

**REGULAR MEETING OF THE DASSEL CITY COUNCIL  
AUGUST 15, 2016, 7:08 P.M.  
DASSEL CITY HALL**

The regular meeting of the Dassel City council was called to order by Mayor Putnam at 7:08 p.m. on August 15, 2016 at the Dassel City Hall.

Mayor Putnam led the opening Pledge of Allegiance.

Present: Council members Bjork, Hungerford, Nelson and Putnam (4)

Absent: Council member Asplin (1)

**APPROVAL OF MINUTES**

**Motion by Hungerford, seconded by Bjork to approve the July 18 Regular Meeting minutes as presented. Motion carried unanimously.**

**OPEN FORUM**

Brian Kimber introduced himself as the neighborhood representative for the Galiger Lane area. He expressed concern for the safety of the children in that area in regard to traffic speeds. He presented a petition in support of having a speed bump installed to slow traffic speeding on the streets in the neighborhood. The council thanked Mr. Kimber for the information and directed City Engineer DeWolf to research options to reduce speeding in the Galiger Lane area.

Larry Oberg, Red Rooster Parade Chair asked for city assistance on parade day. He stated there are 4 baseball games scheduled that day and he had received complaints about semi-tractor/trailers parking in the ball park area. He asked that additional signage be brought in along with more barricades and cones. Clerk Boese is researching possible Hwy 15 event signage from MN DOT.

**ADDITIONS OR OMISSIONS TO THE AGENDA**

Add: Council & Committee Reports, Item 7B-EDA Update

**Motion by Nelson, seconded by Bjork to approve the agenda with the addition listed above. Motion carried unanimously.**

**CONSENT AGENDA**

- A. Approve the Cokato Dassel Lions Club Temporary Liquor License Application for September 24, 2016 at the Event Center, pending the receipt of all require paperwork.
- B. Approve Thirsty's Tavern's request to close the 200 block of Atlantic Ave at 4:00 p.m. on Friday, September 2<sup>nd</sup> for the street dance being held as part of the Red Rooster Days festivities.
- C. Adopt Resolution 2016-009 Acknowledging Donation from Farm-Rite Equipment in the amount of \$750.

**Motion by Nelson, seconded by Hungerford to approve consent agenda items A-C as listed above. Motion carried unanimously.**

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**COUNCIL & COMMITTEE REPORTS**

**Motion by Hungerford, seconded by Nelson that the city accept the sum of \$415,562 less assessments attributed to city owned property of \$21,387 representing a net payment of \$394,175, as full and final payment to the city for its 2012 re-assessments on the unimproved property in the Summit Hills Addition. This is to be accomplished by accepting the 2013 market values assigned by Meeker county and not collecting any additional wrap-around assessments as groups of lots are sold. Motion carried unanimously.**

EDA President Ackerman presented information on 'Unique Adventures in Dassel' soft launch scheduled for Red Rooster Days.

**Motion by Nelson, seconded by Bjork to allow closing the 400 block of 3<sup>rd</sup> Street on Saturday, September 3<sup>rd</sup> from 1 p.m. to midnight for the Battle of the DJ's contest. Motion carried unanimously.**

**Motion by Nelson, seconded by Bjork to allow closing the 400 block of 3<sup>rd</sup> Street on Monday, September 5<sup>th</sup> from 8 am – 5pm for the antique car show (which was relocated from the baseball field this year due to the state baseball tournament). Motion carried unanimously.**

**DEPARTMENT REPORTS**

Clerk/Treasurer

Clerk Boese reminded those interested in filing for council seats that the deadline is Tuesday, August 16<sup>th</sup> at 5:00 p.m.

The Personnel Committee will meet on August 17, 2016 at 6:00 p.m. to review the 2017 employee benefits.

A workshop meeting will be held on August 30<sup>th</sup> at 6:00 p.m. to review and discuss the 2017 capital lay needs.

Boese reported on the recent employee meeting with the city insurance representative for 2017 health insurance options.

The city clerk's annual review will be conducted at the September 19<sup>th</sup> regular meeting.

