

Dassel, MN

Regular City Council Meeting

Monday, October 21, 2024 at 6:00 pm

1. Call to Order

a. Pledge of Allegiance

Led by Mayor Lalone

b. Roll Call

Council members Gaertner, Landrus, Sombke, Thurn & Mayor Lalone

2. Approval of Minutes - Regular Council Sept.16, 2024; Special Council Sept. 26, 2024; Red Rooster Committee Aug. 22, 2024 and Sept. 25, 2024; Dassel-Cokato Joint Trail Board April 4, 2024 and Aug. 1, 2024; DAHS July 23, 2024 and Aug. 27., 2024.

Attachments:

- DAHS Aug. 27., 2024. (20240827_Dassel_Area_Historical_Society_Minutes.pdf)
- DAHS July 23, 2024 (20240723_Dassel_Area_Historical_Society_Minutes.pdf)
- Dassel-Cokato Joint Trail Board April 4, 2024 (20240404_Dassel-Cokato_Trail_Committee_Minutes.pdf)
- Dassel-Cokato Joint Trail Board Aug. 1, 2024 (20240801_Dassel-Cokato_Trail_Committee_Minutes.pdf)
- Red Rooster Committee Aug. 22, 2024 (20240822_Red_Rooster_Minutes.pdf)
- Red Rooster Committee Sept. 25, 2024 (20240925_Red_Rooster_Minutes.pdf)
- Regular Council Sept.16, 2024 (20240916_Regular_city_council_meeting_minutes.pdf)
- Special Council Sept. 26, 2024 (20240926_Special_City_council_meeting_minutes.pdf)

3. Public Hearing(s) - none scheduled

4. Open Forum

(The City Council invites residents to share new ideas or concerns related to city business; however, individual questions and remarks are limited to three (3) minutes per speaker. No City Council action will be taken, although the Council may refer issues to staff for follow up or consideration at a future meeting. The Mayor may use discretion if speakers are repeating views already expressed or ask for a spokesperson for groups of individuals with similar views. Speakers should state their name and home address at the podium before speaking.)

5. Additions or Omissions to Agenda

6. Consent Agenda

a. Payment of Claims - \$482,243.61

Claims list was emailed separately to Council on Friday, October 18, 2024.

List is available by request to the City Administrator or City Clerk-Treasurer.

b. Payment Request #4 on Project 2024 Parking lot and Sidewalk Improvement payable to Levanen Underground LLC in the amount of \$121,998.47.

Attachments:

- Payment Request #4 on 2024 Parking Lot and Sidewalk Project - Levanen Underground LLC (Payment_Request__4_Levanen_Underground_LLC.pdf)

c. Approve Temporary 1 Day On-Sale Liquor License for Cokato Dassel Lions Club for November 22, 2024 at the Dassel History Center.

d. Approve MN Lawful Gambling permit for Dassel-Ckato Wrestling Boosters to hold raffle at Thirsty's Tavern, 241 Atlantic Ave W, Dassel on Feb. 8, 2025

e. Approve Resolution 2024-019 Opting to Join the Statewide Volunteer Firefighter Plan

Attachments:

- **Resolution 2024-019 Opting to Join the Statewide Volunteer Firefighter Plan** (2024-019_Resolution_Opting_to_Join_the_Statewide_Volunteer_Firefighter_Plan.pdf)

f. **Approve the appointment of Deb Suchy to be the Planning Commission Representative on the Heritage Preservation Commission.**

7. Council & Committee Reports

- a. **Eckerly - Joint Trail Board meeting, Sept 19, 2024**
- b. **Council Member Sombke - Dassel Area Historical Society meeting, Sept. 24, 2024**
- c. **Council Member Gaertner - Red Rooster Committee meetings, Sept 25, 2024 and Oct. 15, 2024**
- d. **Mayor Lalone - Semi-Annual Joint meeting with City of Cokato and School District, Oct. 8, 2024**
- e. **Council Member Gaertner - Small Business Group meeting, Oct. 14, 2024**
- f. **Council Member Gaertner - Community Education meeting, Oct. 2, 2024**

8. Staff Reports

a. Museum Director

Attachments:

- **Monthly Report** (Museum_Director_Report_-_Oct_24.pdf)

b. Liquor Store Manager

I am working on making space for the THC beverages.

I have been working on inventory counting as well as organizing and decluttering the back rooms to make end of the year audit as smooth as I can.

