

# Dassel, MN

## Regular City Council Meeting

Monday, December 16, 2024 at 6:00 pm

### 1. Call to Order

#### a. Pledge of Allegiance

Led by Mayor Lalone

#### b. Roll Call

Council members Gaertner, Landrus, Sombke, Thurn & Mayor Lalone

### 2. Approval of Minutes - City Council Minutes Nov. 14, 2024, and DAHS meeting Oct. 22, 2024

#### Attachments:

- **City Council Minutes November 14, 2024** (20241114\_Draft\_Regular\_City\_Council\_Meeting\_Minutes.pdf)
- **DAHS Meeting Minutes Oct. 22, 2024** (20241022\_DAHS\_October\_Monthly\_Meeting.pdf)

### 3. Public Hearing(s)

#### a. Truth in Taxation Public Hearing

#### b. Assessment of Delinquent Utility Accounts Public Hearing

Currently there are three properties that remain delinquent. A list of the properties will be distributed at the Council meeting prior to the Public Hearing.

### 4. Open Forum

(The City Council invites residents to share new ideas or concerns related to city business; however, individual questions and remarks are limited to three (3) minutes per speaker. No City Council action will be taken, although the Council may refer issues to staff for follow up or consideration at a future meeting. The Mayor may use discretion if speakers are repeating views already expressed or ask for a spokesperson for groups of individuals with similar views. Speakers should state their name and home address at the podium before speaking.)

### 5. Additions or Omissions to Agenda

### 6. Consent Agenda

#### a. Payment of Claims \$402,423.54

#### b. Motion not to waive municipal tort liability limits established by MN Statute 466.04.

#### Attachments:

- **Liability Coverage (Tort) Waiver Form** (Liability\_Coverage\_Waiver\_Form.pdf)

#### c. Motion to Approve the Appointment of the Fire Department Officers effective Jan. 1, 2025

#### Attachments:

- **List of Officers** (2025\_Dassel\_Fire\_Department\_Officers.pdf)

#### d. Motion to schedule the 1st City Council meeting of 2025 on Tuesday, January 21, 2024, at 6:00 p.m. (Oath of Office)

Due to Martin Luther King Jr day on the 3rd Monday of January 2025, the City Council regular meeting needs to be rescheduled.

### 7. Council & Committee Reports

#### a. Council member Landrus - Dassel/Cokato Trail meeting 11/20/24

#### b. Council member Gaertner - Small Business Group meeting 11/25/24

**c. Council member Sombke - DAHS meeting 11/26/24**

**8. Staff Reports**

**a. Museum Director**

UPDATE: Monthly Report has been attached for the meeting.

**Attachments:**

- **Monthly Report** (Directors\_report\_12-19-24.pdf)

**b. Liquor Store Manager**

Still seeing a little growth in sales numbers. The sign is now working of both sides, a connector was faulty on one side and needed to be replaced. In November, I met with Brandon Fischer, GreenWize Energy Solutions, regarding switching the interior lightning to LED. I attached the lighting proposal from Xcel Energy. This will be for just the liquor store side of the building. The LED bulbs that have been put in recently will be taken out for future use in other buildings.

The total project is:

Before Rebate \$8665.95

Rebate Amount \$4149.65

Out of Pocket. \$4516.30

Motion by Gaertner, seconded by Thurn to approve the quote from GreenWize to retro the interior lighting at the liquor store to LED not to exceed \$4,516.30 to be charged to account to be determined by the City Administrator. Motion carried.

**Attachments:**

- **Lighting Proposal from Xcel Energy and GreenWize Energy Solutions** (Dassel-City-Of-Liquor-Store-v3-82315\_ContrWO\_-\_Lighting\_System\_Analysis.pdf)
- **Monthly Report** (Liquor\_Store\_-Council\_reports.pdf)

**c. Fire Chief**

**Attachments:**

- **Monthly Report** (Fire\_Dept\_Report\_for\_Nov\_2024.pdf)

**d. Public Works Director**

Director Moy will bring list of supplies for the siding/soffit project for Main and 5th St Lift Station to the meeting.

Motion to approve \$4,000 for the repair of the siding/soffit project for the Main and 5th St Lift Station with funds coming from account 602-49450-401.

**Attachments:**

- **Monthly Report** (December\_2024\_Public\_Works\_Report.pdf)

**e. City Engineer**

**f. City Administrator**

**Attachments:**

- **Monthly Report** (20241216\_City\_Administrator\_Report.pdf)

**g. City Attorney**

Kurt Greenley will be present to review the draft Ordinance 08-2024 Dassel Ordinance Regulating Sale and Marketing of Adult Cannabis.

Council could consider scheduling a public hearing.