Boese received information from Rural Development/USDA regarding the city's requirement to develop and implement a Language Access Plan (LAP) for Limited English Proficiency (LEP) individuals. She will be conducting a LEP 4-factor analysis and will provide recommendations for implantation in the near future.

City Attorney

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Attorney Greenley presented background information on the Temporary Family Health Care Dwellings bill of 2016. He recommended the council opt out at this time. The City Planner also recommended the city opt-out at this time.

**Motion by Nelson, seconded by Bjork to adopt Ordinance Opting-Out of the Requirements of Minnesota Statutes, Section 462.3593 relating to temporary family health care dwellings. Motion carried unanimously.**

**Motion by Hungerford, seconded by Nelson to refer the temporary family health care dwelling regulations to the Planning & Zoning Commission to be reviewed with the City Planner and City Attorney. Motion carried unanimously.**

Fire Chief

Chief Johnson reported the Fire Department has responded to a total of 164 calls for the year of which 62 have been in the City of Dassel.

Johnson stated the Fire Advisory Board will meet on Tuesday, August 16<sup>th</sup> at 7:00 p.m. at the Fire Hall for their regular quarterly meeting.

Liquor Store Manager

The council reviewed the monthly liquor store report which showed an increase of 2% growth in sales over 2015. July's gross sales were \$122,103.35, the largest ever reported.

Museum Director

Director Holje reported on the baseball exhibit in honor of the State Amateur Baseball Tournament scheduled in August and September. She updated the council on the Discover Dassel Art Tour scheduled on October 22<sup>nd</sup>. Holje stated the Cool it at the Mushroom on Mondays & Thursdays has been a big success. Upcoming exhibits include: The Power of the Printed Word; and Worlds Within Worlds. Landscaping is being completed in the area surrounding the Universal Lab Building. Lastly, Holje thanked the many volunteers involved with the museum projects, exhibits, records and landscaping.

Public Works Director

Director Scepaniak reported the following items: started implantation of the recommendations from Questions and Solutions Engineering on the HVAC system at the History Center; monitored pumps at the Maple Street lift station after an early morning storm on the 10<sup>th</sup> which caused a brown out condition; Marcia and Williams street projects have been completed; a hazardous tree was removed from Breed Park; seal coating of the bike path was completed; 2 chlorine vacuum regulators at the water plant have been removed; preventative maintenance on Well #3 was completed; and free wood chips are available to the public at the compost site.

The council also reviewed the results from Minnesota Department of Health which shows that the city has not exceeded any triggers or maximum containment levels of the Safe Water Drinking Act.

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Mayor Putnam requested public works level the remaining piles of crushed concrete on the Mason's building site.

City Engineer

**Motion by Bjork, seconded by Nelson to approve Pay Request #1 to Mid Minnesota Hot Mix in the amount of \$38,875.19 as presented. Motion carried unanimously.**

Sheriff's Office

Deputy Johnson reported a total of 76 calls in July. Johnson reported on the increase in vandalism in the Dassel area.

The council requested the Sheriff be contacted to increase coverage in Dassel over the next 3 weekends to cover the baseball tournaments and Red Rooster weekend.

CLAIMS FOR PAYMENT

**Motion by Nelson, seconded by Bjork to approve payment of claims in the amount of \$429,632.11 as presented. Motion carried unanimously.**

OLD BUSINESS

Mayor Putnam thanked the residents for participating in the National Night Out neighborhood parties.

The council took a 5-minute recess at 8:05 p.m.

The meeting was reconvened at 8:10 p.m. and closed to discuss negotiations on potential purchase of the Lazarchic property.

The meeting was reopened at 8:35 p.m. No action was taken on moving forward with the purchase of the Lazarchic property on 1<sup>st</sup> Street.

NEW BUSINESS

Mayor Putnam reported on the meeting he and Council member Hungerford had with a property owner on the possible relocation of the hockey rink. The property owner will review options and get back with them next month.

**Motion by Nelson, seconded by Bjork to adjourn the meeting at 8:37 p.m. Motion carried unanimously.**

ATTEST:

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Jeff Putnam  
Mayor

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Terri Boese  
Clerk/Treasurer

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