

**REGULAR MEETING OF THE DASSEL CITY COUNCIL
MAY 18, 2020, 7:10 P.M.
DASSEL CITY HALL**

1. **Call to Order** by Mayor Hungerford at 7:10 p.m.
 - a. **Pledge of Allegiance** led by Mayor Hungerford
 - b. **Roll Call**
Council members Present: Carlson, Hallquist, Hollaran, Weseloh and Mayor Hungerford

2. **Approval of Minutes**
April 20, 2020 Regular Meeting, and April 5, 2020 Special Meeting

Motion by Weseloh, seconded by Carlson to approve the minutes as presented with one correction. Motion carried.

3. **Public Hearing**
 - a. Jesse Utecht, easement vacation request between Lots 8 & 9, Block 4, Summit Hills Addition.

No public input was received on the request.

- b. Nuisance ordinance hearing, 520 Simon Ave W
- c. Nuisance ordinance hearing, 521 Maple St

No defendants were present at the hearing from 520 Simon Ave W nor 521 Maple St. No public input was received.

The owners of both properties have been given notice and a reasonable amount of time to abate the nuisances.

Motion by Hungerford, seconded by Weseloh that the Council reviewed and accepted the evidence presented and the nuisances remain unabated at 520 Simon Ave W and 521 Maple St. Motion carried.

4. **Open Forum**
 - a. Stacey Lyons requested permission to join water service connections into one service at 241 & 251 Atlantic Ave, due to a leak in the incoming service line under the sidewalk which is prior to the meter. She requested permission to shut off and abandon the service line at 241 Atlantic Ave.

5. **Additions/Omissions to Agenda**

Add items 9C & 9D Business Items: Nuisance ordinance violations and consider the request to join and then abandon water service lines.

Motion by Carlson, seconded by Hallquist to approve the agenda with the 2 additions listed above. Motion carried.

6. **Consent Agenda**
 - a. Payment of Claims \$287,162.05
 - b. Approve Pay Request #8, Municipal Builders, \$200,076.12
 - c. Appoint the following elections judges for the 2020 Primary & General Elections:

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Terri Boese & Tracey Bergum, Head Judges; J. David Anderson; Cari Hohenstein; Marge Piepenburg; Della Robertson; Sue Steuck; and Adrienne Henschke

- d. Adopt Resolution 2020-010 Accepting donation of a tree from Patricia Fasching to be placed in Breeds Park near the veteran's memorial.
- e. Approve 3.2 Malt Liquor License for Cokato Dassel Lions Club to serve at home games of the DC Saints, pending the receipt of all required paperwork.

Motion by Carlson, seconded by Hallquist to approve consent agenda item a - e as presented above. Motion carried.

7. Council & Committee Reports

- a. Motion by Hungerford, seconded by Hallquist to amend Resolution 2020-009 Declaring a Community Health Emergency as follows: Reopen the City Clerk's office and the Public Works buildings to the public; the Community Room at City Hall, the Community Center and History Museum will follow the Governor's directions on resuming operations and opening to the public. Motion carried.

8. Staff Reports

- a. City Clerk/Treasurer
Boese reported the following:
City wide cleanup was very successful
DAHS Board meeting will be held via Zoom, May 26th at 10:00 am

Informal complaints received: request Council support to reopen businesses in Dassel which have been closed due to COVID-19; parking lot lighting complaint; and 4 complaints about the smell from the Nelson Tub facility.

Mayor Hungerford provided an update on the Nelson Tub facility scrubber equipment from a meeting he attending with the owners. They plan to have equipment in place to mitigate the smell by Labor Day.

- b. City Attorney
Attorney Greenley reviewed the status of the Summons & Complaint that was served on the City on April 21, 2020 titled Gillman properties, LLC v. City of Dassel, Dassel Township, Meeker County and Northern States Power d/b/a Xcel Energy. Meeker County is still reviewing the complaint and Xcel Energy reported that it does not affect their operations. Greenley recommended the corner markers be located on the property in question.

Motion by Hungerford, seconded by Carlson to authorize Attorney Greenley to contact Gillman's attorney request the corner markers be located and the Council would approve the stipulation. Motion carried.

