

**REGULAR MEETING OF THE DASSEL CITY COUNCIL  
AUGUST 20, 2018, 7:00 P.M.  
DASSEL CITY HALL**

The regular meeting of the Dassel City Council was called to order by Mayor Hungerford at 7:00 p.m. on August 20, 2018 at the Dassel City Hall.

Mayor Hungerford led the opening Pledge of Allegiance.

Present: Council members Bemenderfer, Carlson, Hallquist, Weseloh and Mayor Hungerford (5)  
Absent: None (0)

**APPROVAL OF MINUTES**

**Motion by Weseloh, seconded by Bemenderfer to approve the July 16, 2018 EDA Regular Meeting and the July 16, 2018 Regular Meeting minutes as presented with one correction. Motion carried unanimously.**

**OPEN FORUM**

1. Lynda Peterson, Home to Roost Committee, gave an update on the Mural Project. She has received permission from Red Rooster Foods owner to place a mural on the west side of the building. The plan is for a mural 15' high and 40' long. Donations already received for the project include \$200 for paint, operators' labor and a boom truck for installation and framework materials. Peterson requested a donation from the city in the amount of \$1,350.00 for the sign boards needed to create the mural and permission to use the City's Red Rooster logo. She is planning to have the project completed and installed before the Art Tour on October 27th. The council will address the donation request at the upcoming budget meeting.

**Motion by Weseloh, seconded by Bemenderfer to allow the Home to Roost Mural Committee use of the Red Rooster Day logo on the mural. Motion carried unanimously.**

2. Fatima Miller informed the Council that the Home to Roost - Farmer's Market Enhancement Committee is trying to increase vendors, customers and provide more activities. The group has reactivated the Facebook page and is working on signs to make them more visible. The group is selling canvass produce bags with their logo on them at \$10 each to generate revenue and to make the market self-sustainable. They requested a donation of \$500 from the City to help promote the Farmers' Market. The group is considering a fall-to-spring market in conjunction with the occasional sales. The council will address the donation request at the upcoming budget meeting.
3. Theresa Schmitz, Chair of Home to Roost – Postcard Committee, presented a list of expenses and sponsorships. The group requested a donation of \$500 from the City to be used for continuing expenses. The group intends to send out postcards three times a year. The council will address the donation request at the upcoming budget meeting.
4. Jeff Powers, Dassel-Cokato School Superintendent, explained the operating levy and a bond bill coming up for vote on November 6<sup>th</sup>. The levy is \$650 per pupil. School costs run between 78% to 82% for personnel and benefits. The remaining 18% to 22% is for

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other costs. The bond bill is for building. If the operating levy does not pass, the bond bill cannot pass. The bond bill is to finish the DCRSC building, add Career & Tech Ed enhancements, build a new building in the west parking lot for the Alternative Learning Center and a consolidation of the Ag programs, enhance school security and upgrade the pool HVAC systems. Through the State of Minnesota, there is a 40% ag credit for bonds which will make it easier for our farmers.

5. Jack Adams, property owner, is concerned about the storm sewer at the end of Lake Street. Adams stated the following concerns about the previous storm sewer project in that area: the riprap was not done; leveling out of shoreline where it was reshaped was not done; and he is concerned about the encroachment of the storm sewer line on his property. He requested more information about the project. The City Engineer and City Clerk will meet with him in regard to this project.

**ADDITIONS OR OMISSIONS TO AGENDA**

1. Move item 8B1. City Attorney closed meeting to the end of the agenda.
2. Add 7C Dassel-Cokato Baseball Association request.
3. Add 7D Mayoral Proclamation, National Assisted Living Week.

**Motion by Carlson, seconded by Bemenderfer to approve the agenda with the three changes listed above. Motion carried unanimously.**

**CONSENT AGENDA**

- A. Approve the temporary on-sale liquor license for the Cokato-Dassel Rotary Club to serve at Red Rooster Days on September 3<sup>rd</sup>, 2018.

**Motion by Bemenderfer, seconded by Weseloh to approve Consent Agenda Item A listed above. Motion carried unanimously.**

**COUNCIL & COMMITTEE REPORTS**

The Council reviewed the Planning & Zoning Commission July 23<sup>rd</sup>, 2018 Regular Meeting (draft) minutes. The Commission requested appointment of Al Sexton to the Commission. The council will review this request at the next regular meeting.

The Planning Commission also requested the Council approve updating the City Code Section 153.058 Sign Ordinance as it conflicts with the Sign Policy. The Council tasked the Commission with the development of an updated Sign Ordinance for their approval.

