

**REGULAR MEETING OF THE DASSEL CITY COUNCIL
OCTOBER 19, 2020, 7:00 P.M.
DASSEL CITY HALL**

1. **Call to Order** by Mayor Hungerford at 7:00 p.m.
 - a. **Pledge of Allegiance** led by Mayor Hungerford
 - b. **Roll Call**
Council members Present: Carlson, Hallquist, Hollaran, Weseloh and Mayor Hungerford
Absent: None

2. **Approval of Minutes**
September 21, 2020 Regular Meeting and October 8, 2020 Special Meeting

Motion by Weseloh, seconded by Carlson to approve the minutes as presented. Motion carried.

3. **Public Hearing**

4. **Open Forum**
Elicia Brantley owner of Sunrise Diner requested the City Council consider purchasing the diner and hiring her as the manager. She stated that the current owner wants to sell the building and she is not able to afford the purchase at this time however, she want to continue to operate the restaurant. Mayor Hungerford suggested he and Clerk Boese schedule a meeting with Ms. Brantley to discuss the idea.

5. **Additions/Omissions to Agenda**
Add Staff Report Item: 8A1. Joint meeting between Dassel City Council, DC School Board and Cokato City Council and combine item 8b with item 8a.

Motion by Weseloh, seconded by Hallquist to approve the agenda with the two changes listed above. Motion carried.

6. **Consent Agenda**
 - a. Payment of Claims \$430,141.52
 - b. Approve Pay Request #2, Kuechle Underground \$669,918.36
Motion by Hallquist, seconded by Hollaran to approve consent agenda items a and b as presented above. Motion carried.

7. **Council & Committee Reports**
Mayor Hungerford will host Coffee with the Mayor, A Casual Conversation about Taxes at City Hall on Monday, October 26, 2020 at 7:00 p.m.

8. **Staff Reports**
 - a. Attorney Greenley reported on the filings to date in regard to the public nuisance at 520 Simon Ave and the letter he received from Ms. Pool. The court date is

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scheduled at 10 a.m. on Wednesday, December 9th. Ms. Pool has until October 20th to respond to the motion to affirm the City Council order. Pending her response the Council may schedule a closed meeting with Greenley to discuss pending litigation.

City Clerk/Treasurer

Boese reported the following upcoming events:

1. DC Trail meeting, Tue, Oct 20th, 5:00 pm, Cokato City Hall
2. DAHS Board Meeting, Tue, Oct 27th, 10:00 am, Dassel History Center
3. General Election, Tue, Nov 3rd, polls open 7:00 am – 8:00 pm
4. Department Head Meeting canceled in November, next meeting will be December 9th
5. City offices will be closed Wednesday, November 11th in observance of Veteran's Day
6. Special City Council meeting – canvass election results, Friday, November 13th at 5:30 pm

Monthly citizen complaints:

1. Complaints received (via email & mail): Nelson Tubs facility 4
2. Nuisance complaint updates – 103 Summit Ave is working on problem but requested more time to clean up due to several personal issues; 200 & 220 7th St no response to mailed notice, will serve notice; 150 Parker Ave W parking vehicles on sidewalk complaint

Other Items:

1. Payment received in full on Sunrise Diner's EDA loan
2. AFSCME Union representation terminated services for the City of Dassel effective 9/30/2020.
3. LMCIT recently completed a Fleet audit and recommended the City participate in the Clearinghouse CDL drug & Alcohol testing program; implement vehicle repair logs; adopt a Fleet Policy; send Public Works employees to driver safety training classes; and require copies of proof of insurance from all employees who use their personal vehicles for city business

Action Items:

The Council will discuss the preliminary General Fund levy and 2021 general fund budget at the special meeting on Friday, November 13, at 5:30 p.m.

Motion by Carlson, seconded by Weseloh to approve, as recommended by the EDA, the following CARES Grant applications in the amount of \$4,000 each: Again & Again Thrift Store; ProWorks, Inc; Shear Elegance Salon; Lisa Harrison Massage; Crest Healthcare Supply; Charger Chiropractic; Huikkos Custom Tile; Levandowski Pottery; Heirloom's

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Garden Nook; Outshaped LLC; Dassel Area Historical Society; Dassel Cokato Public School; and Augustana Dassel Lakeside, for a total of \$52,000. Motion carried.

