

# Dassel, MN

## Regular City Council Meeting

Tuesday, January 21, 2025 at 6:00 pm

### 1. Call to Order

#### a. Pledge of Allegiance

Led by Mayor Lalone

#### b. Oath of Office

Council members Gaertner and Suchy & Mayor Lalone

#### c. Roll Call

Council members Gaertner, Landrus, Thurn, Suchy & Mayor Lalone

### 2. Approval of Minutes

#### Attachments:

- **City Council Minutes December 16, 2024** (12-16-2024\_Regular\_City\_Council\_Meeting\_Minutes.pdf)

### 3. Public Hearing(s)

### 4. Open Forum

(The City Council invites residents to share new ideas or concerns related to city business; however, individual questions and remarks are limited to three (3) minutes per speaker. No City Council action will be taken, although the Council may refer issues to staff for follow up or consideration at a future meeting. The Mayor may use discretion if speakers are repeating views already expressed or ask for a spokesperson for groups of individuals with similar views. Speakers should state their name and home address at the podium before speaking.)

### 5. Additions or Omissions to Agenda

### 6. Consent Agenda

#### a. Payment of Claims - 2024 \$87,396.00 and 2025 \$423,592.22

Claims list is a public document which is available by contacting the City Hall (320) 275-2454 or [dassel@dassel.com](mailto:dassel@dassel.com).

#### b. Approve Resolution 2025-001 Accepting a Donation to the City of Dassel designated for Fire Department.

#### Attachments:

- **Resolution 2025-001 Accepting a Donation to the City of Dassel** (2024-001\_Resolution\_Accepting\_Donation-FD.pdf)

#### c. Approve a \$.50 (fifty cent) increase from \$19.00 to \$19.50 per hour rate to Janis Rannow, Museum Worker for completing 90-day performance evaluation is satisfactory, retro-active to Nov. 19, 2024.

#### d. Approve a \$.50 (fifty cent) increase from \$19.38 to \$19.88 per hour rate to Jordan Siltala, Assistant Liquor Store Manager for completing 90-day performance evaluation is satisfactory effective Jan. 24, 2025.

#### e. Approve a \$.50 (fifty cent) increase from \$12.00 to \$12.50 per hour rate to Charlene Danielson, Liquor Store Clerk for completing 90-day performance evaluation is satisfactory effective Jan. 24, 2025.

#### f. Adopt Resolution 2025-002 Designation Official Newspaper & Financial Institutions

There are 2 new financial institutions that have been added to the list. They are Edward Jones, 945 Echo Dr, Ste B Hutchinson (Red Rooster Investments) and Northland Securities (for larger investments in certificate of deposits).

**Attachments:**

- **Resolution 2025-002 Designation Official Newspaper and Financial Institutions** (2024-002\_Resolution\_Designating\_Official\_Newspaper\_and\_Financial\_Institutions.pdf)

**g. Adopt Resolution 2025-003 Ratifying Mayoral Committee Appointments for 2025**

**Attachments:**

- **Adopt Resolution 2025-003 Ratifying Mayoral Committee Appointments for 2025** (2024-003\_Resolution\_Appointing\_Committee\_Members.docx)

**h. Adopt Resolution 2025-004 Assigning Citizen and Staff Committee Appointments for 2025**

**Attachments:**

- **Resolution 2025-004 Assigning Citizen and Staff Committee Appointments for 2025** (2025-004\_Resolution\_Staff\_Appointments.pdf)

**i. Adopt Resolution 2025-005 Making Council Assignments for 2025**

**Attachments:**

- **Resolution 2025-005 Making Council Assignments for 2025** (2025-005\_Resolution\_Council\_Appointments.pdf)

**j. Adopt Resolution 2025-006 Allowing Wire/Automated Bank Payments & Authorizing Pre-Payment of Claims**

**Attachments:**

- **Resolution 2025-006 Allowing Wire/Automated Bank Payments & Authorizing Pre-Payment of Claims** (2025-006\_Resolution\_Allowing\_Wire\_Transfers\_\_Pre\_Payment\_of\_Claims.pdf)

**k. Adopt Resolution 2025-007 Establishing and Approving Public Works Employees Annual Stipends**

**Attachments:**

- **Resolution 2025-007 Establishing and Approving Public Works Employees Annual Stipend** (2025-007\_Resolution\_Setting\_PW\_Stipends.pdf)

**7. Council & Committee Reports**

**a. Fire Relief Meeting, Jan. 15, 2025 - Mayor Lalone**

**8. Staff Reports**

**a. Museum Director**

**Attachments:**

- **Monthly Report** (Museum\_Directors\_Report\_-\_Jan\_2025.docx)

