

**REGULAR MEETING OF THE DASSEL CITY COUNCIL  
FEBRUARY 18, 2020, 7:05 P.M.  
DASSEL CITY HALL**

1. **Call to Order** by Mayor Hungerford at 7:05 p.m.
  - a. **Pledge of Allegiance** led by Mayor Hungerford
  - b. **Roll Call**  
Council members Present: Carlson, Hallquist, Hollaran, Weseloh and Mayor Hungerford  
Council members Absent: None
2. **Approval of Minutes**  
January 21, 2020 Special and Regular Meetings and January 29, 2020 Special Meeting  
  
Motion by Carlson, seconded by Hollaran to approve the minutes as presented. Motion carried.
3. **Public Hearing**
4. **Open Forum**
  - a. Mayor Hungerford presented the Colorectal Cancer Proclamation to Shelly Mendiola, Meeker County Representative for Colorectal Cancer.
  - b. Clint Sherping presented the questions to the Council in regard to: annexation process; rezoning process; city's need to update the zoning definitions in regard to height regulations; updating the comprehensive plan; adding the comprehensive plan to the city website; and discussion on industrial park expansion and economic development. Mayor Hungerford will meet with Mr. Scherping on Thursday, February 20<sup>th</sup>.
5. **Additions/Omissions to Agenda**  
Add to 8a. City Clerk staff report – wrap around assessments for Summit Hills Outlots A & G.  
  
Motion by Weseloh, seconded by Carlson to approve the agenda with 1 additional listed above. Motion carried.
6. **Consent Agenda**
  - a. Payment of Claims \$214,786.97
  - b. Approve Pay Request #5, Municipal Builders
  - c. Accept Sherrie Bjork resignation from the Planning & Zoning Commission
  - d. Appoint Brian Bondhus to Planning & Zoning Commission to fill remainder of Sherri Bjork's term.
  - e. Approve Temporary Liquor Licenses for Cokato Dassel Lions Club for events at the Dassel History Center on March 13<sup>th</sup> and April 4<sup>th</sup> pending the receipt of all required paperwork.  
Motion by Carlson, seconded by Weseloh to approve consent agenda items a-e as presented and remove the claim for Countryside Flagpole in the amount of \$0. Motion carried.

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**7. Council & Committee Reports**

- a. The council reviewed the Red Rooster Committee's 2019 financial reports and 2020 budget.

Motion by Weseloh, seconded by Hungerford to appoint the following Red Rooster Committee members for 2020:

Chris Hansen, Dale Grochow, Doug Pierce, Jennifer Schoening, Larry Oberg, Maribel Gilmer, Paul Holm, Maegan Huikko, Sundee Kuechle and Emily Peterson

Motion carried.

**8. Staff Reports**

- a. City Clerk/Treasurer  
Upcoming meetings: Fire Advisory Board Meeting, Wed, Feb 19<sup>th</sup> at 7:00 p.m., Dassel Fire Hall; DAHS Board Meeting, Tue, Feb 25<sup>th</sup> at 10:00 a.m., History Center; Meeker County Geologic Atlas Workshop, Thu, Feb 20<sup>th</sup> 2:00 – 5:00 pm, Meeker Court House; Presidential Primary Election, Tue, Mar 3<sup>rd</sup> 7:00 am – 8:00 pm; Monthly Department Head Meeting, Wed, Mar 11<sup>th</sup> at 7:00 am, History Center; 2020 Board of Appeal & Adjustment hearing, Fri, Apr 10<sup>th</sup> 9:00 am – 2:00 pm Meeker Court House

Other Items: Special Council meeting with Financial Advisor Mike Bubany (David Drown & Assoc.), Mon, Mar 2<sup>nd</sup> at 6:00 pm to review the financial CIP.

The City will welcome a new business, Aspen Gold Coffee, on Atlantic Ave.

The following update was received from Nelson Tubs: *'We do have a quote in for a scrubber system which included a quote for a test rental program. I believe this test program includes some sensors around the building and that might be what you are referring to. We are waiting on one more quote which is a simpler more cost effective method before we proceed. It's a large investment with some engineering involved but still moving forward. Both companies have flown in for a tour and are confident in the systems. From the sounds of it the test programs are 3-4 months to determine its effectiveness. We have a good team in place to determine which is best. We are currently looking at different options for Techmix.'*

The Department of Revenue will increase the 2020 LGA by \$838.00.

CenterPoint Energy is seeking a 6.8% per year rate increase.

The bi-annual Pay Equity Report has been submitted for year ending 2019.

Monthly Citizen Complaint update: 2020-01 received 1/30, 521 Maple Street.

Motion by Hungerford, seconded by Hollaran not to seek wrap around assessments on the reduced tax forfeited sales prices established by Meeker County for the land auction in March, 2020. Motion carried.

- b. City Attorney  
Greenley provided an update on the Occupancy & Use Contract between the City and the Dassel Area Historical Society and discussion with the Commission of Management & Budget. He will make final changes to the contract and present to the Council at the March meeting.

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- c. Fire Chief  
Chief Johnson reported 21 calls in January. The Department received a Team Life Saving Award from the Meeker County Sheriff's office. The new rescue squad has been placed into service. He thanked the Council members and staff who attended the annual fire banquet. They have 1 new applicant for fire fighter. The department is working with Bolton & Menk on the capital improvement plan.

Motion by Weseloh, seconded by Hungerford to accept Kurt Mortenson's resignation with thanks for his 31 years of service to the department. Motion carried.

- e. Liquor Store Manager  
Manager Vetsch reviewed the January report showing sales of \$84,851.41, which is a 2% increase over January, 2019. They are cleaning and organizing for the spring season. There are many more new products than in past years.

Motion by Weseloh, seconded by Hungerford to hire Chelsey Kulseth as a part time liquor store clerk. Motion carried.

- f. Museum Director  
Mayor Hungerford presented Director Holje report.

- g. Public Works Director  
Director Otten reported the following:

Street Department-

- Signs that you approved last month have been ordered. - The ice skating rink has been doing ok, we still have issues with the quality of the ice due to the poor soils of the property used.

Water Dept. / Water Plant-

- The Water plant is doing well, we have the refurbished filter back online and will be taking the other offline soon for its rehab. Lots of parts being changed out, pump repairs and replacements, painting, etc.

Sewer Department-

- The sewer department is uneventful this month; we are currently doing well on pond levels for our spring startup to not having issues with too much water.

Buildings/ Equipment-

- Still doing cleaning and organizing in our down time. - The new pickup was ordered through State bid pricing and should be delivered some time before the March council meeting.

He also presented the 2020-2026 Public Works Capital Outlay equipment and project list; and the 2019 DNR Water Conservation Report for Council review.

- h. City Engineer  
DeWolf informed the Council he will have plans and spec's for the 2020 improvement project to present at the March meeting and will request authorization to advertise for bids on the project.

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- i. Sheriff's Department  
Deputy Bondhus reported 45 calls for the month of January. He reminded residents about the city's snow ordinance and not to park on the streets during and up to 48 hours after a snow event.

The Council took a recess at 8:02 p.m.

**9. Business Items**

The meeting was closed at 8:10 p.m. to conduct Public Works Director Otten's annual review.

The meeting was reopened at 8:28 p.m.

Mayor Hungerford reported that Public Works Director Otten had successfully completed his annual review.

**10. Adjournment**

Motion by Weseloh, seconded by Carlson to adjourn at 8:29 p.m. Motion carried.

ATTEST:

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Ron Hungerford  
Mayor

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Terri Boese  
Clerk/Treasurer