The Council reviewed the DC Trail Board July 26, 2018 Regular Meeting (draft) minutes.

Council member Weseloh provided an update on the Planning & Zoning Commission meeting.

Council member Carlson provided an update on DCBA. Dassel has been selected as a State Tournament site in 2019 to host with Delano and Maple Lake. There is a fungus growing in the

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infield and outfield. The DCBA received a quote of \$35,000 to replace the turf and is asking if the City, the school and the Saints Baseball Team would contribute the project. A representative from Magic Turfs of Rogers will be assisting with the project. The project needs to be completed before winter and after Red Rooster Days. The council will review the donation request at the upcoming budget meeting.

Mayor Hungerford proclaimed National Assisted Living Week, September 9<sup>th</sup> - September 15<sup>th</sup>, 2018 entitled "Capture the Moment" in Dassel.

Council member Weseloh provided an update on the Heart Safe Community meeting. AEDs will be placed in City Hall, the History Museum and the Liquor Store. A \$1,000 grant was received from Meeker County Coop. Allina will provide free training to be scheduled through the Fire Department.

Clerk Boese indicated the boulders for Breeds Park are at the engravers and will be installed before Red Rooster Days.

**DEPARTMENTAL REPORTS**

Clerk/Treasurer

Clerk Boese reported on the following upcoming meetings and events:

1. Discover Dassel meeting on Tuesday, August 21<sup>st</sup> at Dassel History Center 5:00 p.m.
2. A Heart Safe Community meeting on Wednesday, August 22<sup>nd</sup> at Dassel City Hall 5:00 p.m.
3. Special City Council, budget workshop meeting on Wednesday, August 22<sup>nd</sup> at Dassel City Hall 6:30 p.m.
4. Dassel Area Historical Society Board meeting, Tuesday, August 28<sup>th</sup> at the History Center 10:00 a.m.
5. Fire Advisory Board meeting on Tuesday, August 28<sup>th</sup> at the Dassel Fire Hall 7:00 p.m.
6. Red Rooster Days celebration starts Friday, August 31<sup>st</sup> and runs through Monday, September 3<sup>rd</sup>.
7. City Hall will be closed Monday, September 3<sup>rd</sup> in observance of Labor Day.
8. Department Head meetings will begin again in September. The next one will be September 12<sup>th</sup> at Dassel City Hall 7:00 a.m.
9. Special City Council meeting on Monday, August 27<sup>th</sup> at Dassel City Hall 6:00 p.m. to discuss litigation for Miller Manufacturing.
10. A Special City Council meeting, Wednesday, September 12<sup>th</sup> at Dassel City Hall 6:30 p.m. workshop to discuss water and wastewater.

Boese informed the council that the State Demographer had revised the population estimate for Dassel based on the challenge she submitted.

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Boese reported on the Well Head Protection Committee meeting on August 13<sup>th</sup>. The Committee reviewed and approved the final draft of the plan. A Public Hearing is scheduled on Monday, November 19<sup>th</sup> at Dassel City Hall 6:30 p.m. after a 60-day local government unit review period.

Boese provided an update on the estimated cost to repair the water damage to the wood flooring at the Ergot Museum. Due to multiple incidents of water damage as determined by the city's insurance carried they will be charging a deductible of \$2,500. The total cost of repair is \$10,000. The repairs will take two weeks. The council will review this request after more information is received regarding the repairs.

**Fire Chief**

Assistant Chief Enerson reported a total of 26 calls for July and 192 total calls through the end of July. The Fire Advisory Board will meet on Tuesday, August 28<sup>th</sup> to review the proposed 2020 budget. He requested assistance by the City to help offset the costs of connecting the back-up generator at the Fire Hall. Bids ranged from \$10-\$11,000 to connect the electricity and gas lines. The Fire Department received a \$1,000 grant from the Meeker Co-op, which was used to purchase two man-saver covers.

**Liquor Store Manager**

Mayor Hungerford reviewed the monthly report which showed gross sales of \$119,200.17, which is a 3% increase over last year. Staff is getting ready for the fall Vikings season.

