

**REGULAR MEETING OF THE DASSEL CITY COUNCIL
FEBRUARY 21, 2017, 7:00 P.M.
DASSEL CITY HALL**

The regular meeting of the Dassel City council was called to order by Mayor Hungerford at 7:00 p.m. on February 21, 2017 at the Dassel City Hall.

Mayor Hungerford led the opening Pledge of Allegiance.

City Clerk Boese sworn in new Council Member James Hallquist.

Present: Council members Bemenderfer, Bjork, Carlson, Hallquist and Mayor Hungerford (5)
Absent: (0)

APPROVAL OF MINUTES

Motion by Bjork, seconded by Carlson to approve the January 17, 2017 Regular Meeting; January 30, 2017 Special Meeting; and February 15, 2017 Special Meeting minutes with one correction to the January 30, 2017 Special Meeting minutes. Motion carried unanimously.

OPEN FORUM

Julie Schuman, member of the Discover Dassel Committee, presented ideas for this year's planter project. She wanted to share her vision to create an impressive impact along the Hwy 12 corridor through Dassel. She also asked the council to review the Urban Street Trees information she distributed, showing the benefit of planting trees in the sidewalks along Third Street and Atlantic Ave. The council agreed to discuss the project in more detail at the special meeting on March 7th. Council member Bemenderfer volunteered to contact the City of Rockford to get information on their recent downtown rehab project which included trees planted in the sidewalk along the highway.

ADDITIONS OR OMISSIONS TO THE AGENDA

City Clerk Boese added Departmental Report-Clerk/Treasurer item 10A2. Recommendation to hire part time museum worker.

Motion by Bjork, seconded by Bemenderfer to approve the agenda with the 1 addition as listed above. Motion carried unanimously.

CONSENT AGENDA

- A. Approve Thirsty's Tavern Consumption and Display Permit Renewal Application effective April 1, 2017, pending the receipt of all required paperwork.
- B. Waive WAC/SAC fees for the remainder of 2017 in order to stimulate development opportunities.

Motion by Bemenderfer, seconded by Hallquist to approve Consent Agenda items A & B as listed above. Motion carried unanimously.

Council & Committee Reports

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Motion by Carlson, seconded by Bjork to accept Robert Lalone's resignation from the Planning & Zoning Commission and express the council thanks for all of his years of service on the board. Motion carried unanimously.

Motion by Bemenderfer, seconded by Carlson to appoint Council member Bjork to the Planning & Zoning Commission and Mayor Hungerford as the Council Liaison. Motion carried unanimously.

DEPARTMENT REPORTS

Clerk/Treasurer

Clerk Boese reported on the following upcoming meetings:

- A. Fire Advisory Board meeting, Wednesday, February 22, 2017 at 7:00 p.m. at the Fire Hall. We will be reviewing the 2018 Fire Department proposed budget.
- B. Summit Hills Association meeting, Monday, February 27, 2017 at 7:00 p.m. at the Dassel History Center.
- C. EDA regular meeting, Thursday, March 2, 2017 at 7:00 p.m. at City Hall.
- D. Personnel Committee meeting, Tuesday, March 7, 2017 at 6:00 p.m. at City Hall. Meeting with the Department Heads to review changes to the Personnel Policy.
- E. Special City Council workshop meeting, Tuesday, March 7, 2017 at 7:00 p.m. at City Hall. Workshop topics include: capital improvements plan; long range planning; and water/sewer/surface water rates and 2017 budgets.
- F. Planning & Zoning Commission Public Hearing on Monday, March 13, 2017 at 6:00 p.m. at City Hall to gather public input on the proposed City Code Amendments to Chapter 152 Subdivision provisions. (Minor lot line adjustments.)

She also reported on the following upcoming events:

- A. Local Board of Appeal and Equalization meeting, Friday, April 7, 2017 at 9 a.m. to 2 p.m. at Meeker County Court House. This is for property owners who want to discuss their assessed valuation for the 2018 taxes.
- B. City wide garage sale will be held the weekend of April 28-29th. This coincides with the City of Cokato city wide garage sale.
- C. City wide cleanup will be held Saturday, May 20th.

Boese provided the following updates:

- A. Meeker County Auditor conducted a tax forfeited land auction on February 1st, which resulted in the sale of an additional 10 lots and 1 outlot. The city should receive approximately \$35,645.00 in special assessments from the sale plus a pro-rated share of the county costs.
- B. We had the 1st request for a new home permit in Summit Hills this week.
- C. I am working with Discover Dassel and MN DOT on locations for flower beds along Hwy 12.
- D. We have 2 openings for Planning & Zoning Members. If you are interested, please contact the City Clerk's office.
- E. The Chamber of Commerce checking account had a balance of \$588.86 as of 1/31/17.
- F. A copy of the Red Rooster Committee 2017 year-end balance sheet.
- G. The Waste Management recycling report for January.

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Motion by Bjork, seconded by Carlson to approve the Museum Worker job description as presented. Motion carried unanimously.

Motion by Bjork, seconded by Bemenderfer to hire Therese O’Fallon as a part-time Museum Worker starting at \$10.50 per hour. Motion carried unanimously.

Fire Chief

Assistant Chief Enerson reviewed the January, 2017 fire department calls. Dassel had 8 calls in January with a total of 43 to date.

Motion by Carlson, seconded by Bjork to approve hiring Terry Heidecker as a volunteer fire fighter. Motion carried unanimously.

Motion by Carlson, seconded by Hallquist to approve the proposed changes to the Fire Department Articles of Incorporation as presented. Motion carried unanimously.

Liquor Store Manager

Manager Vetsch presented the January, 2017 monthly sales report which showed gross sales of \$70,009.09 reflecting 0% growth over the same period in 2016. He reviewed the proposed legislation in regard to Sunday sales and asked for council input on the issue.

Museum Director

Director Holje reported on the upcoming exhibits and the annual meeting which was held on January 24th. She stated they had received a grant from SMAC in the amount of \$1,783 for the Rooster Ruckus event.

Public Works Director

Director Zwilling reported that high service pump #2 is down. Thien Well will be completing repairs. The hockey rink has been closed due to the warm weather.

Motion by Carlson, Bemenderfer to accept Bolton & Menk’s proposal to complete a water treatment facilities assessment study in the amount of \$4,700 as presented. Motion carried unanimously.

Sheriff’s Office

Deputy Bondhus presented the monthly Sheriff’s department report which showed a total of 57 calls in January. He stated the number of calls for the month were down due to the cold weather.

CLAIMS FOR PAYMENT

Motion by Carlson, seconded by Bjork to approve payment of claims in the amount of \$331,412.66 as presented. Motion carried unanimously.

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OLD BUSINESS

The council reviewed a memorandum from Mid-Minnesota Development Commission stating they had appointed Mayor Frank Eder from the City of Watkins to fill the vacancy that Council member Bemenderfer had expressed interest in.

NEW BUSINESS

The council reviewed a notice from the MN River Area Agency on Aging regarding age-friendly community building project opportunity. They referred the matter to the EDA for review and comment.

Motion by Bjork, seconded by Carlson to adjourn the meeting at 8:03 p.m. Motion carried unanimously.

ATTEST:

Ronald Hungerford
Mayor

Terri Boese
Clerk/Treasurer