

**REGULAR MEETING OF THE DASSEL CITY COUNCIL  
JANUARY 17, 2017, 7:00 P.M.  
DASSEL CITY HALL**

City Clerk Boese sworn in new Council Members Justin Bemenderfer, Andrew Carlson and Mayor Ronald Hungerford.

The regular meeting of the Dassel City council was called to order by Mayor Hungerford at 7:00 p.m. on January 17, 2017 at the Dassel City Hall.

Mayor Hungerford led the opening Pledge of Allegiance.

Present: Council members Bemenderfer, Bjork, Carlson, and Mayor Hungerford (4)  
Absent: (0)

**APPROVAL OF MINUTES**

**Motion by Bjork, seconded by Carlson to approve the December 19, 2016 Special and Regular Meeting minutes as presented. Motion carried unanimously.**

**OPEN FORUM**

No one present wished to address the Council.

**ADDITIONS OR OMISSIONS TO THE AGENDA**

City Clerk Boese added Departmental Report-Clerk/Treasurer item 9A2. Approval 2017 Liquor Fund Budget; New Business item 12B. Approve Lions Club Temporary Liquor License Application; and Mayor Hungerford removed Council & Committee Reports item 8A.

**Motion by Bemenderfer, seconded by Carlson to approve the agenda with the 2 additions and 1 omission as listed above. Motion carried unanimously.**

**CONSENT AGENDA**

- A. Adopt Resolution 2017-001 Designating Official Newspaper and Financial Institutions
- B. Adopt Resolution 2017-004 Appointing Assessor & Building Official
- C. Adopt Resolution 2017-007 Appointing Fire Department Officers

**Motion by Carlson, seconded by Bemenderfer to adopt the above resolutions as presented. Motion carried unanimously.**

**DEPARTMENT REPORTS**

Clerk/Treasurer

Clerk Boese presented Resolution 2017-002 Mayoral Appointments for discussion. The council agreed to accept vacant positions on the resolution.

**Motion by Bjork, seconded by Bemenderfer to adopt Resolution 2017-002 Mayoral Committee Appointments. Motion carried unanimously.**

**Motion by Bjork, seconded by Carlson to adopt Resolution 2017-003 Assigning Citizen and Staff Committee Appointments as presented. Motion carried unanimously.**

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**Motion by Bjork, seconded by Bemenderfer to adopt Resolution 2017-005 Making Council Assignments. Motion carried unanimously.**

**Motion by Hungerford, seconded by Carlson to table adopting Resolution 2017-006 Annual Fee Schedule until after the special meeting on January 30, 2017 to review water/sewer/surface water rates and to continue under the 2016 Fee Schedule until the new fee schedule is adopted. Motion carried unanimously.**

**Motion by Bjork, seconded by Bemenderfer to authorize Clerk Boese to advertise for a part time museum worker. Motion carried unanimously.**

Clerk Boese presented Resolution 2017-008 Declaring a Vacancy on the City Council and recommended the council schedule interviews for the position on February 15, 2017 at 6:00 p.m. The vacancy was due to the death of candidate elect Sharon Asplin. She added that the city will be accepting donations to plant trees in are parks, in honor of Asplin.

**Motion by Bemenderfer, seconded by Carlson to adopt Resolution 2017-008 Declaring a Vacancy in the City Council and Establishing a Process to Fill the Vacancy. Motion carried unanimously.**

Clerk Boese reminded the public of the upcoming Open Book meeting of the Board of Appeals and Equalization which will be held at the Meeker County Court House on April 7<sup>th</sup> from 9 am to 2 pm. Property owners who have questions regarding their property valuations were encouraged to attend the meeting.

She also stated that Meeker County will be conducting a land auction for the remaining tax forfeited parcels in Summit Hills on February 1<sup>st</sup> at 2 pm at the Court House.

**City Attorney**

Attorney Greenley reported that he had received the final version of the Waste Management solid waste contract. He worked with Waste Management and the League of MN Cities to ensure the language covered the City of Dassel to the fullest extent and he recommended the Clerk and Mayor sign the contract.

Greenley also presented an update on the Civil Treatment Act changes and the effect on the city's Sexual Predator Ordinance that was adopted last year.

**Fire Chief**

Chief Grochow presented the December year end fire call report which showed a total of 280 calls for 2016. He stated new officers had been elected and one new member will be added this month pending a background check. He reported that the Fire Advisory Board will meet on January 24<sup>th</sup> at 7 pm. The department is currently at 25 members. The Relief Association recently purchased a gas monitor at a cost of \$5,000.

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**Liquor Store Manager**

Mayor Hungerford reviewed the December, 2016 monthly report which showed gross sales of \$107,753.45, an increase of 5% over the same period last year. The liquor store's gross sales for 2016 were \$1,129,895.63, less than \$1,000 of being the best yearly sales ever.

**Museum Director**

Director Holje reported on the upcoming wedding and courtship exhibit, the Rooster Ruckus event, the Fungus Among Us play and the HVAC system is being evaluated. The annual DAHS meeting will be held on January 24<sup>th</sup> at 10 am.

**Public Works Director**

Director Zwilling reported that he had completed and submitted the DNR report which showed a total of 35,487,889 gallons of water pumped. Well #1 is currently off line waiting for repair parts. High service pump #2 will be inspected by Thien Well in April.

Zwilling also stated the city had received several complaints about residents pumping their sump pumps into the city streets, creating icy patches. Public Works will make an extra effort to sand these areas but he advised the public to drive carefully in those areas. He explained there was a delay in snow plowing some areas of the city after the recent snowfall due to the scrapper breaking on the plow truck. It has been repaired.

**City Engineer**

Clerk Boese presented the proposed Minor Lot Line Adjustment Ordinance and asked the council review the language prior to the Planning Commission's review.

Boese recommended Justin Wendroth's variance request application be denied and the fee be returned to Wendroth so that he can pursue the minor lot line changes he intends to do under the new ordinance.

**Motion by Bjork, seconded by Carlson to deny Justin Wendroth's variance request application and to return the fee as recommended. Motion carried unanimously.**

**Sheriff's Office**

Deputy Johnson presented the monthly Sheriff's department report which showed a total of 97 calls in December.

**CLAIMS FOR PAYMENT**

**Motion by Bemenderfer, seconded by Carlson to approve payment of claims in the amount of \$87,179.21 as presented. Motion carried unanimously.**

**NEW BUSINESS**

The council reviewed the invitation from Mid Minnesota Development Commission to serve on the Board. This item will be discussed in more detail at the special meeting on January 30<sup>th</sup>.

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**Motion by Carlson, seconded by Bemenderfer to approve the Cokato Dassel Lion's Club application for Temporary Liquor License for events to be held at the Community Center on February 18<sup>th</sup> and June 10<sup>th</sup> as presented. Motion carried unanimously.**

**Motion by Bjork, seconded by Carlson to adjourn the meeting at 7:45 p.m. Motion carried unanimously.**

ATTEST:

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Ronald Hungerford  
Mayor

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Terri Boese  
Clerk/Treasurer