**b. Liquor Store Manager**

**Attachments:**

- **Monthly Report** (Liquor\_Store\_Report\_-\_Dec\_2024.pdf)

**c. Fire Chief**

**Attachments:**

- **Monthly Report** (December\_2024\_Fire\_Call\_Reports.pdf)

**d. Public Works Director**

**Attachments:**

- **Monthly Report** (Public\_Works\_Report\_January\_2025.pdf)

**e. City Engineer**

**f. City Administrator**

**Attachments:**

- **Monthly Report** (20250121City\_Administrator\_Report.pdf)

**g. City Attorney**

Kurt Greenley will be present to give an update on the proposed Cannabis Ordinance and Zoning Ordinance documents. The attached are the most current drafts of the ordinances resulting from the two meetings that have been held with Greenley, Sarah Swedburg, City Planner with Bolton & Menk and Renee Eckerly, City Administrator.

We are requesting a joint meeting with Council and the Planning Commission on either Monday, February 10 or Tuesday, February 11, 2025, to review the attached documents and get feedback.

**Attachments:**

- **Draft Ordinance 2025-001 Regulating Cannabis Businesses** (2025-001\_DRAFT\_Ordinance\_Regulating\_Cannabis\_Businesses\_1-17-2025\_Greenley-Council\_Review\_1-21-2025.pdf)
- **Draft Ordinance 2025-002 Zoning Cannabis Businesses** (2025-001\_DRAFT\_Ordinance\_No\_02-2025\_-\_Dassel\_Cannabis\_Ordinance\_01-16-25\_Swedburg.pdf)

**h. Sheriff's Department**

**Attachments:**

- **Monthly Report** (Meeker\_County\_Sheriff\_Monthly\_Stats-December\_2024.pdf)

**9. Business Items**

**a. Motion to approve the quote from Lakeside Paintworks LLC in the amount of \$6,860.00 for painting of event center, chair room, hallways, lobby and bathroom hallway at the History Center.**

Carolyn Holje, Museum Director, is recommending Lakeside Paintworks LLC. She will discuss during her staff report. The expense would be charged to 101-45172-401 Repairs/Maint Buildings budget balance \$9,000.00 on Jan. 1 2025.

**Attachments:**

- **Quotes for painting work at History Center** (History\_Center\_Painting\_Quotes.pdf)

**b. Motion to approve the quote from Their Well in the amount of \$25,450.00 for repair of wastewater irrigation pump.**

Kyle Moe, Public Works Director will discuss during his staff report. The expense would be charged to 562-49450-500 Sewer Capital Outlay balance \$205,260.56 on Jan. 1 2025.

**Attachments:**

- **Quote for repairing wastewater irrigation pump** (Quote\_from\_Their\_Well\_Dassel\_WW\_Pump\_repair\_est.pdf)

**c. Discuss motion to approve draft City Council Code of Conduct policy**

The League of MN Cities suggest that City Councils have a Code of Conduct policy so that all City Council members are aware of the expectations of their position. This policy is originally from the City of Edina but covers all the important aspects. If approved by the Council, each member would sign the policy and it would be available at each Council meeting and distributed to each member of the Council.

**Attachments:**

- **Draft City Council Code of Conduct policy** (1-21-24\_DRAFT\_City\_Council\_Code\_of\_Conduct.pdf)

**d. Motion to approve Resolution 2025-008 Local Board of Appeal & Equalization Trained Board Member Certification**

The online Board of Appeal & Equalization Training is 45 minutes on the Department of Revenue website.

It is good to have multiple City Council members trained. The training closes on January 31, 2025, for the current year. Please give Renee Eckerly, City Administrator a copy of your certificate so she can forward it to the Meeker County Assessor.

**Attachments:**

- **Resolution 2025-008 Local Board of Appeal & Equalization Trained Board Member Certification** (2025-008\_Resolution\_Local\_Board\_of\_Appeal\_\_\_Equalization\_Trained\_Board\_Member\_Certification.pdf)

**e. Motion to schedule your 2nd City Council meeting of 2025 on Tuesday, February 18, 2025, at 6:00 p.m.**

**f. Adopt Resolution 2025-003 Ratifying Mayoral Committee Appointments**

**Attachments:**

- **Resolution 2025-003 Ratifying Mayoral Committee Appointments for 2025** (2025-003\_Resolution\_Ratifying\_Mayoral\_Committee\_Appointments\_for\_2025.pdf)

**10. Adjourn**

The agenda packet with all background material is located at the side table for viewing by the public. The agenda is subject to change without notice. Information and materials relating to the above items are available for review at city hall by appointment.

