

Dassel, MN

Regular City Council Meeting

Minutes

Tuesday, January 16, 2024 at 7:00 pm

1. Call to Order

Minutes:

Meeting called to order by Mayor Lalone at 7:25 pm.

a. Pledge of Allegiance

Minutes:

Pledge led by Mayor Lalone.

b. Roll Call

Minutes:

Council members present: Council members Gaertner, Landrus, Sombke, Thurn & Mayor Lalone

Council members absent: none

2. Approval of Minutes - December 18, 2023 Truth in Taxation & Regular meetings and December 21, 2023 Special meetings

Minutes:

Motion by Sombke, seconded by Thurn to approve the minutes of the meetings as presented.

Motion carried.

Vote results:

Ayes: 5 / Nays: 0

3. Public Hearing(s)

4. Open Forum

(The City Council invites residents to share new ideas or concerns related to city business; however, individual questions and remarks are limited to three (3) minutes per speaker. No City Council action will be taken, although the Council may refer issues to staff for follow up or consideration at a future meeting. The Mayor may use discretion if speakers are repeating views already expressed or ask for a spokesperson for groups of individuals with similar views. Speakers should state their name and home address at the podium before speaking.)

5. Additions or Omissions to Agenda

Minutes:

Motion by Lalone, seconded by Landrus to remove item 7j off of the Consent Agenda and move it to 10a. Business Items. Motion carried.

6. Consent Agenda

Minutes:

Motion by Landrus, seconded by Gaertner to approve Consent Agenda items a-j as presented.

Motion carried.

Vote results:

Ayes: 5 / Nays: 0

- a. Payment of Claims \$763,385.73
- b. Adopt Resolution 2024-001 Designating Official Newspaper & Financial Institutions
- c. Adopt Resolution 2024-002 Ratifying Mayoral Committee Appointments
- d. Adopt Resolution 2024-003 Assigning Citizen & Staff Committee Appointments
- e. Adopt Resolution 2024-004 Appointing City Assessor & Building Official
- f. Adopt Resolution 2024-005 Making Council Assignments
- g. Adopt Resolution 2024-006 Approving Annual Fee Schedule
- h. Adopt Resolution 2024-007 Allowing Bank Payments & Pre-Payment of Claims
- i. Adopt Resolution 2024-008 Approving Public Work Annual Stipends
- j. Adopt 2024 Water, Sewer, Surface Water & Liquor Fund Budgets

7. Council & Committee Reports

8. Staff Reports

a. Museum Director

Minutes:

Director Holje reported they are looking at doing some landscaping under the murals on the West side of the building. A few of things they are in need of are better lighting in the event center, more archive space, little theatre area and a new projector. She welcomed everyone to come for a tour.

There are a few rentals scheduled in the upcoming months and even some into 2025. New upcoming events include an herbal salve making program. Exhibits include the From Dassel to Hollywood: Hildred Gets Her Star, From Blight to Blessing in which we will be applying for grants for, the James Steward exhibit, featuring model farm buildings from the area, WWII Footlockers, and What's in a Name, Dassel.

b. Liquor Store Manager

Minutes:

Manager Vetsch reviewed his monthly report which showed gross sales of \$113,228.84.

Met with the accountant on January 2nd, there were no errors with inventory counts, thanks to staff member, Heather Moy for all of her hard work.

c. Fire Chief

Minutes:

Chief Johnson reported 34 calls for December 12 in Dassel. Total calls for the year were 397 with 167 in Dassel. Johnson thanked the community for their calendar donations.

Council member Sombke thanked the Firefighters for their continued volunteerism.

Motion by Landrus, seconded by Thurn to ratify the slate of Fire Department officers for 2024 as follows: Captain 1 - Kevin Carlen Captain 2 - Andy Nelson Captain 3/Treasurer- Justin Johnson Lieutenant 1 - Terry Heidecker Lieutenant 2 - Jordan Osland Lieutenant 3 - Andy Kisor Secretary - Dickey Motin carried.

Vote results:

Ayes: 5 / Nays: 0

d. Public Works Director

Minutes:

Moy reviewed his monthly report.

e. City Engineer

Minutes:

Engineer DeWolf reported that the plans for the 3rd St sidewalk and parking lots projects are moving along. MNDOT has completed 95% of the planning for the TH 12 sidewalk project. The city's estimated cost is approximately \$14,000.

f. City Clerk / Treasurer

Minutes:

Boese reviewed the upcoming events and meetings. She has received the Red Rooster files. The January 2024 financial reports will include the Red Rooster funds. Election judges will attend training this month for March Presidential Primary election on March 5th. The City is still looking for residents to serve on Cannabis committee, if anyone is interested please contact the Clerk's office.

A complaint was received in regards to Alman Auto. Council member Landrus volunteered to reach out to Alman Auto about the parking issue.

Motion by Lalone, seconded by Landrus to approve the 2024 Red Rooster budget as present. Motion carried.

Vote results:

Ayes: 5 / Nays: 0

g. City Attorney

h. Sheriff's Department

Minutes:

Deputy Bonnick reported 59 calls for the month of December. He reported the Sheriff's Department did make a burglary arrest on December 26th; things seem to have quieted down in town since then.

9. Business Items

a. Approval of 2024 Water, Sewer, Surface Water and Liquor Fund Budgets

Minutes:

The Council reviewed the proposed budgets:

Water Fund \$544,600 includes 3% increase in rates and base charges; Sewer Fund \$468,307 includes 1% increase in rates and base charges; Surface Water Fund \$28,000, includes 50% increase in monthly rates; Liquor Fund \$1,387,900

Motion by Gaertner, seconded by Sombke to approve the 2024 Water, Sewer, Surface Water & Liquor Fund Budgets as presented. Motion carried.

Vote results:

Ayes: 5 / Nays: 0

10. Adjourn

Minutes:

Council member Sombke commented how nice the new street signs look.

Motion by Landrus, seconded by Thurn to adjourn the meeting at 8:09 pm. Motion carried.

