

**REGULAR MEETING OF THE DASSEL CITY COUNCIL
AUGUST 21, 2017, 7:00 P.M.
DASSEL CITY HALL**

The regular meeting of the Dassel City council was called to order by Acting Mayor Carlson at 7:00 p.m. on August 21, 2017 at the Dassel City Hall.

Acting Mayor Carlson led the opening Pledge of Allegiance.

Present: Council members Bemenderfer, Carlson, Hallquist, and Weseloh (4)

Absent: Mayor Hungerford (1)

APPROVAL OF MINUTES

Motion by Weseloh, seconded by Hallquist to approve the July 17, 2017 Public Hearing; July 17, 2017 Regular Meeting; and the August 16, 2017 Special Meeting minutes as presented, with one correction on council members in attendance at the July 17, 2017 Regular Meeting. Motion carried unanimously.

ADDITIONS TO THE AGENDA

Additions to the Departmental Reports-Clerk Treasurer, Item 9A2. MN Department of Health Notice; and Item 9A3. Street closing for Red Rooster; move Item 9B2 Miller Manufacturing from Departmental Reports-City Attorney, to Old Business 11A.

Motion by Bemenderfer, seconded by Weseloh to approve the agenda with the three changes listed above. Motion carried unanimously.

CONSENT AGENDA

- A. Approve Cokato Dassel Lion's Club temporary liquor license application for September 29, 2017 at the History Center, pending the receipt of all required paperwork.

Motion by Bemenderfer, seconded by Hallquist to approve consent agenda item A as listed above. Motion carried unanimously.

Council & Committee Reports

Mayor Hungerford will be holding a coffee with the Mayor on Saturday, September 16, 2017. A location hasn't been chosen yet.

The Council reviewed the June 13, 2017 and June 22, 2017 Planning & Zoning Commission Regular Meetings minutes.

Council member Bemenderfer provided an update on the upcoming Heartsafe Community meeting which will be held at the City Hall on August 30th at 6:00 p.m. He also reported on the Website Committee meetings.

Council member Hallquist reported on the DC Trail fund raiser going on now, 'Dogs Paving the Way' and he invited everyone to participate.

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DEPARTMENT REPORTS

Clerk/Treasurer

Clerk Boese reported on the following upcoming meetings and events:

- A. Planning & Zoning Commission Regular meeting, Tuesday, August 22nd at 5:00 p.m., Dassel City Hall
- B. Wellhead Protection Scoping 2 meeting, Tuesday, August 29th at 1 p.m., Dassel City Hall
- C. Heartsafe Community Committee meeting, Wednesday, August 30th at 6:00 p.m., Dassel City Hall
- D. Red Rooster weekend celebration, September 1st- 4th openings still available for volunteers at all events
- E. EDA Regular meeting, Thursday, September 7th at 5:00 p.m., Dassel City Hall
- F. DC Trail meeting, Thursday, September 14th at 5:00 p.m., Dassel City Hall

The Personnel Committee will be meeting to discuss 2018 wages/salaries in the next week or two.

Motion by Weseloh, seconded by Hallquist to approve the 2018 Preliminary Tax Levy including a 4% increase as follows:

Total General Fund	\$537,076
General Obligation Bonded Debt	\$130,000
Fire Protection	<u>\$ 46,300</u>
Total Preliminary Levy	\$713,376

and schedule the Truth in Taxation hearing on Monday, December 18, 2017 at 6:30 p.m. at Dassel City Hall. Motion carried unanimously.

The council reviewed the approval notice from MN Department of Health for Part 1 of the Wellhead Protection Plan.

Motion by Bemenderfer, seconded by Weseloh to authorize closing:

- 1. **3rd Street between Hwy 12 and Atlantic Ave on Saturday, September 2nd from 4 pm until midnight for food trucks and Battle of the DJ's; and**
- 2. **3rd Street and Atlantic Ave on Monday, September 4th from 8 am until 5 pm to accommodate food trucks and the antique car show.**

Motion carried unanimously.

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City Attorney

Motion by Bemenderfer, seconded by Weseloh to approve the updated Lease Agreement with New Ulm Telecom, Inc. (NuTeleCom) as presented. Motion carried unanimously.

Fire Chief

Chief Grochow reported they have responded to a total of 164 calls year to date. 5 members have completed Fire Fighter 1 and 2 courses. He discussed the 2 vehicle damage accidents that happened in the past couple of weeks. He reported on the Fire Advisory Board meeting and events the department has participated in recently. The Department received a \$1,000 grant from Meeker Cooperative for pagers and a \$5,000 grant from the DNR for pagers, gear and/or hose.

Liquor Store Manager

Acting Mayor Carlson reviewed the Liquor Store monthly report which showed total sales of \$124,521.28 for the month of July, resulting in an increase of 2% over last year. Sunday sales contributed to the increase.

Museum Director

Director Holje reported on the Love's Labor: the Traditions of Courtships and Weddings exhibit which is running through Labor Day. She informed the council that the preliminary grant application for the window repairs had been submitted to the MN Historical Society. The final grant application is due September 15th.

Public Works Director

Director Zwilling reported on the following items:

- A. Discharged a total of 34.448 million gallons of effluent to the spray fields to date.
- B. He is waiting on bids to resurface the tennis courts to also include lines for pickle ball courts.
- C. He will be putting water plant filter #1 back on line and will adjust the flows to ensure a manganese level below .05 mg/l.

City Engineer

Engineer DeWolf reported they have completed the infrastructure inventory and are working on getting the pavement indexed for the Capital Improvement Plan. They have also started working on the City Hall and History Center buildings review part of the plan.

Sheriff's Report

Deputy Bondhus reported they had responded to 64 calls in the city during the month of July.

CLAIMS FOR PAYMENT

Motion by Bemenderfer, seconded by Hallquist to approve payment of claims in the amount of \$626,226.00 as presented. Motion carried unanimously.

The council took a brief recess at 7:45 p.m. and reconvened at 7:52 p.m.

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Old Business

Acting Mayor Carlson closed the meeting at 7:52 p.m. to discuss negotiation strategy on the encroachment agreement with Miller Manufacturing/Golden Angle Properties with Attorney Greenley and City Engineer DeWolf.

The meeting was re-opened at 8:40 p.m. The council directed Attorney Greenley to review the encroachment agreement and draft language to bring resolution on this matter.

Motion by Bemenderfer, seconded by Weseloh to adjourn the meeting at 8:42 p.m. Motion carried unanimously.

ATTEST:

Ronald Hungerford
Mayor

Terri Boese
Clerk/Treasurer