

**REGULAR MEETING OF THE DASSEL CITY COUNCIL
NOVEMBER 16, 2015, 7:00 P.M.
DASSEL CITY HALL**

The regular meeting of the Dassel City council was called to order by Mayor Putnam at 7:00 p.m. on November 16, 2015 at the Dassel City Hall.

Mayor Putnam led the opening Pledge of Allegiance.

Present: Council members Asplin, Bjork, Hungerford, Nelson, and Mayor Putnam (5)

Absent: (0)

APPROVAL OF MINUTES

Motion by Bjork, seconded by Asplin to approve the October 19, 2015 Regular Meeting minutes as presented. Motion carried unanimously.

OPEN FORUM

None.

ADDITIONS OR OMISSIONS TO THE AGENDA

Motion by Nelson, seconded by Hungerford to approve the agenda as presented with no additions or omissions. Motion carried unanimously.

CONSENT AGENDA

No items.

COUNCIL & COMMITTEE REPORTS

EDA President Kyle Ackerman presented information on the Unique Stem Adventure project for 2016. He is seeking funding through business for the project to gather the 40 best MN STEM students in Dassel.

The council reviewed the October 1, 2015 EDA meeting minutes.

The council also reviewed the Cable Commission resolution regarding Charter's restructuring.

DEPARTMENT REPORTS

Clerk/Treasurer

Motion by Bjork, seconded by Nelson to certify the following unpaid utility balances to the County Auditor as special assessments to be collected in 2016:

account	Amount	Address	PIN
01-481-99-4	\$1,700.00	530 Todd St Lot 19	23-0494000
01-481-15-6	\$685.00	530 Todd St Lot 15	23-0496000
00-63-03-0	\$208.81	541 3rd St	23-0063000
00-609-12-4	\$180.28	606 MN Hwy 15	23-0609000
01-146-01-9	\$166.78	310 Pacific Ave W	23-0146000
01-430-03-6	\$174.93	631 3rd St	23-0430000
01-104-02-8	\$53.35	429 2nd St N	23-0104000

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00-293-06-2	\$44.35	731 Guy Street	23-0293000
TOTAL	\$3,213.50		

Motion carried unanimously.

Clerk Boese reported on the Southwest Initiative Foundation luncheon she attended and recommended that the City Council and EDA hold a special meeting with their representatives in regard to the various programs the offer. It was agreed to meet on January 14th.

Motion by Asplin, seconded by Hungerford to approve the following recommendations from the Negotiating Committee: Amend the AFSCME contract language to include a 2% wage increase for 2016; hire a cleaning service for city hall instead of filling the custodial position vacated by a recent retirement; and not to offer an early retirement incentive in 2016. Motion carried unanimously.

The council reviewed Mark Ravaska's request to waive WAC/SAC fees on his planned senior housing patio homes. No action was taken at this time but the issue will be discussed at the December meeting.

Fire Chief

Chief Johnson reported that the department has had a total of 193 calls for the year.

Motion by Nelson, seconded by Asplin to approve the grant application submitted by the Fire Department for a washer/extractor with a city cost of 10%, \$679.70. Motion carried unanimously.

Motion by Nelson, seconded by Hungerford to approve the following 2 new members to the Fire Department: Josh Pelant and Scott Stueck. Motion carried unanimously.

Motion by Asplin, seconded by Hungerford to approve the purchase of the Masonic Lodge building, as recommended by the Fire Department, for a cost of \$10,000. The city will be responsible for demolition of the building. The Mason's will remove all personal property from the building prior to closing. Motion carried unanimously.

Chief Johnson reminded everyone of the upcoming Fire Advisory Board meeting on Tuesday, November 17, 2015.

Liquor Store Manager

Liquor Store Manager Vetsch reported that the October, 2015 report showed total gross sales of \$91,507.62, which is an increase in sales of 10% from last year. He credited the increase to the aggressive pricing he had in place and the hard work of his staff.

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Museum Director

Director Holje invited the council and public to attend the upcoming events: Art Crawl, the Taste of Dassel, Taste of Art and Dazzled in Dassel.

Public Works Director

Director Scepaniak thanked the DC students who cleaned up Breed's Park on October 13th. He reported that the park restrooms have been closed for the winter season. Public works staff has been working the snow removal equipment and sand has been stockpiled for the season. Street sweeping will continue while the weather holds out. Compost has been hauled out and applied to the fields. He changed out a defective circuit board and solenoid valve at the water treatment plant. He also reminded residents that winter parking regulations are in effect. The council directed Scepaniak to get the hockey rink fence repaired prior to flooding the rink.

Motion by Asplin, seconded by Bjork to adopt Resolution 2015-012 Setting a Public Hearing on Easement Vacation. A public hearing was called on December 21, 2015 at 7:00 p.m. to vacate an easement for construction and maintenance of pipe on: The North 150 feet of Lot 5 of Lot "H" of Auditor's Replat of Ames Subdivision as requested by Casey's. Motion carried unanimously.

Sheriff's Office

Deputy Bondhus reported there were 72 calls in October, 2015.

Motion by Nelson, seconded by Asplin to approve a scheduling request from the Sheriff's department that would allow Bondhus and Johnson to work 4 – 10 hour shifts per week. This will be done on a 1-year trial period and discussed at contract renewal next year. Motion carried unanimously.

CLAIMS FOR PAYMENT

Motion by Nelson, seconded by Bjork to approve payment of claims in the amount of \$261,623.61 as presented. Motion carried unanimously.

NEW BUSINESS

Motion by Bjork, seconded by Nelson to approve the Planning Commission recommendation to rezone Lot 3, Block 2, Addition A, Except the East 90', 120 Atlantic Avenue E from R-2 to I-1 for the purpose of placement of storage containers to be used for rental storage. Motion carried unanimously.

Motion by Hungerford, seconded by Asplin to accept Custodian, Jan Scepaniak's resignation effective October 28, 2015 as presented. Motion carried unanimously.

The council expressed their thanks to Scepaniak for her years of service.

Motion by Nelson, seconded by Hungerford to adjourn the meeting at 8:42 p.m. Motion carried unanimously.

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ATTEST:

Jeffrey Putnam
Mayor

Terri Boese
Clerk/Treasurer