

**REGULAR MEETING OF THE DASSEL CITY COUNCIL
FEBRUARY 19, 2019, 7:00 P.M.
DASSEL CITY HALL**

The Regular Meeting of the Dassel City Council was called to order by Mayor Hungerford at 7:00 p.m. on February 19, 2019 at the Dassel City Hall.

Mayor Hungerford led the opening Pledge of Allegiance.

Present: Council members Carlson, Hollaran, Hallquist, Weseloh and Mayor Hungerford (5)
Absent: None (0)

APPROVAL OF MINUTES

Motion by Weseloh, seconded by Hollaran to approve the January 22, 2019 Regular Meeting minutes with 1 correction. Motion carried unanimously.

Motion by Carlson, seconded by Hallquist to approve the agenda as presented. Motion carried unanimously.

CONSENT AGENDA

- A. Approve payment of claims in the amount of \$275,098.68
- B. Approve Pay Request #3, Mid MN Hot Mix, \$2,606.25
- C. Approve Temporary Liquor License for DC Lions Club, April 6, 2019, Dassel Event Center, pending receipt of all required paperwork.
- D. Approve Consumption & Display Permit for Thirsty's Tavern, pending the receipt of all required paperwork.

Motion by Weseloh, seconded by Hallquist to approve consent agenda items A-D listed above. Motion carried unanimously.

COUNCIL & COMMITTEE REPORTS

The Council reviewed the draft minutes of the Fire Advisory Board's February 6, 2019 meeting.

Council member Hallquist reported on the Discover Dassel meeting held earlier this evening. The French Toast Breakfast will be held on April 13th at the Covenant Church and the group will be seeking funds and construction assistance for a pergola to be located at City Hall. Spring planting was also discussed.

DEPARTMENTAL REPORTS

Clerk/Treasurer

Clerk Boese reported on the following upcoming meetings and events:

- A. Annual Fire Advisory Board meeting, Wed, Feb 20th at 7pm, Dassel Fire Hall
- B. DAHS Board meeting, Tue, Feb 26th at 10 am, Dassel History Center
- C. Dept. Head meeting, Wed, Mar 13th at 7 am, Dassel City Hall
- D. Board of Appeals & Equalization meeting, Apr 12th 9 am – 2pm, Meeker County Court House

Motion by Weseloh, seconded by Hallquist to approve the 2019 Water, Sewer and Storm Sewer budgets as presented. Motion carried unanimously.

Motion by Hungerford, seconded by Weseloh to discontinue the music service through Charter/Spectrum on channel 189 due to the new cost of \$60/month for the service. Motion carried unanimously.

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City Attorney

Attorney Greenley reviewed the requirements for a special election on the split liquor referendum.

Dan Ward, owner of Thirsty's Tavern urged the council to hold the election as soon as possible so he could apply for an on-sale license.

The Council directed Greenley to draft the question for the ballot and bring it back for approval at the March meeting. Clerk Boese will research the election requirements.

Greenley presented the Chapter 156-Historic Preservation Ordinance for the Council's review. He recommended the City also apply for CLG status. He outlined the process for adoption of the ordinance, creation of a Commission and state approval requirements.

The Council agreed to hold a public hearing on the ordinance at the April 15th meeting.

Fire Chief Report

Chief Johnson reported 26 calls for the month of January, 2 were in Dassel. A 5-member group has been put together to start planning the future growth needs of the department. The Relief Association agreed to spend \$8,000 to replace the fill station bottles on the rescue truck. The firefighters cleaned around city hydrants on Monday and Johnson asked for the public's assistance to keep the snow clear of hydrants on their property. The generator is almost operational the final wiring will be completed soon.

Motion by Hungerford, seconded by Carlson to approve the purchase of Suburban type medical response vehicle through the state bid site not to exceed \$100,000. The purchase will be made through the current year's capital outlay fund line item 226-42280-500 and any additional monies will come from the Fire Fund reserves. Motion carried unanimously.

Liquor Store Manager

Manager Vetsch reported gross sales for January of \$83,468.67, which is an increase of 9%. Best January sales ever mostly due to nice weather at the beginning of the month.

Motion by Weseloh, seconded by Hallquist to hire Samantha Baatz and Marilee Callan as part time liquor store clerks. Motion carried unanimously.

Museum Director

Director Holje provided a recap of 2018 activities. 13 programs had attendance of approximately 2000. 24 volunteers logged nearly 2000 hours. Grants received include window restoration, scanning photos and lighting evaluation. Current exhibits are: Seed Corn with Dioramas; Photos of old Dassel; Brodin Sculptures and an Art Exhibit. She encouraged everyone to visit the facility and experience the programming and displays that happen there throughout the year.

Public Works Department

Director Otten stated his department has been working hard to keep up with the accumulating piles of snow around the city. He is gathering quotes for a snow pusher for the loader which will save time and money and get better results moving snow. Otten will be meeting with the City Engineer to discuss the water plant rehab project and is cleaning up the plant to allow for a

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more streamlined process for the operators. He reported the main lift generator has been repaired and is now back in service and monthly checks will be conducted. He will also be updating the daily logs to make reading easier.

Motion by Weseloh, seconded by Hungerford to accept the low bid of \$6,699 from Napa Auto Parts to install a vehicle lift at the city shop. This does not include the cost of wiring. The purchase will be from line item 101-41000-504 PW Capital Outlay. Motion carried unanimously.

Motion by Weseloh, seconded by Hallquist to authorize the installation of a 5,000-gallon bulk diesel fuel tank at the city shop, to be supplied by Centra Sota, lease cost \$50/year. Motion carried unanimously.

Sheriff's Report

Deputy Sheriff Bondhus reported 82 calls for the month of January. He warned residents about the most recent scam supposedly from the State of MN. He is compiling a list of city signs that are faded and should be replaced for the Public Works Department.

BUSINESS ITEMS

The Council reviewed the proposed Cable Ordinance and Franchise Ordinance and recommendation from Cable Commission Attorney Vose. Adoption of the ordinances will be addressed at the March meeting.

Motion by Carlson, seconded by Hallquist to adjourn the meeting at 8:30 p.m. Motion carried unanimously.

ATTEST:

Ronald Hungerford
Mayor

Terri Boese
Clerk/Treasurer