

Dassel, MN
Dassel Fire Advisory Board
Minutes
Wednesday, February 28, 2024 at 7:00 pm

1. Call to Order

Minutes:

Meeting called to order by Chair Josh Johnson at 7:00 pm.

2. Roll Call

Minutes:

Members present: Brian Zeglen-Collinwood Township; Jeff Atkinson-Darwin Township; Kari Amundson-Dassel Township; Dave Jutz-Ellsworth Township; Robert Christofferson-Kingston Township; Josh Johnson-City of Darwin; Jim Nielsen-City of Kingston; and Marie Thurn-City of Dassel.

Members absent: None

Also present: City Clerk/Treasurer Boese and Firefighters Johnson, Kiser and Chief Johnson.

3. Election of Officers

Minutes:

Motion by Amundson, seconded by Thurn to appoint Josh Johnson-President and Dave Jutz-Vice Chair. Motion carried.

Vote results:

Ayes: 8 / Nays: 0

4. Secretary's Report

Approval of Minutes August 23, 2023 and January 31, 2024

Minutes:

Motion by Amundson, seconded by Johnson to approve the August 23, 2023 and January 31, 2024 minutes as presented. (The October 25, 2024 minutes will be approved at the next meeting.)

Motion carried.

Vote results:

Ayes: 8 / Nays: 0

5. Approval of Agenda

Minutes:

The agenda was approved as presented.

6. Open Forum

7. Fire Chief's Report

Minutes:

Chief Johnson provided copies of the 2023 calls to each entity for review and questions. He reported the new truck delivery date may now be 2028 instead of 2027. Auto aid with Cokato is working well. Two new fire fighters have started. They will be joining the webinar to discuss PERA

retirement fund options next month. Currently at 18 fire fighters, max for the department is 30.

8. Clerk/Treasurer's Report

a. Review & discuss 2023 Year-end financials, updated 2024 budget & 2025 proposed budget and contracts

Minutes:

The Board reviewed the updated 2023 year-end unaudited financials and the 2024 proposed budget amendments. It was agreed to continue to budget for interest earnings and increase the capital outlay line item.

Clerk Boese presented two budget options for 2025. One with interest only increase and the other with an increase in capital outlay of \$20,000 as recommended at the January Board meeting.

Motion by Atkinson, seconded by Zeglen to increase the 2025 capital outlay by \$10,000. Motion carried.

Clerk Boese will update the contracts with the approved increase and send them out this week.

Vote results:

Ayes: 8 / Nays: 0

9. Business Items

10. Next meeting date - Wed, Aug 28, 2024, 7:00 p.m., Dassel Fire Hall

11. Adjourn

Minutes:

Motion by Amundson, seconded by Christofferson to adjourn the meeting at 7:48 pm. Motion carried.

Vote results:

Ayes: 8 / Nays: 0