

**REGULAR MEETING OF THE DASSEL CITY COUNCIL
APRIL 16, 2018, 7:35 P.M.
DASSEL CITY HALL**

The regular meeting of the Dassel City Council was called to order by Mayor Hungerford at 7:35 p.m. on April 16, 2018 at the Dassel City Hall.

Mayor Hungerford led the opening Pledge of Allegiance.

Present: Council members Bemenderfer, Carlson, Hallquist, Weseloh and Mayor Hungerford (5)
Absent: None (0)

APPROVAL OF MINUTES

Motion by Bemenderfer, seconded by Weseloh to approve the March 19, 2018 Regular Meeting minutes as presented. Motion carried unanimously.

OPEN FORUM

Sheriff Brian Cruze presented the 2017 annual report for review. He informed the council that Casey's General Store received a notice on alcohol compliance. It is up to the council to decide if any further action needs to be taken. Cruze reviewed the processes his office uses in regard to animal and nuisance complaints. They will no longer be picking up cats, complainants will be directed to take cats to the animal shelter themselves. He invited the public to have coffee with him at the Dassel City Hall on May 3rd from 8-10 am. Clerk Boese requested assistance from the Sheriff's office for the Trail event happening on May 20th.

ADDITION/OMISSION TO THE AGENDA:

1. Add 8G2. City Engineer proposal for GIS mapping
2. Add 10A. Litchfield Chamber Partnership request
3. Move item 8B2. to the end of the agenda to close meeting

Motion by Bemenderfer, seconded by Hallquist to approve the agenda with the 3 changes listed above. Motion carried unanimously.

COUNCIL & COMMITTEE REPORTS

The council reviewed the January 4, 2018 Red Rooster Committee Meeting minutes and financial reports. Council member Weseloh provided an update on the recent meeting. He also reported on the recent Planning & Zoning Commission meeting with the owner of Sunrise Diner in regard to his request for signage.

Council member Bemenderfer reported that the grants for the AED units have been submitted.

DEPARTMENT REPORTS

Clerk/Treasurer

Clerk Boese reported on the following upcoming meetings and events:

1. Wellhead Protection Plan Meeting, Tuesday, April 17th at 10 am, Dassel City Hall
2. Discover Dassel Park Sign Planning Meeting, Tuesday, April 17th at 4 pm, Dassel History Center
3. Discover Dassel Meeting, Tuesday, April 17th at 5 pm, Dassel History Center

**REGULAR MEETING OF THE DASSEL CITY COUNCIL
APRIL 16, 2018, 7:35 P.M. CONTINUED
DASSEL CITY HALL**

4. Summit Hills Home Owners Association Meeting, Tuesday, April 17th at 7 pm, Dassel City Hall
5. Farmers Market Organizational Meeting, Wednesday, April 18th at 5 pm, Dassel City Hall
6. Discover Dassel French Toast Breakfast, Saturday, April 21st, 8-10 am, Covenant Church
7. 2017 Audit, Monday, April 23rd (date changed from March)
8. Dassel Historical Society Board Meeting, Tuesday, April 24th at 10 am, Dassel History Center
9. Heartsafe Community Meeting, Wednesday, April 25th at 6 pm, Dassel History Center
10. City Wide Garage Sale, Weekend of April 28th
11. Coffee with the Meeker County Sheriff, Thursday, May 3rd 8-10 am, Dassel City Hall
12. Red Rooster Meeting, Thursday, May 3rd at 7 pm, Dassel City Hall
13. Department Head Monthly Meeting, Wednesday, May 9th at 7 am, Liquor Store (monthly meetings will be put on hold Jun-Sep)
14. Discover Dassel, Tuesday, May 15th at 5 pm, Dassel History Center

Motion by Weseloh, seconded by Bemenderfer to approve the sale of excess office furniture and equipment in the City Clerk's office during the city wide garage sale on April 28th. Motion carried unanimously.

City Attorney

Attorney Greenley explained his recommendation on amending the Liquor Ordinance. He stated his research indicated that it would require a referendum be put to the voters to allow full on-sale. Greenley recommended a sub-committee be set up to complete the initial draft which would address all the new types of liquor licenses allowed by the state since the ordinance was last updated.

