

Dassel, MN

Regular City Council Meeting

Monday, July 15, 2024 at 7:00 pm

1. Call to Order

a. Pledge of Allegiance

Led by Mayor Lalone

b. Roll Call

Council members Gaertner, Landrus, Sombke, Thurn & Mayor Lalone

2. Approval of Minutes - Special & Regular Council June 17, 2024, Special Council June 24, 2024

Attachments:

- **Regular Council June 17, 2024** (regular-city-council-meeting_minutes_2024-06-17_212931.pdf)
- **Special Council June 17, 2024** (special-city-council-meeting_minutes_2024-06-17_141204.pdf)
- **Special Council June 24, 2024** (special-city-council-meeting_minutes_2024-06-24_202509.pdf)

3. Public Hearing(s)

a. Public Hearing - Public Nuisance, 520 Simon Avenue, Ms Connie Pool

At the regular meeting of the City Council on June 17, 2024, the Code Enforcement Officer reported these facts to the Dassel City Council and provided to the Council photographs of the 520 Simon property taken earlier that same day. Following this report and review of the photographs the City Council determined that the condition had not been abated and directed that a public hearing be scheduled on this matter.

YOU ARE HEREBY GIVEN NOTICE that a public hearing will be held before the Dassel City Council at the Dassel City Offices, 460 3rd Street, Dassel, Minnesota, on the 15th day of July 2024, beginning at 7:00 p.m., for the purpose of determining whether this condition is a public nuisance. If the condition is found to be a public nuisance, a written Order will be issued by the City Council reciting the grounds for its determination, specifying the necessary corrective action, and directing you to take appropriate measures within a certain time period to abate this public nuisance. You, as owner and/or occupant of this property, may appear and be heard at the hearing, and provide testimony and any other evidence in defense of your position. Other interested members of the public may also appear and be heard on this matter. If you fail to comply with the Order of the City Council, pursuant to Order Granting Summary Enforcement of City Council Abatement Order, Court File No. 47-CV-20-783 dated October 24, 2022, " That should Connie Pool hereafter create or allow a public nuisance to again be maintained on her property at 520 Simon Avenue in violation of the City Ordinance provisions cited in paragraph 5 of the Conclusions of Law above then upon issuance by the Dassel City Council of an Order Determining that a Public Nuisance Exists and Ordering Abatement Thereof the City is authorized to immediately enter onto this property for the purpose of abating the public. If the City is ultimately forced to abate this nuisance, you will be personally liable for the costs incurred by the City in doing so. Unpaid costs may be assessed against

your property under Minnesota Statutes sec. 429.101.

4. Open Forum

(The City Council invites residents to share new ideas or concerns related to city business; however, individual questions and remarks are limited to three (3) minutes per speaker. No City Council action will be taken, although the Council may refer issues to staff for follow up or consideration at a future meeting. The Mayor may use discretion if speakers are repeating views already expressed or ask for a spokesperson for groups of individuals with similar views. Speakers should state their name and home address at the podium before speaking.)

5. Additions or Omissions to Agenda

6. Consent Agenda

a. Payment of Claims \$248,663.63

Claims listing was emailed separately to Council on Friday, July 12, 2024.

Listing is available by request to the City Administrator or City Clerk-Treasurer.

b. Final Payment Request on Project 2022 First Street (CSAH 4) Improvements payable to Landwehr Construction Inc in the amount of \$138,615.79.

Attachments:

- **Final Payment Request on Project 2022 First Street (CSAH 4) Improvements (7-15-24_Final_Pay_Request_2022_First_St_CSAH_4_Improvements.pdf)**

c. Payment Request #1 on Project 2024 Parking lot and Sidewalk Improvement payable to Levanen Underground LLC in the amount of \$332,407.00.

Attachments:

- **Payment Request #1 on 2024 Parking Lot and Sidewalk Project (7-15-24_Pay_Request_1_2024_Sidewalk_and_Parking_Lot.pdf)**

d. Accept the resignation of Joyce Schumacher Hansen, Museum Worker effective July 3, 2024.

7. Council & Committee Reports

a. Council member Landrus - Planning Commission meeting update

b. Council member Gaertner - Business meeting update

8. Staff Reports

a. Museum Director

Attachments:

- **Monthly Report (7-15-2024_Museum_Director_July_Report_to_Council.pdf)**

b. Liquor Store Manager

Monthly Report:

* Waiting for a start date for the parking lot to be done to decide how best to navigate sales and deliveries.

* Bonniwell electric has been here to figure out how to fix the lights on the outside of the building.

* The upgrade to the computers has really helped the staff out. The workstations are faster and more efficient which has made processing daily sales quicker.

*The Liquor store passed the annual tobacco compliance check.

* Researching cost to upgrade/update the electronic liquor store sign along Hwy 12.

Attachments:

- **Monthly Report** (7-15-24_Liquor_Store_Council_reports_6-2024.pdf)

c. Fire Chief

d. Public Works Director

Discuss the Ambassador's utilizing the Public Works pickup truck to pull the float in the area parades.

Attachments:

- **Monthly Report** (7-15-24_July_2024_Public_Works_Report.pdf)

e. City Engineer

f. City Administrator

Attachments:

- **Monthly Report** (20240715_City_Administrator_Report.pdf)
- **Museum Assistant Director** (7-15-24_Proposed_Museum_Assistant_Director_created_07-2024.pdf)
- **Museum Worker Job Description - Updated 7-15-2024** (7-15-24_Proposed_Museum_Worker_Updated_07-2024.pdf)

g. City Attorney

h. Sheriff's Department

Attachments:

- **Monthly Activity Report - June 2024** (Sheriff_s_Report.pdf)

9. Business Items

a. Lot Line Adjustment Application - Marlene Blunt 220 S 7th St

Marlene Blunt is requesting to combine PID 23-0275001 200 7th St S and PID 23-0274000 220 7th St S under the 220 7th St S address since she has been utilizing that address for over 35 years.

The Planning Commission meet on July 9, 2024, and passed a motion to recommend the Lot Line Adjustment application.

Attachments:

- **Lot Line Adjustment - Marlene Blunt 220 S 7th St** (20240709_Marlene_Blunt_220_S_7th_St.pdf)

10. Adjourn

The agenda packet with all background material is located at the side table for viewing by the public. The agenda is subject to change without notice. Information and materials relating to the above items are available for review at city hall by appointment.