**Motion by Weseloh, seconded by Bemenderfer to hire Dustin Baune and Eryn Pierce as part-time liquor store employees. Motion carried unanimously.**

**Museum Director**

Director Holje reported the following:

1. Last month the Museum Director requested the authority to form a committee to look at the pros and cons, the benefits and responsibilities of forming a Heritage Preservation Commission. The consensus of the committee is to recommend the City Council adopt a Heritage Preservation Ordinance and create a Heritage Preservation Commission. The committee will help create a draft ordinance for the City Council's review and approval with the City Attorney's assistance.
2. The Museum Director requested the Heart Safe Community training be available to the public and an ad placed in the newspaper well in advance of the training.
3. In August there is Art on Four, Vases & Vessels, Bouquets & Botanicals.
4. In September and October there will be a Tiffany replica lamp exhibit by local and outside artists.
5. On Monday, August 27<sup>th</sup> at 7:00 p.m. there will be a Summer Music Jam at the History Center.
6. The Dassel Story Slow Roll is a guided bike and vehicle tour to several historical spots in the city.

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7. The Historical Society will publish a book containing 76 to 80 stories researched from the newspaper and written by Bill Ward.
8. On Saturday, September 8th there will be Actors & Storytellers.
9. On Red Rooster weekend, former Miss Dassel Julie Lindquist will be speaking about Magnus Johnson.
10. On Monday, September 3<sup>rd</sup>, Labor Day, the Museum will be open from 9:00 a.m. to 3:00 p.m.

**Public Works Director**

Director Zwilling reported 11.8 million gallons have been discharged to the spray fields in the last month. The total for the year is 27.5 million gallons.

Two bids have been received for the reconstruction of the basketball and tennis courts and also for the installation of the pickle ball courts. The first bid is \$23,735 from The Tennis Court Doctor. The second bid is \$18,729 from Service Pros. A third bidder was not comfortable bidding because of the shape of the courts.

Zwilling has received complaints regarding the erosion taking place on Pacific Avenue. He will obtain bids on crushed concrete or crushed granite to eliminate the erosion problem.

Approximate cost of repair is \$8,000 for crushed granite. Crushed concrete is about one-third of that.

**City Engineer**

Engineer DeWolf gave an update on the 2018 Improvement Project. He is getting quotes for the Lake Avenue storm sewer replacement. The plan is to replace the last section of pipe, place riprap where it enters the lake and then restore the turf. DeWolf will discuss this with property owner, Jack Adams before getting quotes. There is also another storm sewer issue on the South side. A shallow pipe from 7<sup>th</sup> Street going across the grass heading to the storm pond South of Simons Avenue burst and is above ground. Other repairs consist of cleaning the line, exposing the ends of the pipes and new riprap put around them. A combined quote is needed for the Lake Avenue and Simons Avenue storm sewer repairs.

**Motion by Bemenderfer, seconded by Weseloh to get bids for storm sewer repairs south of Simons Avenue and also the end of Lake Avenue. Motion carried unanimously.**

Engineer DeWolf reported the Dassel Wastewater Treatment Facility discharge permit is in the renewal process. Some basic clarifications will be submitted to MPCA before Public Notice.

The blacktopping on Fifth Street and First Street has been completed.

**Sheriff's Report**

Deputy Bondhus reported 72 calls in July. The public is requested to please report thefts.

Limited Parking Statute 72.21 states after 72 hours RVs, boats and trailers must be removed off

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the roadways. The council instructed Bondhus to start issuing citations for RV's, boats and trailers that are in violation of the City Code.

Bondhus informed the council that the snow mobile nuisance at 530 Maple St is being cleaned up. Items have been removed from the front and moved to the back and are covered with a tarp.

**CLAIMS FOR PAYMENT**

**Motion by Weseloh, seconded by Bemenderfer to approve payment of claims in the amount of \$443,745.56 as presented. Motion carried unanimously.**

**NEW BUSINESS**

**Motion by Hungerford, seconded by Bemenderfer to allow Thirsty's Tavern to close the 200 block of Atlantic Avenue on Saturday, September 1<sup>st</sup>, 2018 beginning at 10:00 am and continuing through the street dance. Motion carried unanimously.**

The meeting was recessed at 8:32 p.m.

The meeting was reconvened and closed at 8:37 p.m. pursuant to: Minn. Stat. Sec. 13D.05, Subd. 3. (b) to consider and evaluate with the City Attorney settlement of the pending litigation captioned Miller Manufacturing and Golden Angle Properties, Plaintiffs v. City of Dassel and Meeker County, Defendants.

The meeting was reopened at 9:02 p.m.

**Motion by Hungerford, seconded by Carlson that the City reviewed the proposed agreement and understands the definition of substantial damage of the property pertains to comparing the cost of repairing the damage to the total value of the entire building. Motion carried unanimously.**

**Motion by Carlson, seconded by Bemenderfer to adjourn the meeting at 9:03 p.m. Motion carried unanimously.**

ATTEST:

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Ronald Hungerford  
Mayor

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Terri Boese  
Clerk/Treasurer