- c. Fire Chief
Chief Johnson presented the Fire Department report which showed 27 calls in April, 8 of which were in the City of Dassel. A total of 102 calls have been received to date. The department members are taking extra precautions in responding to possible COVID calls. They have received a donation of 250 masks and additional PPE has been received from Meeker County.

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d. Liquor Store Manager

Director Vetsch presented the Liquor Store monthly report which showed sales of \$135,457.28, an increase of 42% over the previous year. Another unconventional month. Staff is performing above expectations.

Vetsch reported that he would not be filling the Full Time position that was planned to happen in May this year. Instead he requested the staff be considered for the following raises effective May 4th and raising the minimum starting wage for staff to \$11.00/hour:

Heather Moy	\$1.50/hour
Ross Anderson	\$1.00/hour
Dustin Baune	\$1.00/hour
Marilee Callen	\$1.00/hour
KelliAnne Jarman	\$1.00/hour
Lisa Schiller	\$1.00/hour

Motion by Weseloh, seconded by Hollaran to approve the wage increases for the hourly liquor store clerks as listed above. Motion carried with Carlson voting no.

f. Museum Director

Director Holje informed the Council that the DAHS Board has approved new signage for the building entrances. She received the recommendation from Consultant, Dan Hoisington with exhibit recommendations. A display cabinet has been installed for the gift center. Holje also presented recommendations for re-opening the History Museum and Community Center.

g. Public Works Director

Director Otten requested authorization to purchase a brush cutter for the tool cat. GIS mapping of structures and utilities is almost complete. Presented quotes for seal coating. Spring hydrant flushing has been completed. Their Well completed the rehab on Well #2. Still having issues with the main lift generator and dialer system. He is seeking quotes to repair the issues. The 4,000-hour service was completed on the loader.

Motion by Hungerford, seconded by Carlson to approve the purchase of a brush cutter in the amount of \$4,864 for the tool cat from line item 101-41000-504. Motion carried.

Motion by Weseloh, seconded by Hallquist to approve the seal coating bid from Pearson Bros in the amount of \$49,139.50. Motion carried.

h. City Engineer

DeWolf presented the bids received for the 2020 street and utility project. He recommended the council accept the low bid from Kuechle Underground and the bid alternate.

Motion by Weseloh, seconded by Hallquist to adopt Resolution 2020-011 accepting the low bid from Kuechle Underground in the amount of \$1,839,090.85 base bid and \$217,944.01 Bid Alternate #1 for the 2020 Street & Utility Project.

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Motion carried.

DeWolf provided a copy of the Construction Easement for the Lake Street Storm Sewer project. He sent it to Mr. Adams for approval.

- i. Sheriff's Department
Mayor Hungerford reviewed the monthly Sheriff's report which showed a total of 47 calls for the month of April.

9. Business Items

- a. Motion by Carlson, seconded by Weseloh to approve Jesse Utecht's drainage and utility easement vacation between Lots 8 & 9, Block 4, Summit Hills Addition with recommended conditions. Motion carried.
- b. Motion by Weseloh, seconded by Hallquist to approve the rezoning request from JLP Holding, LLC from Residential (R2) to Limited Industrial (L1) as recommended by the Planning & Zoning Commission for PID 23-0013000, 631 Pacific Ave W. Motion carried.
- c. Motion by Hungerford, seconded by Carlson to accept the evidence as presented determining that a Public Nuisance exists at 520 Simon Ave and orders abatement of the nuisance to be completed within 14 days. Motion carried.
- d. Motion by Hungerford, seconded by Weseloh to accept the evidence as presented determining that a Public Nuisance exists at 521 Maple St and orders abatement of the nuisance to be completed within 14 days. Motion carried.
- e. Motion by Hungerford, seconded by Carlson to authorize Stacey Lyons to abandon the water service line at 241 Atlantic Ave and connect to the existing water service line at 251 Atlantic Ave to mitigate the existing leak, with the following conditions: Ms. Lyons must apply for a building permit before any additional work is done to either building; and she must apply for a lot consolidation to combine both properties. Motion carried.

10. Adjournment

Motion by Hallquist, seconded by Hollaran to adjourn at 9:45 p.m. Motion carried.

ATTEST:

Ron Hungerford
Mayor

Terri Boese
Clerk/Treasurer