

Dassel, MN

Regular City Council Meeting

Monday, August 19, 2024 at 7:00 pm

1. Call to Order

a. Pledge of Allegiance

Led by Mayor Lalone

b. Roll Call

Council members Gaertner, Landrus, Sombke, Thurn & Mayor Lalone

2. Approval of Minutes - Special & Regular Council July 15, 20214

Attachments:

- **Regular City Council Minutes July 15, 2024** (regular-city-council-meeting_minutes_2024-07-15.pdf)
- **Special City Council Minutes July 15, 20224** (special-city-council-meeting_minutes_2024-07-15.pdf)

3. Public Hearing(s) - Historic Landmark Designation - Kaufman House, 250 Pacific Ave W

All persons interested are invited to attend the meeting, a which time both oral and written comments may be presented regarding the Historic Landmark Designation application being reviewed:

Kaufman House; PID 23-013900, 250 Pacific Ave W,; Lots 6 & &, Block 11, Town of Dassel

4. Open Forum

(The City Council invites residents to share new ideas or concerns related to city business; however, individual questions and remarks are limited to three (3) minutes per speaker. No City Council action will be taken, although the Council may refer issues to staff for follow up or consideration at a future meeting. The Mayor may use discretion if speakers are repeating views already expressed or ask for a spokesperson for groups of individuals with similar views. Speakers should state their name and home address at the podium before speaking.)

5. Additions or Omissions to Agenda

6. Consent Agenda

a. Payment of Claims \$600,731.06

Claims listing was emailed separately to Council on Friday, July 12, 2024.

Listing is available by request to the City Administrator or City Clerk - Treasurer.

b. Payment Request #2 on Project 2024 Parking lot and Sidewalk Improvement payable to Levanen Underground LLC in the amount of \$119,074.90

Attachments:

- **Payment Request #2 on 2024 Parking Lot and Sidewalk Project** (2024-08-15_13288 7_Pay_Est_No._2_-_To_City.pdf)

c. Accept the resignation of Travis Nielsen, Public Works effective August 21, 2024.

d. Approve a \$.50 (fifty cent) increase from \$12.00 to \$12.50 per hour rate to Dakota Cadorette, Liquor Store Clerk for completing 90-day performance evaluation is satisfactory, retro-active to July 15, 2024.

e. Approve a \$.50 (fifty cent) increase from \$19.38 to \$19.88 per hour rate to Michael Adams, Liquor Store Clerk for completing 90-day performance evaluation is satisfactory, retro-active to July 15, 2024.

- f. Approve the hiring of Janis Rannow for the position of part time Museum Worker for 20 hours a week at \$15.00 per hour effective today.
- g. Approve the renewal of Intoxicating Liquor License for Thirsty's Bar & Grill LLC from October 1, 2024, to Sept. 30, 2025, pending background check.
- h. Approve street closure request from 2nd St to 3rd St on Atlantic Avenue for Firefighters Waterball contest on Sunday, Sept. 1, 2024 starting at 2:00 p.m.
- i. Approve Resolution 2024-017 Accepting a Donation from Dassel Fireman's Relief Association in the amount of \$3,920.00 for personal protective equipment.

Attachments:

- Resolution 2024-017 Accepting Donation from Dassel Fireman's Relief Association (2024-017_Resolution_Accepting_Donation-FD_for_PPE.pdf)

- j. Approval to start the hiring process to fill the vacant full time Public Works position.

7. Council & Committee Reports

- a. Eckerly - Dassel Area Historical Society
- b. Council Member Landrus - Dassel Cokato Trail Committee
- c. Council Member Gaertner - Small Business Group
- d. Bergum - Red Rooster Committee

8. Staff Reports

- a. Museum Director

Attachments:

- Monthly Report (Dassel_Historical_Society_-_August_2024.docx)

- b. Liquor Store Manager

Focusing on cleaning and organizing.

We will be doing cycle counts on inventory again.

Focusing on bringing inventory in line. Eliminating inventory that doesn't sell very well.

- c. Fire Chief

The Relief Association has decided to move ahead with joining the statewide pension plan and are looking at requesting an increase in the pension amount from currently at \$3,300 and looking to increase to \$4,000.

This will be brought back to council at a later date after the members meeting.

Members were out on National night out and stopped in at places that had requested

Attachments:

- Fire Calls for July 2024 (Fire_-_City_of_Dassel_Calls_for_July_2024.docx)
- Fire Total Calls for July 2024 (Fire_-_Total_Calls_for_July_2024.docx)

- d. Public Works Director

Attachments:

- Monthly Report (August_2024_Public_Works_Report.docx)
- Quotes on Irrigation system at City Hall (City_Hall_Irrigation_Quotes.pdf)

e. City Engineer

Attachments:

- **Library Construction Improvement Grant** (Library_Construction_Improvement_Grant.pdf)

f. City Administrator

Attachments:

- **Letters regarding Representative Dawn Gillman** (Letters_regarding_Representative_Dawn_Gillman.pdf)
- **Monthly Report** (20240819_City_Administrator_Report.pdf)
- **PROWORKS - Commercial Lease** (PROWORKS_-_Commercial_Lease.pdf)
- **SW Minnesota Regional Arts Council grant** (SW_MN_Regional_Arts_Council_Mural_Grant.pdf)

g. City Attorney

City Attorney will be presenting multiple ordinances in regard to THC dispensary.

Attachments:

- **05-2024 Ordinance REGULATING THE MANUFACTURE, DISTRIBUTION, AND SALE OF TETRAHYDROCANNABINOL (THC) PRODUCTS IN THE CITY OF DASSEL BY ADDING TO TITLE XI, BUSINESS REGULATIONS, A NEW CHAPTER 113, THC CANNABINOL PRODUCT** (8-19-24_05-2024_Amended_Ordinance_Regulating_THC_Manufacture_Distribution_and_Sale_-_Chapter_113__draft_.pdf)
- **06-2024 Ordinance Establishing a Municipal THC Dispensary (draft)** (06-2024_8-19-24_Ordinance_Establishing_a_Municipal_THC_Dispensary__draft_.pdf)
- **07-2024 Amendment to City Code Ch. 110 Alcoholic Beverages (draft)** (07-2024_8-19-24_-_Amendment_to_City_Code_Ch._110_Alcoholic_Beverages__draft_.pdf)

h. Sheriff's Department

Attachments:

- **Monthly Activity Report - July 2024** (Dassel_Monthly_Stats_-_July_2024_-_Sheriff.pdf)

9. Business Items

a. Motion to approve Resolution 2024-018 Declaring Red Rooster Celebration as a City Festival

Attachments:

- **Resolution 2024-018 Declaring Red Rooster Celebration a City Festival** (2024-018_Resolution_Declaring_a_City_Festival.pdf)

b. Motion to approve Ordinance 04-2024 Designating Kaufman House as an Historic Landmark

Attachments:

- **Ordinance 04-2024 Designating Kaufman House as an Historic Landmark** (04-2024_8-19-24_-_Kaufman_House_Historic_Designation__Draft_.pdf)

c. CLOSED SESSION - Eckerly - 90-Day Performance Evaluation

10. Adjourn

The agenda packet with all background material is located at the side table for viewing by the public. The agenda is subject to change without notice. Information and materials relating to the above items are available for review at city hall by appointment.

Contact: Renee Eckerly (renee.eckerly@dassel.com 320-275-2454) | Agenda published on 08/16/2024 at 9:54 PM