

Dassel, MN

Regular City Council Meeting

Monday, April 21, 2025 at 6:00 pm

1. Call to Order

a. Pledge of Allegiance

Led by Mayor Lalone

b. Roll Call

Council members Gaertner, Landrus, Suchy, Thurn & Mayor Lalone

2. Approval of Minutes Approval of Minutes Closed City Council meeting March 27, 2025, DAHS February 25, 2025, City Council meeting March 17, 2025, Minutes Board of Appeal & Equalization Meeting, April 9, 2025, and Special City Council Meeting, April 15, 2025.

ADD: Minutes Board of Appeal & Equalization Meeting, April 9, 2025, and Special City Council Meeting, April 15, 2025.

Attachments:

- **Board of Appeal and Equalization Minutes, April 9, 2025** (ADDED_Board_Of_Appeal_Equalization_Meeting_Minutes_4-9-2025.pdf)
- **City Council Minutes March 17, 2025** (Regular_City_Council_Meeting_Minutes3-17-2025.pdf)
- **Closed Meeting Minutes 03/27/2025** (2025-03-27_DRAFT_Closed_City_Council_Meeting_Minutes.pdf)
- **DAHS Meeting Minutes 2/25/2025** (DAHS_February_25_2025_Monthly_Meeting_Minutes.pdf)
- **Special City Council Meeting - Library Grant April 15, 2025** (ADDED_Special_City_Council_Meeting_Minutes_04-15-2025.pdf)

3. Public Hearing(s)

4. Open Forum

(The City Council invites residents to share new ideas or concerns related to city business; however, individual questions and remarks are limited to three (3) minutes per speaker. No City Council action will be taken, although the Council may refer issues to staff for follow up or consideration at a future meeting. The Mayor may use discretion if speakers are repeating views already expressed or ask for a spokesperson for groups of individuals with similar views. Speakers should state their name and home address at the podium before speaking.)

a. Alan Greene with SAFEbuilt

Attachments:

- **Building Plan Review** (Service_Line_One_Pagers_Combined.pdf)
- **Code Compliance** (Code_Compliance.pdf)
- **Community Core** (CommunityCore.pdf)

5. Additions or Omissions to Agenda

ADD: Consent Agenda 6h. Motion to hire Dale Wright for the Seasonal Public Works position for \$18.00 per hour with a start date of April 22, 2025, pending background check.

ADD: Consent Agenda 6i. Motion to hire Jack Nesseth for the Temporary Seasonal Public Works position for \$18.00 per hour starting May 19, 2025, pending background check.

6. Consent Agenda

- a. **Payment of Claims in the amount of \$234,213.33**
- b. **Motion to approve hiring Paul Jacobson as Volunteer Firefighter effective April 14, 2025.**
- c. **Motion to approve Seasonal Maintenance Worker Job Description.**

Attachments:

- **Seasonal Maintenance Worker Job Description** (3-28-25_Draft_Seasonal_Maint_Worker_-_to_Council_4-21-25.pdf)

- d. **Motion to approve the purchase of tires for truck 654 from in the amount of \$922.68 and tires from truck 553 in the amount of \$3,736.74 from Flatout Tire from 226-42280-404.**

Attachments:

- **Estimates from Flatout Tire** (Flatout_Tire_quotes_FD.pdf)

- e. **Motion to approve the Lawful Gambling Permit for the Cokato Dassel Lions Club for a raffle at 460 3rd St N, Dassel on October 6, 2025.**
- f. **Motion to approve Resolution 2025-013 accepting a donation to the City of Dassel from Dassel Firemans Relief Association Gambling Account in the amount of \$30,000.**

Attachments:

- **Resolution 2025-013 Accepting a Donation to the City of Dassel** (2025-013_Resolution_Accepting_Donation-FD_Gambling.pdf)

- g. **Motion to Approve Temporary Street Closing Application for Dassel Fall Frolic Craft & Flea Market Festival on Sept 21, 2025 from 7:30 am to 4:30 pm from 2nd Street N to 4th St N on Atlantic Ave W.**

- h. **ADDED Motion to hire Dale Wright for the Seasonal Public Works position for \$18.00 per hour with a start date of April 22, 2025, pending background check.**

