

**REGULAR MEETING OF THE DASSEL CITY COUNCIL  
MAY 15, 2017, 7:50 P.M.  
DASSEL CITY HALL**

The regular meeting of the Dassel City council was called to order by Mayor Hungerford at 7:50 p.m. on May 15, 2017 at the Dassel City Hall.

Mayor Hungerford led the opening Pledge of Allegiance.

Present: Council members Bemenderfer, Bjork, Hallquist and Mayor Hungerford (4)  
Absent: Council member Carlson (1)

**APPROVAL OF MINUTES**

**Motion by Hallquist, seconded by Bemenderfer to approve the April 17, 2017 Regular Meeting; April 24, 2017 Public Hearing; and April 24, 2017 Special Meeting minutes with one correction. Motion carried unanimously.**

**OPEN FORUM**

Larry Oberg, Red Rooster Parade Chair, requested the city get MN DOT signs for Red Rooster weekend as they did last year. He reported there will be a bag pipe band in the parade this year and he suggested a replacement announcer be found for the parade as the Mayor (who normally announces the parade) will be participating in the parade as the City representative. The parade will start at 2 p.m. on Saturday, September 2<sup>nd</sup>. This is the first year the Red Rooster Committee will be charging for parade entries.

Larry Huhn informed the council that he had been unable to get utilities (phone, cable, gas, electric, etc.) to comment on his request to vacate the easements on his properties in Summit Hills. Clerk Boese reported she had contacted the utility companies and expected to hear back from them by the end of the week. The council agreed to proceed with the vacation of the easements if no comments were received before the end of the week.

Rob Swendra, Summit Hills Home Owners Association President addressed the council to express concerns on behalf of the home owners on the proposed changes to the PUD as recommended by the Planning & Zoning Commission. He asked the council to hold off approving the PUD until a meeting could be scheduled with the city attorney. No action was taken on Mr. Swendra's request.

Carl Rokala urged the council to continue the process of approving the PUD so development could begin in Summit Hills.

**ADDITIONS OR OMISSIONS TO THE AGENDA**

Additions to the agenda: Council & Committee Reports 7D. Carlson City Council resignation and 7E. Website Committee report; and Clerk/Treasurer 8A2. Thirsty's Wine & Strong Beer License and 8A3. Haekenkamp conditional use permit.

**Motion by Hallquist, seconded by Bjork to approve the agenda with the 4 additions as listed above. Motion carried unanimously.**

**CONSENT AGENDA**

**REGULAR MEETING OF THE DASSEL CITY COUNCIL  
MAY 15, 2017, 7:50 P.M. CONTINUED  
DASSEL CITY HALL**

- A. Appoint Clint Scherping to the Planning & Zoning Commission for a term expiring on December 31, 2018.

**Motion by Bemenderfer, seconded by Hallquist to approve Consent Agenda Item A as listed above. Motion carried unanimously.**

**Council & Committee Reports**

The council reviewed the: April 13, 2017 EDA Regular Meeting minutes; the May 4, 2017 (draft) EDA Regular Meeting minutes; and the May 8, 2017 (draft) Planning & Zoning Commission Public Hearing minutes.

**Motion by Bemenderfer, seconded by Hallquist to accept Council member Andrew Carlson's resignation effective immediately and directed Clerk Boese to prepare a resolution declaring the vacancy for approval at the Special Meeting scheduled on Thursday, May 18<sup>th</sup>. Motion carried unanimously.**

**DEPARTMENT REPORTS**

**Clerk/Treasurer**

Clerk Boese reported on the following upcoming meetings:

- A. Discover Dassel meeting, Tuesday, May 16<sup>th</sup> at 5:00 p.m., in the Board Room, Dassel Event Center has been cancelled.
- B. Special City Council meeting to review the 2016 annual audit Thursday, May 18<sup>th</sup> at 7:00 p.m., Dassel City Hall.
- C. Dassel Area Historical Society Board of Directors meeting, Tuesday, May 23<sup>rd</sup> at 10:00 a.m. in the Board Room, Dassel Event Center.
- D. EDA regular meeting, Thursday, June 1<sup>st</sup> at 5:00 p.m., Dassel City Hall.
- E. Department Head meeting, Wednesday, June 14<sup>th</sup> at 7:00 a.m., Dassel City Hall.
- F. DC Trail Committee meeting, Thursday, June 15<sup>th</sup> at 5:00 p.m., Cokato City Hall.

Boese also reported on the following upcoming events:

- A. City wide cleanup will be held, Saturday, May 20<sup>th</sup>. Residents may begin setting items for pickup curbside no earlier than Friday morning, May 19<sup>th</sup>.

Boese provided the following updates:

- A. Met with representatives from Discover Dassel Committee and MN DOT regarding flower beds/planters and the possibility of a new city sign at 735th and Hwy 12.
- B. Department Heads and Personnel Committee have been working on updating the Personnel Policy. The policy will be ready for council review at the June meeting.
- C. The new copier has been received and setup on at City Hall and the old copier has been moved to the History Center.
- D. I met with representatives from Nu-Telcom in regard to updating the phone system and potential fiber connection to city buildings. I am waiting on cost estimates for Nu-Telcom.
- E. Completed the Local Governmental Unit webinar for the 2020 Census.
- F. Participated in Health Care Reform Small Business Health Fairness Act Webinar.

