

Regular City Council Meeting

Minutes

Monday, October 21, 2019 at 7:00 pm

1. Call to Order by Mayor at 7:00 p.m.

a. Pledge of Allegiance led by Mayor

b. Roll Call

Council members Present: Carlson, Hallquist, Hollaran, Weseloh & Mayor Hungerford

Council members Absent: None

2. Approval of Minutes

September 16, 2019 Special Meeting

Motion by Weseloh, seconded by Carlson to approve the minutes of the September 16, 2019 Special Meeting with one correction. Motion carried unanimously.

3. Public Hearing(s)

a. City Code Sections 110.01-110.21 Regulation of the Possession, Sale and Consumption of 3.2 Percent Malt Liquor and Intoxicating Liquor Within the City of Dassel

Stacy Lions, recently purchased Thirsty's Tavern expressed concern about the cost of license fees and background check fees.

4. Open Forum

a. Michael Gold-Bliss, US Census Bureau Partnership Specialist

Mr. Gold-Bliss presented information on how census data is used and how it effects the city, county and state appropriation and representation for 10 years. He is hopeful that the city can achieve a 90% turnout rate. He will be at the city hall tomorrow and on Nov 6th to hold a hiring event to find local enumerators.

b. David Floren, DAHS Board Chair

Mr. Floren presented a history of the Universal Lab building and urged the council to approve an additional full time staff member at a cost of \$17,000 which is approximately .2% of the overall general fund budget.

c. Jen Schlueter, Request to close 3rd St for Halloween events at Xtratyme TechknoCenter

Motion by Carlson, seconded by Hungerford to deny the request to close the street as presented. Motion did not pass.

Motion by Weseloh, seconded by Hallquist to approve Xtratyme's request to close 3rd St, between Hwy 12 and the alley next to the Wells Fargo building, on Fri, Oct 25, Sat, Oct 26 and Oct 31 and to work with the occasional stores so they do not disrupt them during sales hours. Motion carried with Carlson voting no.

The Public Works director will bring barricades and picnic tables to

5. Additions or Omissions to Agenda

Motion by Carlson, seconded by Hallquist to approve the agenda as presented. Motion carried unanimously.

6. Consent Agenda

Motion by Weseloh, seconded by Hallquist to approve consent agenda items a-c as presented below. Council member Carlson requested the format for payment of claims reports be changed to PDF format. Also any refunds for utility services will be paid out by check. Motion carried unanimously.

- a. Payment of Claims \$322,533.27**
- b. Approve Dassel Cokato MOU Trail Maintenance Agreement**
- c. Approve \$100 monthly increase - Mitchell Otten, PW Director, Sewer Licensure**

7. Council & Committee Reports

8. Staff Reports

a. City Clerk / Treasurer

1. Upcoming meetings:

Discover Dassel, Tue, Oct 29th at 5 pm, Dassel History Center

Dassel Area Historical Society Board, Tue, Oct 22nd at 10 am, Dassel History Center

Red Rooster meeting, Thu, Nov 7th at 7pm, Dassel City Hall

Monthly Department Head, Wed, Nov 13th at 7 am, Dassel Fire Hall

2. The Council called a special meeting for November 18th at 5:30 pm to discuss additional general fund budget options.

Motion by Hungerford, seconded by Hollaran to accept the low bid from Oberloh & Oberloh for the 2019, 2020, 2021 audits at a cost of \$9,500 per year. All members voted no, motion did not pass.

Motion by Weseloh, seconded by Hallquist to accept the bid from Conway, Dueth and Schmiesing for the 2019, 2020, 2021 audits at a cost of \$12,000, \$12,250 and \$12,500 respectively. Motion carried unanimously.

Motion by Weseloh, seconded by Carlson to adopt Resolution 2019-016 Support the 2020 Census Partnership with one correction. Motion carried unanimously.

b. City Attorney

Greenley will be meeting with staff members to discuss the draft Personnel Policy changes relating to IRS regulations for Constructive Receipt and will present for Council approval at the next regular meeting.

c. Fire Chief

Chief Johnson reported 24 calls for the month of September and a total of 234 for the year.

Motion by Weseloh, seconded by Carlson to accept Scott Steuck's resignation from the fire department and thank him for his service. Motion carried unanimously.

Motion by Hungerford, seconded by Hallquist to hire Phil Anderson as a fire fighter, daytime responder. Motion carried unanimously.

