

**REGULAR MEETING OF THE DASSEL CITY COUNCIL
SEPTEMBER 21, 2015, 7:07 P.M.
DASSEL CITY HALL**

The regular meeting of the Dassel City council was called to order by Acting Mayor Nelson at 7:07 p.m. on September 21, 2015 at the Dassel City Hall.

Acting Mayor Nelson led the opening Pledge of Allegiance.

Present: Council members Bjork, Nelson and Hungerford (3)

Absent: Council member Asplin and Mayor Putnam (2)

APPROVAL OF MINUTES

Motion by Hungerford, seconded by Bjork to approve the July 16, 2015 Special Meeting; August 17, 2015 Special and Regular Meetings; September 8, 2015 Special Meeting; September 14, 2015 Special Meeting and September 16, 2015 Special Meeting minutes as presented with 1 correction to the September 14, 2015 Special Meeting appointing Council member Nelson as the representative for Summit Hills. Motion carried unanimously.

OPEN FORUM

None

ADDITIONS OR OMISSIONS TO THE AGENDA

Consent Agenda Item 6C Adoption of Preliminary Levy was moved to Clerk/Treasurer Report Item 8A2.

Motion by Bjork, seconded by Hungerford to approve the change to the agenda listed above. Motion carried unanimously.

CONSENT AGENDA

- A. Motion to approve Temporary Liquor License for the DC Arts Association for an event on October 10th at the Dassel History Center pending the receipt of all required paperwork.
- B. Motion to appoint Council member Hungerford to replace Council member Asplin on the EDA Board effective immediately.

Motion by Bjork, seconded by Hungerford to approve Consent Agenda Items A and B as presented above. Motion carried unanimously.

COUNCIL & COMMITTEE REPORTS

Acting Mayor Nelson reported on the recent Community Ed meeting she attended. She reported that funding is good and preschoolers are now riding the bus two days a week. Everything is going well.

DEPARTMENT REPORTS

Clerk/Treasurer

Clerk Boese reported that she was unable to get a one year contract approved with the County Assessor due to the nature of assessing. A three contract will be signed with the option to cancel

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after the second year if the council desires. The projected cost increase is approximately \$1,000 for 2016.

Motion by Bjork, seconded by Hungerford to write off \$358.06 as bad debt for utility account 00-715-00-7 due to bankruptcy filing. Motion carried unanimously.

Boese reported a representative from Northland Securities was not able to attend the meeting but will submitting additional information regarding refinancing the Liquor Store bond.

Motion by Nelson, seconded by Bjork to approve contributing \$25,000 toward the cost of replacement fencing at the Saints Baseball Field from the 2015 budget account 101-41000-442 unallocated account. Motion carried unanimously.

Motion by Nelson, seconded by Hungerford to transfer \$16,158.71 from general fund cash to fire fund cash. The transfer is the amount that was given to the city in 2014 when the fire department closed their gambling account. These funds will be used in the 2015 budget to cover purchases of equipment that have been made this year. Motion carried unanimously.

Motion by Hungerford, seconded by Bjork to authorize Clerk Boese to work with City Attorney Greenly to draft an ordinance relating residency requirements for sex offenders within the city limits. Motion carried unanimously.

Motion by Hungerford, seconded by Bjork to adopt the 2016 preliminary levy as follows:

PROPOSED CITY LEVY
 MEEKER COUNTY
 CITY OF DASSEL

The annual tax levy for the year of 2015 collectible in 2016, for the City of Dassel, was adopted by motion and passed at a City Council meeting held on September 21, 2015.

<i>LEVY PURPOSE</i>	<i>PROPOSED LEVY</i>
Net Tax Capacity based levies	
1. Total General Fund	<u>\$ 496,095</u>
2. General Obligation Bonded Debt	<u>\$ 160,000</u>
3. Other Debt	<u> </u>
4. Road and Bridge	<u> </u>
5. Miscellaneous (Fire Protection)	<u>\$ 40,692</u>
Total Certified Levy (Net Tax Capacity and Market Value)	<u>\$ 696,787</u>

The projected increase is 12%. Motion carried unanimously.

Motion by Hungerford, seconded by Bjork to hold the Truth in Taxation Hearing at Dassel City Hall on Monday, December 21, 2015 at 6:30 p.m. for the final 2016 levy. Motion carried unanimously.

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Fire Chief

Chief Johnson presented the monthly report which included: pumps were serviced and tested; 2 new applicants are in the process of testing and physicals; update on the Fire Advisory Board meeting; the department received an additional \$2,100 in training grants in 2015; and the state has approved \$4,000 for training grant reimbursement for 2016.

The fire department responded to 17 calls in August of which 4 were in the City of Dassel. This brings the total year to date calls for the department to 166.

Johnson invited council members and staff to attend the upcoming training by Homeland Security on oil transportation awareness on September 28th at the fire hall at 7:00 p.m.

He reported that fire prevention week is October 4-10 and invited all members of the public to the fire department's annual pork chop dinner on Friday, October 9th.

Motion by Bjork, seconded by Hungerford to end Mackenzie Springman's probationary period and terminate her fire department service effective immediately. Motion carried unanimously.

Liquor Store Manager

Liquor Store Manager Vetsch reported that the August, 2015 report showed total gross sales of \$103,852.25, which is a decrease in sales of 8% from last year. Vetsch was pleased with the \$21,500 sales over Labor Day Weekend. The will be gearing up for Oktoberfest and then transitioning to wine and spirits for the holidays.

Motion by Nelson, seconded by Bjork to accept bid from Liftcon Concrete in the amount of \$1,477 for raising the sidewalk in front of the liquor store building to improve drainage. Motion carried unanimously.

Museum Director

Director Holje reported on the following upcoming events: Taste of Dassel on November 21st; Dazzeled in Dassel; and the progress of the Seed Corn Exhibit. She thanked the Townships of Dassel; Collinwood; Kingston; Darwin; and Ellsworth and the Cities of Dassel; Darwin and Kingston along with Meeker County for their continued support.

Public Works Director

Director Scepaniak reported on the following items: applied for a variance from the Department of Health to reduce the amount of fluoride added to the city water supply; C & C Contracting repainted 9 crosswalks; gravel was applied to Marcia Street; and weeds were sprayed along the trail to Cokato.

Motion by Bjork, seconded by Hungerford to send a bill to Dassel/Cokato Schools for spraying weeds along the trail in the amount of \$253.10. Motion carried unanimously.

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Motion by Nelson, seconded by Hungerford to authorize Director Scepaniak to spend up to \$35,000 for the purchase of a used plow truck and trade in the 1985 L8000, providing trade in value is at least \$10,000 and spending \$25,000 from the 2015 budget line item 101-41000-504. Motion carried unanimously.

Sheriff's Office

Deputy Bondhus reported a total of 81 calls in August, 2015. Bondhus requested owners of lost property to contact the Sheriff's office to claim their items. He also reminded citizens to be aware of phone scams. The Sheriff's office has received numerous complaints recently and personal information should not be disclosed to unknown callers.

CLAIMS FOR PAYMENT

Motion by Bjork, seconded by Hungerford to approve payment of claims in the amount of \$164,687.61 as presented. Motion carried unanimously.

OLD BUSINESS

The council reviewed a recommendation from Bob & Nancy Finkenaur in regard to charging a fee to township residents for use of the city compost facility. No action was taken in regard to the recommendation.

Motion by Bjork, seconded by Hungerford to adjourn the meeting at 7:50 p.m. Motion carried unanimously.

ATTEST:

Sara Nelson
Acting Mayor

Terri Boese
Clerk/Treasurer