

**SPECIAL MEETING OF THE DASSEL CITY COUNCIL
NOVEMBER 16, 2017, 6:05 P.M.
CITY HALL**

The special meeting of the Dassel City Council was called to order by Mayor Hungerford at 6:05 p.m. on November 16, 2017 at Dassel City Hall.

Present: Council members Bemenderfer, Carlson, Hallquist, Weseloh and Mayor Hungerford (5)
Absent: None (0)

Also present: City Engineer, Chuck DeWolf and Clerk Boese.

The purpose of the meeting was to review the preliminary Water Treatment Facility Capital Improvements Plan; proposed Paid Time Off Policy; and the 2018 proposed budgets.

Engineer DeWolf presented the preliminary water treatment facility plan and reviewed the recommended improvements and costs totaling \$1,357,000. A portion of the project was completed this year and will be able to be integrated with the rest of the project when it is completed at a later date. The last upgrade to the facility was in 1999.

DeWolf also reviewed the city hall and museum buildings improvements plans. He will prepare a priority list for presentation to the council.

The council reviewed the proposed Paid Time Off Policy. Council member Carlson recommended that the ESLB balances be capped at the current wages on the effective date of the plan and suggested removing the payout table and replacing it with a total payout of 50%. Clerk Boese will review these changes with the City Attorney. Boese will calculate the estimated payout costs for council review.

The council approved the recommendation to increase the Museum hours and annual wage amounts in the proposed 2018 budget. The also agreed to add \$5,000 to the 2018 budget for beautification for use by the Discover Dassel Committee. No donations for Spring Lake Park Association, the Spring Lake dock project or the Red Rooster parade will be included in the 2018 budget. The council also agreed to remove the transfer of \$30,000 from the general fund to the EDA fund for a part time EDA administrative assistant in 2018. Clerk Boese will update the budgets as needed for the above recommended changes.

Council member Carlson requested the council develop regulations for licensing food trucks.

The council will continue discussion of the 2018 preliminary budgets at the special meeting on Monday, November 20th.

**Motion by Hallquist, seconded by Bemenderfer to adjourn the meeting at 9:20 p.m.
Motion carried unanimously.**

ATTEST:

Ronald Hungerford
Mayor

Terri Boese
Clerk/Treasurer