Motion by Carlson, seconded by Hungerford to approve the purchase of 10 sets of turnout gear not to exceed \$30,000 from the fire department capital outlay fund. The expenditure has already been approved by the Fire Advisory Board. Motion carried unanimously.

Motion by Hungerford, seconded by Hallquist to hire Jordan Danielson, Andrew Kisor, John Dickey and Jeremy Raasch pending passing testing, background and physicals. Motion carried unanimously.

Motion by Weseloh, seconded Hallquist to approve payment to Kevin Carlen of \$959.47 reimbursement for attendance of the Chief's conference for mileage and hotel costs. Motion carried unanimously.

Johnson stated the department members voted not to seek wages in the 2021 budget. He thanked the Dassel/Cokato communities for the mugs that were presented to the Fire Department members.

The department raised \$3,500 at the pork chop dinner on October 11th. He thanked all those who filled in at the event when the pager went off.

d. Liquor Store Manager

Manager Vetsch presented the monthly report which showed gross sales of \$97,976.90, a decrease of 6% from the same time period last year.

e. Museum Director

Happenings – Summer Music Jam and Fur Trade Exhibit.

Holje reported that 30 Artists and 600 patrons participated in the Art Tour on October 26th and it was a great success.

f. Public Works Director

Street Department-

- Street sweeping is going well this fall, we have been sweeping half days 2-3 days a week to keep the majority of the leaves from making their way in to the storm sewer system.
- We have made good progress on tree trimming this summer and fall, we will continue as time allows.
- Weather has hindered Mid-Minnesota Hot Mix from starting the approved asphalt patching when they initially intended but they still plan to have our work completed this fall.

Water Dept. / Water Plant-

- Fire Hydrants have all been painted.

Sewer Department-

- The pond levels are OK for the end of October. We will be sitting pretty well as far as pond levels go by the time that the water starts to freeze.
- We have started winterizing the Irrigation system as we are done pumping water for the season. We pumped out 68 million gallons this summer.
- Sewer flushing is done on the south side of town and have started the north side.

Buildings/ Equipment-

- The cleaning of buildings and properties is done and we have most of it organized.
- We should have our red plow truck back from getting repaired within the next week. Once it is back we will start getting plows on trucks and cutting edges replaced so they are snow ready.
- I fixed some gutter issues at the Liquor Store to prevent water/ ice buildup on the front of the building.
- We were having issues with the Garage Door openers on the main city shop so St. Cloud overhead door came and fixed them.
- The recommendation to purchase a Skid-lift attachment for the Toolcat will be reviewed at the November budget meeting.

g. City Engineer

DeWolf explained that the south side storm sewer pipeline has been installed on the south side of the pond.

h. Sheriff's Department

Mayor Hungerford reviewed the monthly Sheriff's department report which showed 79 calls for September.

9. Business Items

a. Adopt Annexation Resolution #2019-015

Terry Heidecker, Dassel Township resident expressed his concern about the smell being generated by the Nelson Tub plant. He suggested the Council request Nelson Tubs to install a filter to mitigate the smell.

Kevin O'Brien, Dassel Township resident also expressed concern about the smell from the Nelson Tub plant.

Mayor Hungerford and Clerk Boese will schedule a meeting with President Mike Nelson to discuss concerns and options to mitigate the smell.

Motion by Hungerford, seconded by Carlson to adopt Resolution 2019-015 Joint Orderly Annexation with Dassel Township as presented. The Council also approved payments of \$52 for the annexation fee to the state and \$177.60 to Dassel Township for taxes on the annexed parcel. Motion carried unanimously.

b. Adopt Liquor Ordinance 110.01-110.21

Motion by Carlson, seconded by Hollaran to adopt amended City Code Sections 110.01-110.21 Liquor Ordinance as presented. Motion carried unanimously.

**c. Amend Resolution #2019-006 Annual Fee Schedule to include
On-Sale & Sunday Liquor License Fees**

Motion by Weseloh, seconded by Carlson to adopt amended Resolution 2019-006 to include annual On-sale Intoxicating Liquor license fee of \$2,000 and Sunday Liquor license fee of \$200 as presented. Motion carried unanimously.

10. Adjournment

Motion by Carlson, seconded by Weseloh to adjourn the meeting at 9:09 p.m. Motion carried unanimously.

ATTEST:

Ron Hungerford
Mayor

Terri Boese
Clerk/Treasurer