Motion by Hungerford, seconded by Bemenderfer to authorize Greenley to draft language for a referendum to be voted on at the November election. Motion carried with Carlson voting no.

Fire Chief

Chief Grochow reported 29 calls in March and total year to date calls at 88. The spring banquet was held at the Dassel Event Center and he thanked Irene Bender for the beautiful table decorations. Grochow invited the public to the Fire Department's French Toast Breakfast on May 20th.

Motion by Carlson, seconded by Bemenderfer to approve hiring new firefighters Renee Massingham and Anita Henningsgaard pending background investigations. Motion carried with Weseloh abstaining.

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APRIL 16, 2018, 7:35 P.M. CONTINUED
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Liquor Store Manager

Mayor Hungerford reviewed the Liquor Store report which showed gross sales for March, 2018 of \$87,946.86, an increase of 6% over the same period in 2017. Part time liquor store clerk Dalton Orr resigned.

Motion by Weseloh, seconded by Bemenderfer to hire Michael Stutelburg as a Part-time Liquor Store Clerk. Motion carried unanimously.

Museum Director

Mayor Hungerford reported on the following events happening and the Dassel History Center: POW exhibit; Art on Four includes turned wood artwork by Darrel Nyman; Tom Nelson's stained glass exhibit will open on May 5th; Director Holje will be applying for a \$7,500 grant to digitize and catalog 1,500 donated, local photographs.

Public Works Director

Clerk Boese reported on the following public works items:

1. The bobcat and plow truck will be sent in for general maintenance.
2. Pothole filling will begin as soon as weather permits.
3. Thanks to residents for their patience during the recent snow event.

City Engineer

Motion by Weseloh, seconded by Bemenderfer to authorize the City Engineer to prepare letters to submit to MN PFA and the Department of Health requesting the City be placed on the 2019 Intended Use Plan for Drinking Water Revolving Loan Fund and 2019 Priority List for the Drinking Water Revolving Loan Fund, respectively. The projected cost of the project is \$1.3M. Motion carried unanimously.

Motion by Hungerford, seconded by Bemenderfer to approve the GIS mapping proposal submitted by Bolton & Menk at a cost of \$2,500; to purchase a tablet for the use by the Public Works Department as part of the project; and split the cost equally between the water and sewer funds. Motion carried unanimously.

Sheriff's Report

Deputy Bondhus reported a total of 80 calls in the month of March. The Sheriff's Department will be conducting a county-wide drug take back program on April 28th at the City Hall.

CLAIMS FOR PAYMENT

Motion by Weseloh, seconded by Hallquist to approve payment of claims in the amount of \$202,396.02 as presented. Motion carried unanimously.

OLD BUSINESS

The proposed business partnership with the Litchfield Chamber of Commerce was tabled until the May meeting as no feedback has been received from the League of MN Cities yet.

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APRIL 16, 2018, 7:35 P.M. CONTINUED
DASSEL CITY HALL**

NEW BUSINESS

Motion by Bemenderfer, seconded by Carlson to approve a 3-year lease with Again & Again and monthly payments of \$1,400. City Attorney Greenley will update the lease with the new terms. Motion carried unanimously.

A nuisance abatement hearing was scheduled for Nathan Lantto, 521 Maple Street on May 21, 2018 at 7:00 p.m.

Motion by Carlson, seconded by Bemenderfer to rescind the previous contract for generator maintenance with Power Systems Inc. and approve the new 3-year contract as presented. Motion carried unanimously.

The council recessed the meeting at 9:10 p.m. and reconvened at 9:15 p.m.

The meeting was closed at 9:16 p.m. to discuss pending litigation strategies in regard to Miller Manufacturing, with the City Attorney.

The meeting was reopened at 9:26 p.m. No action was taken.

Motion by Hallquist, seconded by Bemenderfer to adjourn the meeting at 9:27 p.m. Motion carried unanimously.

ATTEST:

Ronald Hungerford
Mayor

Terri Boese
Clerk/Treasurer