**REGULAR MEETING OF THE DASSEL CITY COUNCIL  
MAY 15, 2017, 7:50 P.M. CONTINUED  
DASSEL CITY HALL**

- G. The League of MN Cities annual work comp audit has been completed and we should receive a report in the next month or so.
- H. Ron & Justin and I met with representatives from Meeker County in regard to a tax forfeited land auction for the remaining lots in Summit Hills. We will meet again on Monday to review options with the City Engineer on how to split the groups down to a more attractive size for buyers.
- I. I attended an Economic Development meeting presented by the Southwest Initiative Fund on Friday.

**Motion by Bemenderfer, seconded by Hallquist to approve a donation to Discover Dassel for \$500 in install concrete curbing around the flower beds at Breed's Park and the City Hall sign. Motion carried unanimously.**

**Motion by Bjork, seconded by Bemenderfer to re-instate longevity pay for all employees effective immediately. This insures compliance with the Pay Equity report of non-compliance that was recently received. Motion carried unanimously.**

**Motion by Bjork, seconded by Bemenderfer to approve Thirsty's Tavern renewal application for Wine and Strong Beer pending the receipt of all required paperwork. Motion unanimously carried.**

**Motion by Bemenderfer, seconded by Hallquist to approve the Planning & Zoning Commission's recommendation for a Conditional Use Permit to allow the sales of used autos to Paul Haekenkamp at 504 3<sup>rd</sup> St N, with conditions as outlined. Motion carried unanimously.**

**Fire Chief**

Chief Grochow reported that the department responded to a total of 30 calls in April. The membership approved spending \$5,000 for new hose, nozzles and face masks. They also approved a contract for maintenance of the Lucas unit and battery replacement at a cost of \$1,500. He invited the public to the French Toast Breakfast on May 25<sup>th</sup> from 8 to noon.

He presented a request for a pension increase from \$2,600 to \$2,800 and stated the pension relief fund is currently overfunded by 20%. The council requested Chief Grochow provide a spreadsheet showing this information for them to review at the special meeting on Thursday, May 18<sup>th</sup>.

**Liquor Store Manager**

Mayor Hungerford reviewed the April, 2017 liquor store report which showed gross sales of \$90,175.24, an increase of 5% over the previous year. All employees completed the Server Training conducted by Meeker County Sheriff's office.

**Museum Director**

Director Holje provided updates on the upcoming Wedding Exhibit on June 25<sup>th</sup> and the Rooster Ruckus has attracted 30 artists to participate in creating/decorating rooster cutouts which will be auctioned off on Red Rooster weekend. The Discover Dassel French Toast event raised more

**REGULAR MEETING OF THE DASSEL CITY COUNCIL  
MAY 15, 2017, 7:50 P.M. CONTINUED  
DASSEL CITY HALL**

than \$1,000. She invited the public to attend the Memorial Day ceremony conducted by the American Legion at the cemetery beginning at 9 am and coffee and cake at the Museum following the ceremony.

**Public Works Director**

Director Zwilling reported on the following items:

1. Started applying effluent to spray fields. Applied 809,000 gallons in March.
2. Repaired hit and run damage to the fire hydrant on the North side of the Perennial Bank property.
3. Reminded residents that compost is only for city property owners and logs must be less than 4" in diameter. It is illegal to put grass clippings or yard waste into the city streets.

**Motion by Bemenderfer, seconded by Hallquist to approve Dunnick's bid of \$12,221 for street patching and Mid MN Hot Mix's bid of \$5,675 to repair the sink hole on Summit Ave and patching on 3<sup>rd</sup> Street. Motion carried unanimously.**

Deputy Bondhus reviewed the April, 2017 Sheriff's report which showed a total of 62 calls. He reminded residents to lock their homes, garages and vehicles to avoid thefts during the nicer weather.

**CLAIMS FOR PAYMENT**

**Motion by Bjork, seconded by Hallquist to approve payment of claims in the amount of \$195,254.63 as presented. Motion carried unanimously.**

**Old Business**

The council reviewed the proposed PUD for Summit Hills and recommendations as presented by the Planning & Zoning Commission.

**Motion by Bemenderfer, seconded by Hungerford to adopt Resolution 2017-009 Approving Planned Unit Development known as Summit Hills including the coving line as shown, allowing 5/12 roof pitch, allowing 1-2 family dwellings and minimum garage widths of 22'. Motion carried with Hallquist voting no.**

**New Business**

The council reviewed the Planning & Zoning Commission's approval allowing a variance from the coving line as requested by Larry Huhn for his Summit Hills properties.

**Motion by Hallquist, seconded by Bjork to adjourn the meeting at 9:47 p.m. Motion carried unanimously.**

ATTEST:

---

Ronald Hungerford  
Mayor

---

Terri Boese  
Clerk/Treasurer