

**SPECIAL MEETING OF THE DASSEL CITY COUNCIL  
APRIL 10, 2017, 6:30 P.M.  
DASSEL CITY HALL**

The special meeting of the Dassel City Council was called to order by Mayor Hungerford at 6:30 p.m. on April 10, 2017 at the Dassel City Hall.

Present: Council members Bemenderfer, Bjork, Hallquist and Mayor Hungerford (4)  
Absent: Carlson (1)

Liquor Store Manager Vetsch reviewed the new Sunday Liquor Statute and reported that he had been getting numerous questions on whether the store would be open on Sundays or not. He recommended that the liquor store hours be increased to allow for Sunday sales beginning July 2<sup>nd</sup>. Hours would be 11 am – 4 pm on Sundays going forward. The council discussed the need to amend the City Code Section 110.54 to allow Sunday liquor sales. Clerk Boese was directed to review the City Code with Attorney Greenley to draft language for a public hearing to be held on May 15, 2017 following the Planning Commission Public Hearing which is scheduled at 6 p.m.

**Motion by Bemenderfer, seconded by Bjork to approve a \$500 donation to Discover Dassel for the summer planting project, to accept reimbursement requests from the Holm's for vehicle fuel required to water the planting areas and approved the installation of a rock garden pending MNDOT landscaping permitting process. Motion carried unanimously.**

**Motion by Bemenderfer, seconded by Hallquist to adopt Zoning Ordinance 152, Minor Lot Line Adjustments and Minor Subdivision amendments with the changes discussed effective upon publication. Motion carried unanimously.**

Clerk Boese was directed to create a draft job description for a part-time Deputy Clerk/ EDA assistant, with input from the EDA Board.

The council discussed the recommended changes to the Museum Director and Part Time Custodian positions as recommended by the City Attorney. Clerk Boese will incorporate the changes and present the two revised job descriptions to the council for approval.

**Motion by Hallquist, seconded by Bemenderfer to approve the utility billing software conversion cost of \$695 as presented. Motion carried unanimously.**

Council member Carlson arrived at 8:05 p.m.

**Motion by Bemenderfer, seconded by Carlson to advertise for bids for the commercial gas range in the community room with a minimum bid of \$50 for 30 days. If no bids are received the range will be scraped and Centerpoint will be contacted to cap the gas line in the kitchen area. Clerk Boese was also authorized to purchase an electric range up to \$500 to replace the gas range. Motion carried unanimously.**

The following committee appointments will be considered at the next regular meeting:

Fire Department Liaison

Council member Hallquist (replacing Bemenderfer)

Red Rooster Festival Committee

Council member Hungerford (replacing Bemenderfer)

Additional Committee appointments: Meeker County Broadband Panel	Council member Bemenderfer & Clerk Boese
Website Committee	Council members Bemenderfer & Carlson
DC Trail Committee	Council member Hallquist & Citizen representative Jeff Putnam
Discover Dassel Committee	Council member Hallquist

Council member Bemenderfer discussed the need for council representatives to attend city events.

Council members interested in attending the League of MN Cities annual conference, June 14-16 should let Clerk Boese know as soon as possible.

No action was taken by the council on a request to consider a donation to the Meeker County EDA for the area broadband study they are conducting. This item was referred to the EDA for consideration.

The council approved assisting with the cost of upgrading the air conditioning units for the museum. Museum Director Holje will get bids to submit to the Historical Society Board and the City Council for the project.

The council will hold a special meeting on Thursday, May 18, 2017 at 7:00 p.m. to conduct the 2016 annual audit review with Oberloh and Assoc.

Discussion of development of the Hwy 12 & 15 (Page) property was forwarded to the EDA for review and recommendation.

The council approved a special meeting in June to conduct a city visioning session. Clerk Boese will seek a facilitator and bring cost estimates back to the council.

The council will continue discussion of increasing the city clerk's discretionary current spending limit of \$500 at the next regular meeting.

The council has asked the Planning & Zoning Commission to call a public hearing on May 15, 2017 to gather public input on the proposed Summit Hills PUD.

**Motion by Bjork, seconded by Carlson to adjourn the meeting at 9:58 p.m. Motion carried unanimously.**

ATTEST:

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Ronald Hungerford  
Mayor

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Terri Boese  
Clerk/Treasurer