

**REGULAR MEETING OF THE DASSEL CITY COUNCIL
MAY 20, 2019, 7:00 P.M.
DASSEL CITY HALL**

The Regular Meeting of the Dassel City Council was called to order by Mayor Hungerford at 7:00 p.m. on May 20, 2019 at the Dassel City Hall.

Mayor Hungerford led the opening Pledge of Allegiance.

Present: Council members Carlson, Hollaran, Weseloh and Mayor Hungerford (4)

Absent: Hallquist (1)

APPROVAL OF MINUTES

Motion by Weseloh, seconded by Hollaran to approve the April 15, 2019 Regular Meeting minutes with 1 correction. Motion carried unanimously.

PUBLIC HEARING

No public input was received at the Public Hearing for City Code Chapter 155, Sign Ordinance. The Council discussed the need to add language to allow for replacement of signs if they are damaged, not to exceed size/dimension of original sign; and to address signs on public/recreational land, city owned property, parks, etc.

OPEN FORUM

Mike Kadelbach, American Time representative, requested no parking signs and painting curbs along 3rd Street in the Industrial Park to prohibit on street parking adjacent to Spectralytics, Pro Works and American Time. The businesses submitted letters to the council in regard to the safety concerns they feel need addressed that area. Public Works Director Otten did not see any issues with the request. Clerk Boese will contact the County Highway Department for their input and approval.

Matt Doughty, representing Fire Fighters with PTSD requested permission to block off Atlantic Ave between 2nd and 3rd Streets on July 27th between 12:30 - 2:30 p.m. for their annual motorcycle run and burnout competition.

Motion by Weseloh, seconded by Hungerford to authorize Matt Doughty to block off Atlantic Ave between 2nd & 3rd Streets on July 27th as requested. Motion carried unanimously.

Curtis Houghton, property owner on 5th St N, requested the Council install stop signs on 5th Street both north and south of Centennial Ave. He expressed concern with the vehicle speeds on 5th Street and felt there needed to be some method of slowing drivers down. The Council agreed to see what options are available, including using the county speed trailer.

Dave Johnson, property owner, expressed concern over residents abusing the city wide cleanup by allowing individuals from outside the city limits to bring items in for the pickup. He stated that the city should switch to having items dropped at a central location instead of curbside pickup.

Mike Corcoran, property owner, requested permission to change his current driveway approach to alleviate the drainage problems it is causing. His property is located along Hwy 12 and his driveway crosses the DC Trail. He is also required to get a permit from MNDOT.

Motion by Hungerford, seconded by Carlson to authorize the City Engineer to review and approve Corcoran's driveway plans, and draft a letter on behalf of the City Council to be submitted with the DOT permit application. Motion carried unanimously.

**REGULAR MEETING OF THE DASSEL CITY COUNCIL CONTINUED
MAY 20, 2019 7:00 P.M.
DASSEL CITY HALL**

ADDITIONS/OMISSIONS TO AGENDA

Add items: Staff Report, Public Works Director Item 8F. Flooding – Simon Ave area; and Business Item 9A. County Ditch Reviewers, redetermination of benefits.

Motion by Hollaran, seconded by Weseloh to approve the agenda with the two additional items as listed above. Motion carried unanimously.

CONSENT AGENDA

- A. Approve payment of claims in the amount of \$267,711.10
- B. Adopt Sign Ordinance, City Code Chapter 155 as presented.
- C. Approve Meeker County Assessment Contract as presented.
- D. Approve Temporary Liquor License for DC Lions Club, June 29, 2019, Dassel Event Center, pending receipt of all required paperwork.
- E. Appoint Robert Lalone to Park & Recreation Advisory Board

Council member Carlson requested Item E be removed from the Consent Agenda. This item was moved to Business Item 9B.

Motion by Hungerford, seconded by Weseloh to approve consent agenda items A, C, D and E as listed above. Motion carried unanimously.

