on March 20<sup>th</sup> & 21<sup>st</sup>. The DC Saints have a fundraiser planned on February 20<sup>th</sup>. There are 2 new exhibits on display: Bob Wilde "Portrait of Lake Jennie"; and local expressions from various Dassel area artists. A fiber arts exhibit will start on March 28<sup>th</sup>. She informed the council that the Seed Corn exhibit has been completed.

Sheriff's Office

The council reviewed the January, 2015 Sheriff's Office report. There was a total number of 79 calls for the month.

**CLAIMS FOR PAYMENT**

**Motion by Bjork, seconded by Nelson to approve payment of claims in the amount of \$255,150.31 as presented. Motion carried unanimously.**

**OLD BUSINESS**

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to Adopt Resolution 2015-010 Amending City Code Section 72.15 & 72.16 as presented and to include wording for snow event as defined in the current snow plow policy. Motion carried unanimously.**

**Motion by Nelson, seconded by Asplin to adjourn the meeting at 7:34 p.m. Motion carried unanimously.**

ATTEST:

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Jeff Putnam  
Mayor

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Terri Boese  
Clerk/Treasurer