

**REGULAR MEETING OF THE DASSEL CITY COUNCIL
MAY 18, 2015, 7:00 P.M.
DASSEL CITY HALL**

The regular meeting of the Dassel City council was called to order by Mayor Putnam at 7:01 p.m. on May 18, 2015 at the Dassel City Hall.

Mayor Putnam led the opening Pledge of Allegiance.

Present: Council members Asplin, Bjork, Hungerford, Nelson and Mayor Putnam (5)

Absent: (0)

APPROVAL OF MINUTES

Motion by Nelson, seconded by Bjork to approve the: April 20, 2015 Regular Meeting; May 5, 2015 and May 7, 2015 Special Meetings, minutes with the correction of the date on the April 20, 2015 meeting. Motion carried unanimously.

ADDITIONS OR OMISSIONS TO THE AGENDA

Motion by Nelson, seconded by Bjork to add under Clerk/Treasurer Report: Item 8a2. to include a Council member on the committee to discuss the proposed Tree Ordinance and Emerald Ash Borer Management Plan. Motion carried unanimously.

CONSENT AGENDA

- A. Motion to approve closing the 200 block of Atlantic Ave. on September 5, 2015 from 11:30a.m. to 2:00a.m. to allow Thirsty's Tavern to host the Bean Bag Toss Tournament and the annual Red Rooster Street Dance.
- B. Motion to approve increase in assessor rates for 2016 taxes payable in 2017 for a total of \$7,114.95.
- C. Motion to approve the 3/2 Off Sale Liquor License for Casey's General Store as presented pending the receipt of all required paperwork.

Motion by Hungerford, seconded by Asplin to approve consent agenda items A- C as listed above. Motion carried unanimously.

COUNCIL & COMMITTEE REPORTS

Council member Nelson reported on the Safe Route to Schools meeting and stated that they were looking in to how they can attain a grant for future routes. City Engineer DeWolf said they would like to have everything finalized in the next couple of months.

Mayor Putnam is working with the Trail Committee and said the next meeting would be June 4, 2015 in Cokato. They are looking at a Joint Powers Agreement and potential grants for the trail on Highway 12.

Council Member Hungerford reported that a preliminary meeting was held for the building needs of the Historical Society. He emphasized that the meeting was preliminary and was used for brainstorming purposes.

Mayor's Report: A recommendation was made to appoint Cole Anderson for the remainder of a 2-year term (expiring 12/31/16); Nick Corbin (to fill the remainder of Ron Hungerford's term

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ending 12/31/15); and reappoint Robert Lalone whose term expired 12/31/14 to the Dassel Planning and Zoning Commission. Jeff Loven did not wish to be reappointed.

Motion by Nelson, seconded by Bjork to appoint Cole Anderson, Nick Corbin and reappoint Robert Lalone to the Dassel Planning and Zoning Commission. Motion carried unanimously.

A recommendation was made to appoint the following persons to a Summit Hills committee to research and make a recommendation to the council regarding the purchase of the Summit Hills property: City Engineer, DeWolf; Clerk/Treasurer, Boese; Public Works Director, Scepaniak; City Attorney, Greenley; EDA Member, Ackerman; Planning and Zoning Commissioner Member, Lalone; Meeker County EDA Director, Kruger; Council member, Asplin; and Summit Hills property owner, Steve Olson.

Motion by Hungerford, seconded by Nelson to appoint the persons listed above to a Summit Hills committee. Motion carried unanimously.

A recommendation was made to appoint Justin Wendroth effective immediately for a term expiring 10/19/17 and Paul Hakenkamp effective 10/20/15 for a 3 year term (to replace Max Johnson who does not want to be reappointed) to the Dassel EDA Board.

Motion by Bjork, seconded by Asplin to appoint Justin Wendroth and Paul Hakenkamp to the Dassel EDA Board. Motion carried unanimously.

An organizational meeting of the Dassel EDA Board has been scheduled for June 18th at City Hall at 7:00 p.m. Council member Hungerford agreed to serve on the Dassel EDA Board.

DEPARTMENT REPORTS

Clerk/Treasurer

Deputy Clerk Bergum reported that Wayne Medcraft has asked the Council to remind the public about using the crosswalk signal and public regulations in regard to operating golf carts and motorized wheelchairs on city streets and public highways. She mentioned that the crosswalk signal has been effective thus far.

The Planning and Zoning Commission will meet on Tuesday May 26, at 7:00 p.m.

Bergum made a recommendation to partner with the Chamber and Discover Dassel to participate in the 2nd annual Minnesota Sings competition in September. John Benson has agreed to help judge the event. We are 1 of only 60 cities which will be allowed to participate this year.