COUNCIL & COMMITTEE REPORTS

The Council reviewed the following committee minutes:

1. March 5, 2019 regular meeting of the Park & Recreation Advisory Commission
2. April 2, 2019 regular meeting of the Park & Recreation Advisory Commission
3. March 7, 2019 Red Rooster meeting. Council member Weseloh reported that T-shirts for the 60th annual event have been ordered and will cost \$7/each. The committee will also be using warmers for the chicken this year.
4. March 18, 2019 regular meeting of the Planning & Zoning Commission
5. Council member Hollaran reported on the monthly Meeker County Housing Committee she attends.

DEPARTMENTAL REPORTS

Clerk/Treasurer

Clerk Boese reported on the following upcoming meetings and informational items:

1. Discover Dassel meeting, Tue, May 21st at 5 pm, Dassel History Center
2. DAHS Board meeting, Tue, May 28th at 10 am, Dassel History Center
3. Special City Council meeting, Tue, Jun 4th at 7 pm, Dassel City Hall, audit review and approval

Other/Action Items

1. New City website is up and running. Please check it out!
2. Proposed plan for handicapped accessible ramp to council chamber.
3. The City received a grant from the MN Department of Health to update the existing water ordinance and create a newsletter related to the Wellhead Protection Plan which will be distributed to property owners located within the Drinking Water Supply Management Area.

Motion by Hungerford, seconded by Carlson to accept the Source Water Protection Grant of \$6,745 from the MN Department of Health as presented. Motion carried unanimously.

**REGULAR MEETING OF THE DASSEL CITY COUNCIL CONTINUED
MAY 20, 2019 7:00 P.M.
DASSEL CITY HALL**

Motion by Carlson, seconded by Hungerford to accept John Hohenstein's resignation from the Park & Recreation Advisory Board. Motion carried unanimously.

City Attorney

Attorney Greenley provided background information on the proposed Nuisance Ordinance, City Code Section 92. He will review additional changes needed to City Code Section 35 as referenced in the Nuisance Ordinance. No Council action was taken. This item will be discussed at the special meeting on June 17th.

Fire Chief Report

Chief Johnson reported 17 calls for April, 2019, with a total of 108 calls year to date. The department raised approximately \$4,500 and served 450 people at the French toast breakfast held recently. The truck committee has found a suburban type vehicle to purchase on the state bid website. The truck will be customized to meet the departments needs once it has been acquired.

Motion by Weseloh, seconded by Hungerford to accept Zach Holm's resignation from the Fire Department with thanks for his years of service. Motion carried unanimously.

Liquor Store Manager

Manager Vetsch reported gross sales for April of \$95,525.43, which is an increase of 14% over the same period in 2018. Weather is an issue with May sales so far. They are ready for the summer season.

Museum Director

Director Holje reported on the following projects and happenings at the History Center:

Grants-\$54,000 received year to date

Active: Window Restoration

Scanning photos from our collection

Lighting Evaluation – consultant came. Waiting for report

Meeker County Heritage Preservation group met in March at the GAR

Hire Consultant

DAHS has hired a consultant to help with telling the stories of the Dassel area.

Happenings

Memorial Day Coffee at the History Center following the Memorial Day Service at the Dassel Cemetery.

Summer Music Jam -- Tuesday, May 28, Mondays, June 17, July 29, and Aug 26, come and join the fun – keyboards, voices, other instruments. Everyone welcome

Cool It at the Mushroom. Thursday evenings, 6-8:30. Beginning date June 13, not happening on July 4.

Sculpture of the Brodin Brothers – Rodger, John and Neil, exhibited through June 15

Celebrating Summer, Scandinavian Dancers, Saturday, June 22, 3 p.m.

Poetry-Art Exhibit, *The Red Wheelbarrow* – June 29-Aug. 10, opening June 29, 6:30, music, poetry, food and beverages

Seed Corn: from Maize to Amazing and Manthei Farm Dioramas, exhibited through Labor Day.