Motion to hire Charlene Danielson for part-time Liquor Store Clerk position at \$12.00 per hour starting October 22, 2024.

Motion to approve position of Liquor Store Assistant Manager and job description.

Motion to hire Jordan Siltala for full-time Liquor Store Assistant Manager position at \$19.38 per hour pending background check.

Attachments:

- **Monthly Report** (Liquor_store_Report_-_Oct_2024.pdf)
- **Proposed Liquor Store Assistant Manager job description** (Draft_Liquor_Store_Assistant_Manager_job_description_10-18-24.pdf)

c. Fire Chief

The Fire Relief took in about \$11,000 at the pork chop supper.

The Fire Department would like to purchase a new set of battery powered extrication equipment. They have been having some issues with the current gas-powered unit. Total cost for this system is around \$52,000.

The Fire Relief would donate \$15,000 from our Relief Association general account (donation

money) and the remainder will come out of the gambling money that has been given to the City, which is currently \$20,000 pending the next donation. There will be some fittings that will need to purchase and plan on splitting that cost (\$8500) between our Relief Association general account and the gambling money.

Since this is over \$25,000, Dave is researching if there is a State Bid on this item.

Because of the importance of this piece of equipment to rescuing an injured person, he is seeking a motion from the Council to allow him to purchase the equipment for the \$52,000 plus \$8,500 (total \$60,500) following State of MN requirements and he will present his research in next months report.

Attachments:

- **Fire Calls and Total Calls for September 2024** (Fire_Calls__and_Total_Calls_for_Sep_t_2024.pdf)

d. Public Works Director

Mason Bakke has passed his Wastewater D license examination and Kyle Moy has passed his Wastewater C license examination email notification was received on October 17, 2024. Motion to approved monthly certification increase of \$100.00 to both Mason Bakke and Kyle Moy pending the receipt of letters from the State of Minnesota.

Attachments:

- **Monthly Report** (Public_Works_Monthly_Report_-_Oct_24.pdf)

e. City Engineer

f. City Administrator

Attachments:

- **Monthly Report** (20241018_City_Administrator_Report.pdf)

g. City Attorney

Discuss the draft application for license to engage in selling of THC products and the background consent forms.

Decisions that need to be made are: 1. limits of liability insurance (Section 4, paragraph 2); 2. the amount of the annual Business License fee (Section 4, paragraph 4) and 3. the amount of the background investigation fee (Section 4, paragraph 5).

Motion to approve the Application for License to Engage in Selling THC products and the background consent form with the limits of liability insurance to be _____, **the amount of the annual Business License fee \$__** and the background investigation fee \$ _____.

Attachments:

- **Draft Application for License to Engage in Selling THC products and background consent form** (Draft_Application_for_License_to_Engage_in_Sellinig_THC_and_Backgroud_Consent_Form.pdf)

h. Sheriff's Department

Attachments:

- **Monthly Activity Report - September 2024** (Meeker_Co_Sheriff_Monthly_Stats_-_September_2024.pdf)

9. Business Items

a. Discuss the Proposed Law Enforcement Contract between Meeker County Sheriff and City of Dassel for 2025-2026

Sheriff Cruze has emailed the proposed policing contract for 2025 and 2026. As previously noted there is a higher increase than previous years. Year one increase is 6.48% and the year two increase is 6.52%. The Sheriff has added language that if your city needs to have a civil paper served or in the event the city obtains a court order on a civil process, the fees associated with the civil action are included in the contract. To be clear this is for the service of papers or enforcement of a court order, per the contract and statute, we have no authority in civil matters or non-statute-related ordinances until the abatement process is completed or a court order is obtained. Sheriff Cruze has also added language that training for the contract deputy is included in the 2080 hours. Attachments are the redline contract so you can see the changes and a clean copy for signatures if approved by the council. Let me know if you have any questions and/or if the City would like me to attend the City Council meeting.

Attachments:

- **City of Dassel 2025-2026 Proposed Law Enforcement Contract with Meeker County Sheriff** (Meeker_County_Sheriff_-_City_of_Dassel_2025-2026_Proposed_Contract_-_Red_Line.pdf)

b. Resolution Accepting a Donation to the City of Dassel 2024-020

10. Adjourn

The agenda packet with all background material is located at the side table for viewing by the public. The agenda is subject to change without notice. Information and materials relating to the above items are available for review at city hall by appointment.