

**REGULAR MEETING OF THE DASSEL CITY COUNCIL  
MARCH 21, 2016, 7:00 P.M.  
DASSEL CITY HALL**

The regular meeting of the Dassel City council was called to order by Mayor Putnam at 7:00 p.m. on March 21, 2016 at the Dassel City Hall.

Mayor Putnam led the opening Pledge of Allegiance.

Present: Council members Asplin, Bjork, Hungerford, Nelson, and Mayor Putnam (5)

Absent: (0)

**APPROVAL OF MINUTES**

**Motion by Hungerford, seconded by Bjork to approve the February 16, 2016 Regular Meeting minutes as presented. Motion carried unanimously.**

**OPEN FORUM**

Larry Soderberg, Circleview Drive resident requested the public works department cut down and remove the willow trees that are growing up in the city's retention pond near his house. Public Works Director Scepaniak stated they will remove the trees as soon as the ground dries up from the winter frost.

Carolyn Holje presented a request for a donation to be used for the Flower Pot Project, for Julie Schuman on behalf of the Discover Dassel group.

**Motion by Nelson, seconded by Hungerford to donate \$500 from account #101-41000-442 GF Unallocated toward the Discover Dassel Flower Pot Project. Motion carried unanimously.**

**ADDITIONS OR OMISSIONS TO THE AGENDA**

None.

**Motion by Nelson, seconded by Bjork to approve the agenda as presented. Motion carried unanimously.**

**CONSENT AGENDA**

- A. Approve Cokato-Dassel Lions Club temporary liquor license application for Saints Fest, April 2<sup>nd</sup> at the Dassel Event Center, pending receipt of required paperwork.

**Motion by Nelson, seconded by Asplin to approve consent agenda item A listed above as presented. Motion carried unanimously.**

**COUNCIL & COMMITTEE REPORTS**

Mayor Putnam reported on his meeting with a representative from Geronimo Energy in regard to the wind farm cost savings to the city. He also reported on the recent Housing Committee meeting with Augustana. They will not be expanding the facility at this time but will be reinvesting in the current facility through modernization upgrades.

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Council member Asplin reported on the Red Rooster Committee meeting she attended and the meeting with the city attorney in regard to the proposed Sexual Predator Ordinance.

EDA President Ackerman spoke to the council about Millennial patterns and the need for bike trails and skate parks in the city. He would like the city to the point for businesses and housing availability and complete a building survey for the city. He discussed his idea of allowing camping in the city limits on vacant lots and the need for transportation for visitors attending the state baseball tournaments. The EDA will continue pursuing these ideas with the Red Rooster Committee.

**DEPARTMENT REPORTS**

Clerk/Treasurer

Clerk Boese reported on the 2<sup>nd</sup> Wellhead Protection Plan meeting she attended with Director Scepaniak and Council member Bjork.

**Motion by Hungerford, seconded by Nelson to appointment Boese and Scepaniak as co-managers of the Wellhead Protection Plan project and authorize Boese to send out the Notice of Intent to LGU's and Workplan as presented. Motion carried unanimously.**

Boese reminded property owners that their opportunity to discuss their proposed property tax valuation for 2017 at the Open Book meeting will be on April 6, 2016 at the Meeker County Court House from 8 am-4:30 pm.

**Motion by Nelson, seconded by Bjork to accept the low bid of \$950 from Perfect Paint to repaint the Community Center at the History Center. Motion carried unanimously.**

**Motion by Asplin, seconded by Nelson to accept the low bid from DRC Inc. for the demolition of the Masonic Lodge building, 171 Atlantic Ave W. Motion carried unanimously.**

**Motion by Nelson seconded by Asplin to authorize the mayor and city clerk to sign the Memorandum of Understanding for the Cokato Dassel Trail as presented. Motion carried unanimously.**

Liquor Store Manager

The council reviewed the February, 2016 monthly liquor store report which showed gross sales of \$73,935.87 an increase over last year of 15%.

Public Works Director

Director Scepaniak reported that the public works crew had been plowing and street sweeping in the past month. The main circuit board had to be replaced and reprogrammed in the Volvo wheel loader.

He also informed the council of the PCA facility operation award he recently received.

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**Motion by Bjork, seconded by Nelson to accept the bid of \$21,975.20 for the purchase of 2 Kubota lawn mowers as presented. The cost to be split as follows: 101 - \$15,000; 601 - \$,2000; 602 - \$3,000 and 605 the remaining balance. Motion carried unanimously.**

City Engineer

Engineer DeWolf informed the council that Mid MN Development Commission is working on the planning grant for the Safe Routes to School program. Once the plan is completed the city can then apply for infrastructure grants under the SRTS program.

DeWolf recommended the council approve getting bids to repair the drainage issue on the east end of William Ave. He suggested this project could be included with the upcoming Marcia Street Project.

**Motion by Nelson, seconded by Hungerford to approve seeking bids for the storm drainage project in the William Ave and Maple Street area. Motion carried unanimously.**

The council reviewed the request from Miller Manufacturing to vacate a portion of 4<sup>th</sup> Street and Atlantic Ave. The City engineer will meet with Clerk Boese, Director Scepaniak and Attorney Greenly and bring back their recommendation to the meeting.

Fire Chief

Chief Johnson reported that the department had responded to 36 calls in February, 5 of which were in Dassel. He reported that they were having issues with the brakes on unit #551 along with the need to replace the rear tires.

**Motion by Nelson, seconded by Asplin to authorize the repairs as needed up to \$2,500 and to purchase an air compressor for the rescue vehicle at a cost not to exceed \$2,000. Motion carried unanimously.**

The council called a special meeting on March 28<sup>th</sup> at 6:00 p.m. to open bids received for items to be sold out of the building at 171 Atlantic Ave.

Museum Director

Director Holje reported on the upcoming programs: The Grain that Built a Hemisphere; Dassel Rooster Art Work project; Baseball Exhibit; and the Art Tour on October 22<sup>nd</sup>.

City Attorney

Attorney Greenley provided an update on the proposed Sexual Predator Ordinance. He suggested the city change the proposed ordinance from being setback footage based to focusing on loitering in certain areas. The council agreed with the suggested changes and will hold a special meeting on April 18<sup>th</sup> at 6 p.m. to discuss the proposed ordinance with Meeker County Sheriff Cruze.

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Sheriff's Office

Deputy Bondhus presented the February, 2016 police report which showed 76 calls for the month. He reminded residents to lock their sheds, garages and vehicles as the weather gets nicer more thefts begin to occur.

CLAIMS FOR PAYMENT

**Motion by Bjork, seconded by Asplin to approve payment of claims in the amount of \$213,401.03 as presented. Motion carried unanimously.**

**Motion by Nelson, seconded by Hungerford to approve Pay Estimate No. 6-Final Pay Request to RL Larson for the 2013 Public Works Project in the amount of \$50,456.04 as presented. Motion carried unanimously.**

NEW BUSINESS

Attorney Greenley was instructed to review the current land lease agreements and draft a revised version for presentation at the next meeting.

**Motion by Bjork, seconded by Asplin to adjourn the meeting at 8:25 p.m. Motion carried unanimously.**

ATTEST:

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Jeffrey Putnam  
Mayor

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Terri Boese  
Clerk/Treasurer