Rentals

Very busy season for rentals, 9 rentals from now until June 15

**REGULAR MEETING OF THE DASSEL CITY COUNCIL CONTINUED
MAY 20, 2019 7:00 P.M.
DASSEL CITY HALL**

Motion by Weseloh, seconded by Hollaran to accept the bid of \$3,995 for a new AC unit for the community room at the History Center. The city will pay ½ of the cost (101-45172-404) and the Historical Society will pay ½. Motion carried unanimously.

Holje also requested authorization to purchase a new dish washer and water softener for the building. She will bring cost estimates for both the next meeting.

Public Works Department

Director Otten presented the following departmental information:

1. Parks & Rec recommendations:

Breeds Park

Edging around playground area and fill with more sand.

Bathrooms need to be removed from the building. I would like to see the building turned into a storage shed for equipment and things with a pad poured for 2 handicapped porta potties

We need to have sidewalks poured from the round pavilion all the way through the park to the other facilities (pavilion, bathroom, courts, playground, memorial) and a pad for the new bench (to be placed near the Veteran's Memorial)

Lastly, the park needs MORE lights around it for safety and security issues.

Sellards Park

The building needs to be resided to replace the rot.

I would like to see crushed asphalt brought in for the parking lot at a minimum.

Door on bathroom will be replaced as soon as possible.

We need to add more wood chips to the playground area.

Just like breeds, it needs more lights!

Bandstand Park

I would like to see a sidewalk along the roadside for the farmer's market and for the reason of the grass struggling to grow there because of snow removal. Also think there should be a sidewalk through the park to the shed and a pad that the portapottie could sit on that would also serve as a sidewalk for the farmer's market to be along.

The drinking fountain needs to be replaced or removed.

The pavilion needs to be painted as it is peeling and worn off from Christmas decorations.

The foundation of the pavilion needs to be fixed as it is cracking and chunks breaking out.

Street Department-

I have been compiling a list of street patching that needs to be done along with some lifted manholes that should be repaired as well to eliminate being hit by plow trucks. I am reaching out to companies to get some bids for us to move forwards as we see fit.

Water Dept. / Water Plant-

Hydrant flushing has been completed

Sewer Department-

The flooding on the south side of town is going down with the hole that was dug to let the water flow. As soon as all the water is gone, it will be repaired.

**REGULAR MEETING OF THE DASSEL CITY COUNCIL CONTINUED
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A sink hole on Willis has been repaired after finding the bells of the pipe opened up allowing gravel into the system and a disconnected pipe in to the manhole.

We have been irrigating since 5/6/2019

Buildings/ Equipment-

The dock for the waste water plant is will be delivered and installed by the end of next week.

2. The 2018 Consumer Confidence Report has been received and was published in the Herald Journal on April 19, 2019. The Council reviewed the report and it will be posted on the city's website.
3. The MN DOH Sanitary Survey Report has been received and the Council reviewed the report.
4. Council member Weseloh expressed concerns about the 4" of rain received recently and the flooding in the Simon Ave area. This is the area that storm sewer repairs were approved to be done last year. Nothing can be done in that area until the water recedes enough to get equipment in to make the repair. Director Otten will continue to monitor the situation.
5. Bid opening for the water treatment plant improvement project will be June 11, 2019 at 11:00 am at City Hall.

Sheriff's Report

Deputy Bondhus reviewed the Sheriff's report which showed 74 calls for the month of April. They are planning the National Night Out celebration. He reported that Deputy Hare has returned back to duty. Bondhus will check the availability of setting up the speed trailer on 5th Street.

BUSINESS ITEMS

- A. Engineer DeWolf will attend the County Ditch reviewer meeting on June 4th at Meeker County on behalf of the Council.
- B. The Council will hold a special meeting at 5:30 p.m. on June 17, 2019 at 5:30 p.m. to review and discuss the proposed Sign and Nuisances Ordinances.

Motion by Carlson, seconded by Hollaran to adjourn the meeting at 8:46 p.m. Motion carried unanimously.

ATTEST:

Ronald Hungerford
Mayor

Terri Boese
Clerk/Treasurer