Minnesota Sings is a competition between cities throughout Minnesota and is designed for amateur vocalists ages 15 to 25. The first place winner receives \$2,500 cash, second place \$1,000 cash, and third place \$500 cash. In addition the first place winner receives two bonus checks. The first check for \$1,000 they get to bring back to their city and present to their favorite hometown charity. The second check for \$500 they present to their local Chamber of Commerce.

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City Attorney Greenley will put together an informal committee regarding the Emerald Ash Borer Management Plan. Greenley said he would be in contact with the arborist to discuss potential meeting times. Council member Asplin agreed to serve on the committee.

Liquor Store Manager

Manager Vetsch was not present for the meeting. The Council reviewed the April, 2015 report showing total gross sales of \$81,374.16 which showed an increase of 9% in the sales over last year.

Public Works Director

Director Scepaniak reported that dump trucks are being scheduled for DOT certification.

Annual services have been completed on the 3 drinking water wells, the 4 sewage lift stations and the 5 emergency generators. These were completed as of last week.

Scepaniak said that test results for Dassel's drinking water supply taken by the Minnesota Department of Health shows that they are in compliance with the maximum contaminated levels set by the State and Federal safe drinking water rule.

Water hydrants have been flushed and serviced. 2 hydrants are in need of repair and will be repaired.

The new pivot control boxes have been installed, and spray irrigation systems have been started.

At the Water Treatment facility, Public Works replaced 3 pneumatic solenoid valves, two on filter #1 and one on filter #2.

Scepaniak reported that all the park restrooms are opened for the season.

Council Member Nelson mentioned that her 4H group will be cleaning up Memorial Park and setting up flags and pulling weeds for the Memorial Day Parade.

The Public Works Building Open House is scheduled for May 30th from 10:00 a.m. to 2:00 p.m. All members of the public are invited to tour the new facility.

Fire Chief

Chief Johnson reported that there were 24 calls from the past month. 10 of the calls were in the City of Dassel bringing the total year to date to 24 in the city and 84 overall.

Chief Johnson announced the resignation of Andrew Scrabeck. Johnson expressed that he would be missed and thanked him for his time served.

Johnson requested the council approve 2 new members, Jose Alamazan and Justin Johnson as they have passed all the requirements to join the department. He also requested for the approval of Mike Kadelbach to be the new secretary for the department.

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Motion by Nelson, seconded by Hungerford to approve the addition of 2 new members Jose Alamazan and Justin Johnson along with the approval to appoint Mike Kadelbach as the new secretary for the department. Motion carried unanimously.

Johnson also mentioned that there would be a Fire Advisory Board Meeting on May 19th at 7:00 p.m. and mentioned that the department's french toast breakfast on Sunday May 17th went well and raised \$3,000.

Museum Director

Director Holje reported that the Annual Memorial Day Coffee at the History Center will take place on Memorial Day after the service at the cemetery in Dassel.

Holje again reminded the council of the opening of the Seed Corn Exhibit on June 28th called *From Maize to Amazing*.

The Minnesota Historical Society Field Rep David Grabitske was present and advised the History Center to look at evaluating their heating system. Holje mentioned that they were applying for a grant to have that evaluation and received an estimate from an engineer. The grant being applied for is \$7,600. Grabitske also suggested they evaluate the storage system which would be free of charge.

3rd Graders from Dassel Elementary will make their annual visit to the History Center on May 21, 2015.

Holje reported that rentals continue to increase. She mentioned that there are 3 graduation parties scheduled for 2015, 3 for 2016, 1 for 2017, and 1 for 2018.

The History Center is working along with Dassel Township to get a Stonebridge recognized as a Historical Place under the National Register.

Discover Dassel is alive and well according to Holje. Planters are being placed throughout the city and more than \$3,020 has been donated. Among that money is a \$600 grant from the Meeker County Co-op Trust; \$250 from the Dassel Chamber; \$250 from the City of Dassel; and the rest from businesses and residents.

A grant of \$2,824 has been awarded from SMACH to fund a Discover Dassel Art Tour on October 24th. Additionally, \$500 has been donated from the DC Arts Association; \$250 from the City of Dassel; and a \$25 fee per artist.

Sheriff's Office

The council reviewed the monthly report which showed 90 calls for the month of April, 2015.

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CLAIMS FOR PAYMENT

Motion by Nelson, seconded by Asplin to approve payment of claims in the amount of \$252,633.95 as presented. Motion carried unanimously.

Old Business

A public hearing was scheduled for both the adoption of the Tree Ordinance and the adoption of the Chicken Ordinance before the next regular meeting on June 15, 2015.

Motion by Nelson, seconded by Bjork to adjourn the meeting at 7:35 p.m. Motion carried unanimously.

ATTEST:

Jeff Putnam
Mayor

Terri Boese
Clerk/Treasurer