

**REGULAR MEETING OF THE DASSEL CITY COUNCIL
JULY 18, 2016, 7:00 P.M.
DASSEL CITY HALL**

The regular meeting of the Dassel City council was called to order by Mayor Putnam at 7:00 p.m. on July 18, 2016 at the Dassel City Hall.

Mayor Putnam led the opening Pledge of Allegiance.

Present: Council members Asplin, Bjork, Nelson and Putnam (4)

Absent: Council member Hungerford (1)

APPROVAL OF MINUTES

Motion by Nelson, seconded by Asplin to approve the May 19, 2016 Special Meeting; June 20, 2016 Special & Regular Meetings; and June 23, 2016 Special meeting minutes as presented with corrections to the June 20 Special Meeting and June 23 Special Meeting. Motion carried unanimously.

OPEN FORUM

Larry Oberg presented a map of the Red Rooster parade route and requested Public Works Director Scepaniak assist in locating barricades along the route at specific locations. Mr. Oberg will contact Holy Trinity School to see if they will allow the City of Dassel to use their event signs for Red Rooster Days.

ADDITIONS OR OMISSIONS TO THE AGENDA

Motion by Nelson, seconded by Bjork to approve the agenda as presented. Motion carried unanimously.

CONSENT AGENDA

- A. Approve the Cokato Dassel Rotary Club Temporary Liquor License Application for Red Rooster Day, pending the receipt of all required paperwork.
- B. Extend the date of the liquor license for the Cokato Dassel Lions Club to September 11, 2016 to cover the state baseball tournament games.

Motion by Bjork, seconded by Asplin to approve consent agenda items A-B as listed above. Motion carried unanimously.

COUNCIL & COMMITTEE REPORTS

Clerk Boese provided an update on the Meeker County internal committee on Summit Hills. She reported that the Planning Commission had met with the Architectural Committee and Summit Hills property owners to discuss the changes to the CIC and Covenants. The committee will meet on August 8th with Alex Conzemius, Planner for Bolton and Menk to review language changes for a city code amendment related to the Summit Hills subdivision.

Mayor Putnam reported on a potential new business coming to Dassel. He also stated he and Clerk Boese had been visiting with business owners in the city.

**REGULAR MEETING OF THE DASSEL CITY COUNCIL
JULY 18, 2016, 7:00 P.M. CONTINUED
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The Mayor and council members along with Sheriff's department members will be participating in the local block parties for National Night Out, August 2nd. Residents were directed to call city hall to register their event.

DEPARTMENT REPORTS

Clerk/Treasurer

Clerk Boese presented the mid-year recycling report which showed a total of 28.17 tons collected during the City Wide Cleanup on May 21st.

Filing dates for the following city council seats are August 2-16, 2016: 2-year Mayor; 2, 4-year Council; and 1, 2-year Council.

Don Larson has been hired as the Farmer's Market Manager for the 2016 season. Larson is being compensated through the Farmer's Market fees and no city funds are being expended for market expenses.

Boese reported she is working on 2017 employee benefit renewals and a meeting will be held with employees to review available options and costs in August in regard to changes required by the ACA regulations.

Mayor Putnam reported that he had contacted Dassel Township representatives in regard to their decision to withdraw from the DC Trail Memorandum of Understanding because of the lack of participation by Cokato Township. This action continues to cause hardship in maintaining the trail. The Council recommended that bills be sent to all entities requesting payment of \$5,000 each for the 2016 budget year. Clerk Boese will follow up with Dassel Township to see if they will reconsider participating in the MOU.

MN DOT will be completing a concrete rehab project this fall on Hwy 12 from Darwin to Cokato. A public open house is scheduled for August 18th from 4:30-6 p.m. at the History Center for interested parties.

Clerk Boese annual review will be conducted at the close of the meeting on August 15th.

City Attorney

Attorney Greenley provided an update on the Solar Garden agreement. He explained the changes to the rate structure which insures a continuing benefit to the city and complimented the council on this decision.

Clerk Boese will follow up with Miller Manufacturing and Golden Angle Properties in regard to the lease agreement that the city proposed in lieu of vacating a portion of Atlantic Ave.

Fire Chief

Chief Johnson reported the Fire Department has responded to a total of 139 calls for the year of which 51 have been in the City of Dassel.

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Johnson thanked Farm Rite for providing the equipment to spread the crushed concrete and level the lot adjacent to the fire hall. He also thanked Ben Aho for his service in running the equipment.

Liquor Store Manager

Manager Vetsch reported gross sales of \$107,233.38 for the month of June, 2016 which is an increase over last year of 3%.

Museum Director

Director Holje invited everyone to attend the upcoming Flower Show and flower arranging demonstration which will be provided by Chuck's Floral of Cokato. She stated the museum will host a baseball exhibit in honor of the state baseball tournament in August and September. Cool it at the Mushroom happens every Tuesday and Thursday through July and everyone is invited.

Public Works Director

Director Scepaniak reported street sweeping has been completed, wastewater flow meters were calibrated for 2 lift stations and pivot 3 needed service due to corroded wires. 2.97M gallons of water have been pumped and 7.2M gallons of wastewater have been pumped through the treatment facility. 12.3M gallons of wastewater have been applied to the irrigation fields.

City Engineer

Engineer DeWolf provided an update on the Marcia and William street projects. He stated both projects have been completed with only seeding left to be done.

Motion by Bjork, seconded by Asplin to approve Pay Request #1 to Mid Minnesota Hot Mix in the amount of \$38,875.19 as presented. Motion carried unanimously.

Sheriff's Office

Deputy Johnson reported a total of 91 calls in June.

CLAIMS FOR PAYMENT

Motion by Asplin, seconded by Bjork to approve payment of claims in the amount of \$243,932.38 as presented. Motion carried unanimously.

OLD BUSINESS

The public hearing for public input on the Sexual Predator Ordinance will be held August 15, 2016 at 7:00 p.m., with the regular meeting immediately following.

Motion by Bjork, seconded by Nelson to adjourn the meeting at 7:48 p.m. Motion carried unanimously.

ATTEST:

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Jeff Putnam
Mayor

Terri Boese
Clerk/Treasurer