



Special City Council Meeting

Minutes

Tuesday, September 30, 2025 at 6:00 pm

Attendees: Renee Eckerly

1. Call to Order

Minutes:

Meeting called to order by Mayor Lalone at 6:02 pm.

a. Roll Call

Council members Gaertner, Landrus, Suchy, Thurn & Mayor Lalone

Minutes:

Members present: Gaertner, Landrus, Suchy, Thurn & Mayor Lalone. Members absent: None

2. Business Items

Minutes:

Motion by Landrus, seconded by Gaertner to amend the agenda and move item 2b to the 2a position and 2a to the 2b position. Motion carried.

a. Discuss Variance Application for PID 23-0417000, 81 7th Street S (Jill Crowe) of a side yard setback of 4 feet for a new accessory structure and side wall height of 9' 9".

Minutes:

Sarah Swedburg, City Planner gave the report from the September 23rd Planning and Zoning meeting which included a recommendation of a 2-part variance denying the side yard setback and approving the 9 feet 9-inch side walls for accessory structure. Swedburg stated council could consider an alternate setback distance and look into changing city code for accessory structures.

Motion by Gaertner, seconded by Landrus to approve Resolution 2025-023 Approving a Variance to Jill Crowe for Property PID 23-0417000, located at 81 7th St S, Dassel for 9 feet 9-inch side walls for accessory structure. Motion carried.

Motion by Gaertner, seconded by Lalone to approve Resolution 2025-024 a Variance to Jill Crowe for Property PID 23-0417000, located at 81 7th St S, Dassel for 6-foot side yard setback for accessory structure. Motion carried with Landrus voting no.

Swedburg will correct the wording on Resolution 2025-024 and get it to

Administrator Eckerly for signatures.

- b. **Motion to approve Request For Proposals for City Legal Services.**
- c. **Motion to approve quote from Daston Mechanical for replacement of HVAC system at History Center in the amount of \$29,675.00.**

Minutes:

Motion by Lalone, seconded by Landrus to approve quote from Daston Mechanical for replacement of HVAC system at History Center in the amount of \$29,675.00. Motion carried.

- d. **2026 Preliminary Budget - This will be distributed on Monday, Sept. 29th**

Minutes:

Administrator Eckerly went over the preliminary budget with council explaining the changes that have been made and the need for each department to have a capital project account. Eckerly stated last year we were the lowest in the county at 5% and she recommends going in at 8% or 10% now as preliminary to make sure there is a cushion because we can always go down.

Motion by Gaertner, seconded by Landrus to set the preliminary budget at 9%. Motion carried

3. Adjourn

Minutes:

Motion by Landrus, seconded by Gaertner to adjourn the meeting at 7:39 pm. Motion carried.