

**SPECIAL MEETING OF THE DASSEL CITY COUNCIL  
SEPTEMBER 12, 2016, 6:05 P.M.  
DASSEL CITY HALL**

The special meeting of the Dassel City Council was called to order by Mayor Putnam at 6:05 p.m. on September 12, 2016 at the Dassel City Hall.

Present: Council members Asplin, Bjork, Nelson and Mayor Putnam (4)

Absent: Council member Hungerford (1)

The purpose of the meeting was to review 2017 capital outlay recommendations presented by staff.

The council agreed to include:

1. \$6-7,000 in the museum budget for weather stripping the main doors; cleaning the chairs in the event center; purchase of collapsible round high top tables; and landscaping.
2. \$20,000 in the city hall and clerk's budgets to replace the library furnace; and front office security.
3. \$30,000 in the public works budgets to seal coat 3<sup>rd</sup> St and Atlantic Ave; and paint parking stalls and crosswalks.

Clerk Boese will work these amounts into the 2017 budgets.

The council agreed to increase the 2017 preliminary levy by 4% for a total levy of \$683,058 which includes fire and police protection and bonds.

**Motion by Nelson, seconded by Bjork to accept the proposal for auditing services from Oberloh & Associates as presented in the amount of \$9,300 for 2016, 2017 and 2018 audits. If a single audit is required there would be an additional charge of \$1,900. Motion carried unanimously.**

The meeting was recessed at 7:30 p.m. and reconvened at 7:35 p.m.

Public Works Director Scepaniak presented information regarding his plan to retire. He will work with his replacement as long as he is physically able. He has accumulated sick leave of 480 hours, vacation of 168 hours and 24.13 hours of comp time.

The council agreed to advertise for a public works director with a salary range of \$24.01-32.08. Closing date for applications will be October 10<sup>th</sup>. Clerk Boese will work with neighboring cities to cover on-call as needed.

The council approved selling a portion of Outlot F between Lot 1, Block 8 and Lot 27, Block 3 for the price of \$2,000, plus any costs associated with the sale, to Carl Rokala.

Clerk Boese provided an update on Summit Hills, including the 2 recent land purchases, the county's motion in regard to waiving the \$30,000 costs they've incurred to date and status of the architectural committee's recommendations.

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**Motion by Bjork, seconded by Asplin to adjourn the meeting at 8:05 p.m. Motion carried unanimously.**

ATTEST:

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Jeffrey Putnam  
Mayor

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Terri Boese  
Clerk/Treasurer