- i. **ADDED: Motion to hire Jack Nesselth for the Temporary Seasonal Public Works position for \$18.00 per hour starting May 19, 2025, pending background check.**

7. Council & Committee Reports

- a. **Dassel Area Historical Society Meeting March 25, 2025 - Eckerly**
- b. **Special Closed City Council Meeting, March 27, 2025 - Mayor Lalone**
- c. **Business Group Luncheon Meeting, April 7, 2025 - Councilmember Gaertner**
- d. **Board of Appeal & Equalization Meeting, April 9, 2025 - Mayor Lalone**

8. Staff Reports

- a. **Museum Director**

Attachments:

- **Museum Director Report** (Museum_Directors_report_-_April_2025.pdf)

- b. **Liquor Store Manager**

Attachments:

- **Liquor Report** (Liquor_Store_Report_March_2025.xlsx)
- **Compliance Check Report** (Liquor_Report_-_RTN_-_OFSL_-_DASSEL_MUNI_-_DASSEL_-_3.18.25.pdf)

- c. **Fire Chief**

Attachments:

- **Fire Calls March 2025** (Fire_Calls_for_March_2025.pdf)

d. Public Works Director

The tree removal cost was not budgeted for in 2025.

Attachments:

- **Perfluoroalkyl Substances Report (PFAS)** (4-14-25_Final_Lab_Report_and_email_-_No_PFAS_Detected.pdf)
- **Monthly report** (Public_Works_Report_April_2025.pdf)
- **Water Conservation Report 2024** (Water_Conservation_Report_Summary_-_2024__1_.pdf)
- **Tree Removal Bids** (TREEBIDS.pdf)

e. City Engineer

f. City Administrator

Attachments:

- **H2O Analytics App - Water Usage** (H2o_Analytics_App.pdf)
- **Monthly Report** (20250421_City_Administrator_Report.pdf)

g. City Attorney - will not be in attendance

h. Sheriff's Department

Update on parking on 2nd Street between Parker Ave W (Hwy 12) and Atlantic Ave W and update from Landrus on conversation with property owner at 150 Parker Ave W.

Attachments:

- **Sherrif's Report March 2025 Calls** (Sheriffs_Dept_Dassel_Monthly_Stats_-_March_2025.pdf)

9. Business Items

a. Motion to approve JandM Displays fireworks 3 years 2025-2027 contract in the amount of \$4,000.00 per year.

Attachments:

- **Dassel 3 year JM 2025 Display Agreement** (Dassel_3_year_JM_2025_Display_Agreement.pdf)
- **2025 Fireworks Liability Extension Questionnaire** (2025_Fireworks_Liability_Extension_Questionnaire_Completed.pdf)
- **JM_2025_Display_Information** (JM_2025_Display_Information_Form_Fillable.pdf)

b. Motion to approve 3-year land lease agreement with David Fitterer on irrigation land.

Mr. Fitterer has been leasing since 2022. There is no increase in the rent.

Attachments:

- **Fitterer Land Lease Agreement** (David_Fitterer_Land_Lease.pdf)

c. Discuss Library grant and funding options

Attachments:

- **Grant agreement** (Sept_27_2024_Library_Grant_Agreement_Documents.pdf)

d. Motion to purchase 3 SuperSaver Outdoor Benches from TreeTop Products for \$405.00 each and Traditional Powder-Coated Bike Rack for \$255.00 for Summit Park with funds from 101-45200-500.

Attachments:

- **TreeTop Products Park Bench & Bike Rack** (TreeTop_Products_Park_Bench_and_Bike_Rack.pdf)

e. Motion to approve Resolution 2025-014 Declaring Dassel Fall Frolic Craft & Flea Market a City Festival

Eckerly, City Administrator will give a report on this new Festival.

Attachments:

- **Resolution 2025-014 Declaring Dassel Fall Frolic Craft & Flea Market a City Festival** (2025-014_Resolution_Declaring_a_City_Festival_-_Fall_Frolick.pdf)

10. Adjourn

The agenda packet with all background material is located at the side table for viewing by the public. The agenda is subject to change without notice. Information and materials relating to the above items are available for review at city hall by appointment.