

**REGULAR MEETING OF THE DASSEL CITY COUNCIL
JUNE 15, 2020, 7:09 P.M.
DASSEL CITY HALL**

1. **Call to Order** by Mayor Hungerford at 7:09 p.m.
 - a. **Pledge of Allegiance** led by Mayor Hungerford
 - b. **Roll Call**
Council members Present: Carlson, Hallquist, Hollaran, Weseloh and Mayor Hungerford

2. **Approval of Minutes**
May 15, 2020 Regular Meeting

Weseloh and Carlson questioned the engineers report regarding the Lake St. project. Hungerford requested approval of the minutes be tabled until the July meeting.

3. **Public Hearing**
No one present

4. **Open Forum**
No one present

5. **Additions/Omissions to Agenda**
Motion by Weseloh, seconded by Hallquist to approve the agenda as presented. Motion carried.

6. **Consent Agenda**
 - a. Payment of Claims \$170,112.25
 - b. Approve Pay Request #9, Municipal Builders, \$96,244.50
 - c. Approve 3.2 Malt Liquor License for Casey's pending the receipt of all required paperwork.
Motion by Carlson, seconded by Hallquist to approve consent agenda item a-c as presented above. Motion carried.

7. **Council & Committee Reports**
 - a. Motion by Weseloh, seconded by Hollaran to accept the terms and approve a letter to be sent to the MBA allowing the DC Saints to play baseball. Motion amended to allow pre-packaged goods to be sold at concessions. Motion carried with Carlson abstaining.

8. **Staff Reports**
 - a. City Clerk/Treasurer
Mayor Hungerford reported the following:
Planning & Zoning meeting scheduled for June 22nd at 6 p.m.
DAHS Board meeting June 23rd at 10 a.m. via Zoom

There have been 3 informal complaints received. One in regards to a cat and 2 regarding the odor from the Nelson Tubs facility. No formal complaints were submitted.

The property owners at 520 Simon Ave and 521 Maple St were sent notice Ordering Abatement of the nuisances that exist on their properties as ordered by

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the City Council at the May meeting. The nuisances were not and have not been abated as ordered. No comments were received from either property owner.

- b. Financial Advisor
Waiting on the completion on the 2019 audit to be able to build that into the model. If needed they will come back for a future work session.

The project has been separated into 2 parts, streets and utilities, due to statutory authority requiring at least 20% of the cost of road improvements to be assessed, this helps control the affordability. The terms will be 10 year for the streets and 20 year for the utilities. Streets to be funded by special assessment revenues and tax levies, utilities will be funded by water and sewer revenues focusing more on the sewer fund due to it performing better. Discussion in regards to what the best option would be Public Sale vs Bank Placement and it was suggested that Bank Placement may be our best option. The SCADA and lift station generator project and the meters project will be cash projects, with the SCADA & generator funds coming out of the sewer fund and the meter project coming out of the capital fund. Wants council to plan on an annual adjustment to the water and sewer rates for at least the next few years until it stabilizes.

Motion by Hungerford, seconded by Carlson to approve Resolution 2020-012 Providing for the Issuance and Sale of a \$2,605,000 General Obligation Improvement & Utility Revenue Bond, Series 2020A as presented. Motion carried.

- c. Fire Chief
Chief Johnson presented the Fire Department report which showed 20 calls in May, 7 of which were in the City of Dassel. A total of 125 calls have been received to date. Keith Day has handed in his resignation and the department would like to thank him for his 27 years of service.

The Department is discussing changing their time restrain requirements for member to open it up for more applicants

Motion by Hungerford, seconded by Weseloh to accept Day's resignation. Motion carried

- d. Liquor Store Manager
Director Vetsch presented the Liquor Store monthly report which showed sales of \$166,196.43, an increase of 39% over the previous year. Another unconventional month. Staff is performing above expectations.
- f. Museum Director
Director Holje stated that as of June 10th they are now open to 25% capacity, volunteers are being scheduled and new weekly events are coming in addition to the ones already in place. The Fine Art Tour has been cancelled. They are planning to be open Labor Day weekend.
- g. Public Works Director

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Director Otten reported that the sealcoating project has been completed, the entire project took 6 hrs. The department is sweeping streets when possible and are looking into sewer cleaning in the near future. Water plant project is almost complete. Director Otten ask the council to revisit the alarm issues they have been facing. The SCADA bid does not include a new generator and that is the only fix for the alarm issue. Mayor Hungerford requested getting quotes on a new generator.

Kyle Moy successfully completed his probation period. Director Otten recommended a raise of \$0.50 per hour. Otten also requested the hiring of the applicant for the part time seasonal public works position Austin Kantola.

Motion by Hungerford, seconded by Hallquist to continue Moy's employment and approve raise of \$0.50 per hour effective June 17, 2020. Motion carried

Motion by Carlson, seconded by Hungerford to hire Kantola. Motion carried

- h. City Engineer
DeWolf stated we should have a pre-construction meeting within the next couple of weeks for the 2020 project.
- i. Sheriff's Department
Deputy Bondhus reviewed the monthly Sheriff's report which showed a total of 53 calls for the month of May. Deputy Bondhus will look into whether there are plans for National Night Out.

Meeting was call to Recess at 8:24 p.m., at 8:36 the meeting was closed with all members present and Attorney Greenley via phone.

Meeting was reopened at 9:49 p.m.

Council determined the property at 521 Maple St had been cleaned up and was now in compliance. No further action required at this time. It was decided that the resident at 520 Simon Ave. W. would be given a 2nd chance at a hearing before council, this notice will be delivered via personal service.

Motion by Hungerford, seconded by Hallquist to grant Connie Pool at 520 Simon Ave W a second hearing on June 29th at 5 p.m. to appear before council due to the unusual circumstances and hardships associated with the COVID 19 pandemic. Motion carried with Weseloh voting no.

Council instructed Attorney Greenley communicate with the attorney for Jack Adams at 361 Lake St. in regards to his request for an easement. The current construction agreement will be available until the 29th of June. If the agreement is not accepted the City will take the necessary steps to abandon and plug the line. Motion carried with Carlson voting no.

Motion to by Weseloh seconded by Hollaran to adjourn at 9:58 p.m. Motion carried.

ATTEST:

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Ron Hungerford
Mayor

Tracey Bergum
Deputy Clerk