

**REGULAR MEETING OF THE DASSEL CITY COUNCIL  
JUNE 18, 2018, 7:00 P.M.  
DASSEL CITY HALL**

The regular meeting of the Dassel City Council was called to order by Mayor Hungerford at 7:00 p.m. on June 18, 2018 at the Dassel City Hall.

Mayor Hungerford led the opening Pledge of Allegiance.

Present: Council members Bemenderfer, Carlson, Hallquist, Weseloh and Mayor Hungerford (5)  
Absent: None (0)

**APPROVAL OF MINUTES**

**Motion by Weseloh, seconded by Hallquist to approve the May 21, 2018 Public Hearing Meeting minutes as presented. Motion carried unanimously.**

**Motion by Bemenderfer, seconded by Carlson to approve the agenda as presented. Motion carried unanimously.**

**CONSENT AGENDA**

- A. Motion to adopt Resolution 2018-015 Allowing Wire Transfers & Authorizing Pre-Payment of Claims
- B. Motion to adopt Resolution 2018-016 MN DOT Community Partnership Program Grant.

**Motion by Weseloh, seconded by Hallquist to approve Consent Agenda Items A & B and to include additional language on Resolution 2018-015. Motion carried unanimously.**

**COUNCIL & COMMITTEE REPORTS**

Council member Bemenderfer reported on the Heart Safe Committee meeting and the \$800.00 Allina grant the group received for the purchase of defibrillators. He read a statement from CenterPoint Energy in regard to that grant.

Bemenderfer provided an update on the website project. The committee is reviewing the newest draft and will submit comments to Clerk Boese this week.

Council member Hallquist stated the rocks have been chosen for the sign at Breeds Park by the Discover Dassel committee. He also reported on the discussion regarding the shelter building being donation by the Lions Club.

Council member Carlson informed the council that he had spoken to a representative from the Lions Club in regard to updating the bathrooms at Breeds Park as a possible project.

Council member Weseloh reported that the foundation under the bandstand is cracked and in need of repair. He stated he would be getting bids to pour slabs at Bandstand Park for placement of picnic tables there along with a bid for the foundation repair. The council approved Weseloh to obtain bids for these two projects.

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**DEPARTMENT REPORTS**

**Clerk/Treasurer**

Clerk Boese reported on the following upcoming meetings and events:

1. League Annual Conference-St Cloud, Jun 20-22
2. Dairy Berry Days, Thursday, June 21<sup>st</sup>, 7pm, Bandstand Park – History Center if inclement weather
3. Special City Council meeting, Monday, June 25<sup>th</sup>, 2018, 5 pm, City Hall
4. Dassel Area Historical Board meeting, Tuesday, June 26<sup>th</sup>, 10 am, History Center
5. Heart Safe Community meeting, Wednesday, June 27<sup>th</sup>, 6 pm, History Center
6. City Hall closed July 4<sup>th</sup> in observance of Independence Day

**Motion by Hungerford, seconded by Carlson to appoint the following Election Judges for the 2018 Primary and General Elections: Terri Boese, Tracey Bergum, Della Robertson, Susan Steuck, Carrie Hohenstein, J. David Anderson, Ruth Karli, Marge Piepenburg, Sandi Huikko. Motion carried unanimously.**

Boese reported that the county is providing electronic poll books for this year's elections. This will speed up new registrations and is more voter friendly.

**Other items:**

1. The council reviewed a quote from Action Air to repair/replace the failed air conditioning unit at the Event Center. Clerk Boese will get warranty information for the next meeting.
2. The Wellhead Protection Plan – Part 2 meeting was held on June 5<sup>th</sup>. The preliminary plan Chapters 1-4, PCSI and maps were reviewed and updated. Public education is the highest priority of the plan. Contingency Planning will also be a high priority. This is a 10-year plan that runs from February, 2019 through February, 2029. The plan requires annual meetings and planning meetings every 2 ½ years. The next meeting will be held on Tuesday, July 10<sup>th</sup> at City Hall from 1-3 pm.
3. Bid opening for the Summit Hills project will be June 25<sup>th</sup>, 11 am, at City Hall.
4. A challenge was submitted to the State Demographers office in regard to their proposed population estimate of 1454 for 2017. It has been continually dropping since the 2010 census, which was 1469. Between 2010 and 2017, 11 new residential housing permits were issued.
5. Meeker County EDA Board of Directors voted to sell all the townhomes they own in Dassel (& Meeker County-total of 76). The new owners will take over mid-July, 2018.

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City Attorney

Attorney Greenley provided an update on the Miller Manufacturing litigation. No agreement has been reached on the Encroachment agreement, the next step will be mediation.

Greenley asked the council to review the Lantto nuisance abatement order and provide comments to him by Wednesday.

Fire Chief

Chief Grochow reported a total of 41 calls for May and 160 calls year to date. The rescue truck repairs have finally been completed and the bill submitted for payment. Jeff Putnam retired in June. Grochow stated the fire department would like to have a page on the website and Terry Heidecker would be the contact person.

Liquor Store Manager

Manager Vetsch presented the monthly report which showed gross sales of \$120,027.30, an increase of 14% over May of 2017. May was an excellent month and staff has been very busy.

**Motion by Bemenderfer, seconded by Weseloh to hire Baily Emery as part time liquor store clerk. Motion carried unanimously.**

Museum Director

Director Holje presented a list of upcoming events at the Event Center and Museum. She also reported on the \$7,500 grant they received to digitize local photos. They will be writing a grant to have the lighting in the museum and archives areas evaluated.

Public Works Director

Director Zwilling is getting bids to have the basketball and tennis courts at Breeds Park resurfaced and striped to include pickle ball courts.

5 million gallons have been discharged to the spray fields in the last month.

Sheriff's Report

Mayor Hungerford reviewed the Sheriff's report which showed a total of 92 calls for May.

CLAIMS FOR PAYMENT

**Motion by Bemenderfer, seconded by Hungerford to approve payment of claims in the amount of \$144,468.67 as presented. Motion carried unanimously.**

NEW BUSINESS

The meeting was recessed at 8:05 p.m. and reconvened at 8:10 p.m. Liquor Store Manager, Vetsch requested the meeting be closed to conduct his annual performance review.

The meeting was reopened at 8:25 p.m.

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The council agreed Vetsch had successfully completed his annual review.

**Motion by Bemenderfer, seconded by Carlson to adjourn the meeting at 8:28 p.m. Motion carried unanimously.**

ATTEST:

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Ronald Hungerford  
Mayor

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Terri Boese  
Clerk/Treasurer