There are multiple proposed Ordinance provisions for review. Such as whether the zoning and cannabis store restrictions contained in § 6 of the Ordinance are workable. If these restrictions effectively preclude establishment of a Adult Cannabis Business within the City of Dassel, then it violates the Adult Cannabis statute.

Sarah Swedburg, City Planner with Bolton & Menk has submitted a memorandum to assist with discussion and give the Council an option.

**Attachments:**

- **Bolton & Menk - Cannabis Ordinance Summary Report** (2024121\_Bolton\_\_\_Menk\_-\_Cannabis\_Ordinance\_Summary\_Report.pdf)
- **Cannabis Map Feb 2024** (2-2024\_Cannabis\_Buffer\_Map\_11X17.pdf)
- **Draft Ordinance 08-2024 Dassel Ordinance Regulating Sale and Marketing of Adult Cannabis** (Proposed\_08-2024\_Dassel\_Ordinance\_Regulating\_Sale\_and\_Marketing\_of\_Adult\_Cannabis.pdf)

**h. Sheriff's Department**

**Attachments:**

- **Monthly Activity Report - November 2024** (Monthly\_Activity\_Report\_-\_November\_2024.pdf)

**9. Business Items**

**a. Motion to Approve Resolution 2024-022 Appointing Dassel State Insurance and Susan Jarl, Agent**

**Attachments:**

- **Resolution 2024-022 Appointing Dassel State Insurance and Susan Jarl, Agent** (2024-022\_Resolution\_Appointing\_Dassel\_State\_Insurance\_Agency\_and\_Susan\_Jarl.pdf)

**b. Motion to approve annual proposal for \$895.00 and 5 year Inspection Proposal for \$1,950.00 from Escape Fire Protection for the wet/dry sprinkler system at the History Center.**

**Attachments:**

- **Proposals from Escape Fire Protection** (12-2024\_Proposals\_for\_Sprinkler\_System\_History\_Center\_-\_Escape\_Fire\_Protection.pdf)

- c. **Motion to Authorize Mayor Lalone to sign Letter of Support for Active Transportation Program Infrastructure grant.**

**Attachments:**

- **Letter of Support** (12-16-24\_Letter\_of\_Support.pdf)

- d. **Motion to approve Resolution 2024-023 Authorizing Pursuit of Active Transportation Infrastructure Grant**

**Attachments:**

- **Resolution 2024-023 Authorizing Pursuit of Active Transportation Infrastructure Grant** (2024-023\_Resolution\_Supporting\_Active\_Transportation\_Program\_Infrastructure\_Grant\_-\_Dassel\_-\_Cokato\_Trail\_.pdf)

- e. **Motion to authorize purchase of used SP12 Sand & Salt Spreader installed in ToolCat for \$5,900.00 from Farm-Rite Equipment.**

**Attachments:**

- **Farm-Rite Quote for used SP12 Sand & Salt Spreader** (Toolcat\_salt\_sand\_spreader\_quote.pdf)

- f. **Motion to approve changes in Personnel Policy in regard to Earned Sick and Safe Leave eliminating volunteer firefighters from coverage.**

**Attachments:**

- **Proposed language changes and documentation from the MN Dept of Labor regarding volunteer firefighters** (Proposed\_wording\_change\_to\_Earned\_Sick\_and\_Safe\_Leave\_benefit\_and\_MN\_Dept\_of\_Labor\_Information.pdf)

- g. **UPDATED: Discuss proposed 2025 Fee Schedule**

Attached is the proposed 2025 Fee Schedule.

The City would adopt the 2025 Fee Schedule at their January 21, 2025 meeting.

**Attachments:**

- **Draft 2025 Fee Schedule** (DRAFT\_2025\_Fee\_Schedule\_12-16-24\_.pdf)

- h. **UPDATED: Motion to Adopt Resolution 2024-024 Approving Final Budget & Levy**

**Attachments:**

- **Final 2025 Budget - Expenditures** (20243pm\_EXP\_BUDGET\_WORKSHEET\_-FINAL.pdf)
- **Final 2025 Budget - Revenue** (20241216\_3pm\_REVENUE\_BUDGET\_WORKSHEET\_-FINAL.pdf)
- **Resolution 2024-024 Adopting Final City Budget & Levy 2025** (Resolution\_2024-024\_Adopting\_Final\_City\_Budget\_\_\_Levy.pdf)

- i. **NEW: Motion to certify delinquent water and sewer amounts to the Meeker County Auditor to be put on the real estate taxes**

**Attachments:**

- **List of Delinquent Utility Accounts for Assessment as of Dec. 16, 2024** (UB\_Accounts\_for\_Assessment.pdf)

**j. Motion to approve 2.5% pay increase for staff effective 1/1/2025.**

**10. Adjourn**

The agenda packet with all background material is located at the side table for viewing by the public. The agenda is subject to change without notice. Information and materials relating to the above items are available for review at city hall by appointment.