

**REGULAR MEETING OF THE DASSEL CITY COUNCIL
JUNE 15, 2015, 7:00 P.M.
DASSEL CITY HALL**

The regular meeting of the Dassel City council was called to order by Mayor Putnam at 7:19 p.m. on June 15, 2015 at the Dassel City Hall.

Mayor Putnam led the opening Pledge of Allegiance.

Present: Council members Asplin, Bjork, Hungerford, Nelson and Mayor Putnam (5)

Absent: (0)

APPROVAL OF MINUTES

Motion by Nelson, seconded by Hungerford to approve the May 18, 2015 Regular Meeting minutes as presented. Motion carried unanimously.

OPEN FORUM

There were no citizens to be heard from for the open forum.

ADDITIONS OR OMISSIONS TO THE AGENDA

Motion by Nelson, seconded by Bjork to omit under Old Business: Items 10a. and 10b. to adopt City Code-Chicken Ordinance and adopt City Code-Tree Ordinance. Motion carried unanimously.

CONSENT AGENDA

There were no items to discuss under Consent Agenda.

COUNCIL & COMMITTEE REPORTS

Council member Asplin reported that she attended a meeting with representatives from the Fire Department in regards to the potential purchase of the Mason Building. There was no action taken at the meeting. She also attended a fire advisory board meeting. Representatives from several towns were present and they covered the clarification of by-laws and contracts.

Council member Bjork reported that she went through a walk-through of the DAHS buildings on June 2nd to get a gauge of potential storage to be added. There will be more discussions at a future meeting. She attended the open house for the new Public Works building and praised the staff for having the building in tip top shape. She also attended planning and zoning meeting to hear a variance request for Jerry Bonnifield. The public hearing will be held on June 25. The Planning Commission also heard a request for development on the Rod Lund property on spring lake.

Mayor Putnam reported on his meeting with the trail board. Both Meeker and Wright County Commissioners were present at the meeting. They are looking into forming a joint powers agreement for the whole trail. Putnam stated that this would be the first step in fulfilling the obligation that each entity had when the trail was originally built. Further meetings and discussions regarding the maintenance of the trail will take place as needed.

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DEPARTMENT REPORTS

Clerk/Treasurer

The City of Dassel has volunteered to write an article for the league of Minnesota Cities on whether chickens are allowed to be kept in residential areas. Deputy Clerk Smith will write the article. Clerk/Treasurer Boese feels that this will be another great opportunity for Dassel to garner publicity.

A reminder was given that applications are now being accepted for the Minnesota Sings Competition. Dassel is one of 16 cities in Minnesota that has been chosen to participate. The competition will be for 15-25 year old amateur singers.

The Dassel EDA will meet at City Hall on Thursday, June 18th at 7:00 p.m.

Boese reported that she recently attended workshops on Data Compliance and Workplace Violence Prevention.

Notice was received from the DNR that payment has been approved for the tree grant. It may take up to a month for the payment to be processed.

Custodian Jan Scepaniak is on sick leave after her surgery. Boese requested authorization to hire a cleaning service in her absence.

Motion by Asplin, seconded by Hungerford to hire a cleaning service for the city hall building, hours will be determined as needed. Motion carried unanimously.

Liquor Store Manager

The Council reviewed the May, 2015 report showing total gross sales of \$99,329.92 which showed a decrease of 2% in the sales over last year.

Public Works Director

Director Scepaniak reported that maintenance service has been completed on the 5 standby generators. The annual inspections of the 4 sewage lift stations were completed, with only one impeller at Maple Street that needing to be replaced.

Calibration of the 2 sewage flow meters had been done by Servocal Instruments. This is required twice per year.

The City of Litchfield provided assistance in removal of the heavy solids that had accumulated during the winter at the Simons and Main lift stations. He thanked them for their assistance.

Spray irrigation has been going well according to Scepaniak. 7.2 million gallons have been applied so far and street sweeping is completed.

Brad Simms of Dakota Supply Group conducted water meter training with the new FC 300 reader along with software updates at City Hall.

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Scepaniak reported on the issue of non-residents using the City Compost Site. He said that a way to monitor and regulate this issue should be looked at.

Fire Chief

Chief Johnson reported that there were 16 calls from the past month. 7 of the calls were in the City of Dassel bringing the total year to date to 32 in the city and 104 overall.

A meeting with the Masonic Lodge representatives took place in regards to their building they would like the city to purchase. The Fire Department offered \$15,000 for the property as is or \$30,000 for just the lot providing the Mason's would be responsible for all cleanup of the sight. Johnson reported that the Committee will research what the cost of cleanup would be before proceeding any further.

Museum Director

Director Holje reported that the Annual Memorial Day Coffee at the History Center was a success and made the comment that this event is one of the best things that they do.

On June 27, the Lindsborg Swedish Folk Dancers will be performing to celebrate Mid-Summer at the History Center. She also reminded everyone that the opening of the seed corn exhibit *Seed Corn from Maize to Amazing*. The reception and opening will take place from 3:00-5:00 p.m. on Sunday, June 28th. Holje also mentioned that the Dassel Flower Show will be on August 18th.

Holje reported that she is applying for a \$7,900 grant to have the HVAC Evaluation done on the History Center buildings. She is also looking into storage evaluation, which will be free.

Some continuing activities include: The Magnus Johnson Exhibit, archivals, collections, photos, documents organization and preservation, genealogy research, donations of photos, documents and objects, monthly board meetings, events committee meetings and exhibit committee meetings, indexing newspapers and other documents.

The planters are out for Discover Dassel and are receiving great reviews. Plans are progressing for the Discover Dassel Art Tour on October 24th and Dazzled in Dassel which will take place in December.

Sheriff's Office

Deputy Bondhus reported that there were 77 calls for the month of May, 2015. He reminded citizens to get their dogs licensed if they have not already done so. He also addressed the issue of grass being too tall and the requirement that it not be blown onto city streets.

CLAIMS FOR PAYMENT

Motion by Nelson, seconded by Asplin to approve payment of claims in the amount of \$302,075.78 as presented. Motion carried unanimously.

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New Business

A special meeting was called for July 7, 2015 at 7:00 p.m. to review the 2014 audit report with the City Auditor, Oberloh and Associates.

Motion by Nelson, seconded by Asplin to adjourn the meeting at 7:48 p.m. Motion carried unanimously.

ATTEST:

Jeff Putnam
Mayor

Terri Boese
Clerk/Treasurer