

**SPECIAL MEETING OF THE DASSEL CITY COUNCIL
NOVEMBER 20, 2017, 6:00 P.M.
CITY HALL**

The special meeting of the Dassel City Council was called to order by Mayor Hungerford at 6:00 p.m. on November 20, 2017 at Dassel City Hall.

Present: Council members Bemenderfer, Carlson, Hallquist, Weseloh and Mayor Hungerford (5)
Absent: None (0)

Also present: Clerk Boese

The purpose of the meeting was to review the proposed 2018 budgets and proposed Paid Time Off Policy.

Motion by Bemenderfer, seconded by Weseloh to authorize the City Attorney to update the Personnel Policy to include the Paid Time Off provisions as presented, and to include additional language to cap the payout at the current rates of pay on the effective date of the policy. Motion carried unanimously.

The Personnel Committee will meet on December 5, 2017 to review the complete updated policy and then it will be presented for review to Department Heads at their regular meeting on December 13, 2017.

The council agreed to authorize Clerk Boese to hire a temporary staff person in the clerk's office. Council member Bemenderfer will forward a list of temp agencies he has worked with previously.

The council directed Clerk Boese to make the following changes to the proposed 2018 General Fund Budget for presentation at the Truth in Taxation hearing in December:

1. Eliminate the \$20,000 transfer to the EDA account; and
2. Change the unallocated expenditure line item to create a balanced budget between the revenues and expenditures.

Motion by Carlson, seconded by Bemenderfer to adjourn the meeting at 6:50 p.m. Motion carried unanimously.

ATTEST:

Ronald Hungerford
Mayor

Terri Boese
Clerk/Treasurer