Motion by Weseloh, seconded by Hallquist to approve, as recommended by the EDA, purchasing through the CARES Grant a gear washer and dryer (which was unbudgeted) for the Fire Department. Motion carried.

Motion by Hallquist, seconded by Hollaran to approve, as recommended by the EDA, the purchase of a touch free bottle filling station for the History Center in the amount of \$874.00. Motion carried.

Motion by Hollaran, seconded by Hallquist to authorize the Fire Department, as recommended by the EDA, to spend the remaining CARES Grant monies for qualified, unbudgeted equipment and PPE. Motion carried.

Motion by Weseloh, seconded by Hallquist to approve the purchase of community room chairs in the amount of \$2,460 from fund 101-41000-500 and to sell the old chairs by sealed bid. Motion carried with Carlson voting no. The old chairs will be offered for sale.

The Council requested an extension from the State of MN on the order for reimbursement of administrative expenses claimed on TIF District 7-1. Clerk Boese will do additional research with the prior city attorney and bond counsel to ascertain information in regard to this issue.

c. Fire Chief

Chief Johnson presented the Fire Department report, which showed a total of 19 calls for September of which 3 were in the City. Total calls for the year were 237. The drive through pork chop dinner was successful and raised over \$6,000 thanks to the Lions Club. He reported on the proposed by-laws response time change and SOG language changes.

Motion by Hollaran, seconded by Hallquist to approve the language changes to the Fire Department By-laws and SOG's increase the allowable response time and location as presented. Motion carried with Carlson voting no.

Motion by Weseloh, seconded by Hollaran to approve the expenditures for the 50% match for the \$2,500 DNR grant that was received. Motion carried.

d. Liquor Store Manager

Manager Vetsch presented the Liquor Store monthly report that showed gross sales of \$126,685.79 an increase of 29% over the previous year. Sales are staying strong. Staff has been diligent in keeping up with additional sales plus cleaning and sanitizing. Working on inventory counts and prepping for year-end.

e. Museum Director

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Mayor Hungerford reviewed the Director's report and the upcoming newsletter and membership letters being mailed. They are starting on the interpretive plan for the museum.

f. Public Works Director

Street Department-

- We are finishing up the last of pot hole patching for 2020 along with the couple gate valves that needed to be cut out, lowered, and patched back in.
- Leaf cleanup is going good. As a reminder to the residents, please separate your brush from the leaves at the compost and please do not leave garbage in the piles. Your leaves can be dumped or left in paper bags but please do not leave the plastic bags in the piles.

Water Dept. / Water Plant-

- Fall Hydrant flushing is almost completed for 2020.

Sewer Department-

- We are done irrigating for the year. We finished off at roughly 48 million gallons sprayed for the season with a total allowable of 68 million gallons.
- One of the storm water ponds in the Sellards addition has been neglected for quite a few years has been cleaned up. There were a lot of trees that had been cut laying in it along with all the tall grass and cattails.

Buildings/ Equipment-

- We have discussed in the past couple meetings to use the balance of 2020 PW Capital Outlay funds to purchase a replacement pickup this year instead of waiting for 2021 funds due to the financial uncertainty of upcoming years. Initially, the plan was to purchase a pickup and an asphalt crack sealer in 2021. As discussed in the last budget meeting. I am recommending to purchase a crack sealer with 2020 funds out of the Public Works Capital Outlay 101-41000-504 that has a current balance of \$28,000.00 instead of the pickup due to the timeline attached to the ordering of truck which would push delivery and payment into 2021 anyways. You have been provided the quote for the crack sealer and with your approval, this would be paid out of the Public Works Capital Outlay 101-41000-504 with a balance of \$28,000.00. The Public Works Capital Outlay currently is budgeted for \$30,000.00 for 2021 and to come out of that would be the purchase of the replacement pickup. With the numbers provided to you from both the state contract holders and both Holt Motors and Cokato Motors, it is my recommendation to have you approve the ordering of the choice made which has a 10-16 week estimated delivery date from date of order to be paid by funds from the 2021 Public Works Capital Outlay 101-41000-504 funds.

Motion by Weseloh, seconded by Hallquist to approve the purchase of a crack sealer from Bierschback Equipment in the amount of \$21,500 from account 101-41000-504 as presented. Motion carried with Carlson voting no.

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Motion by Carlson, seconded by Weseloh to authorize the purchase of a 2021 Silverado 1500 pickup from Cokato Motors in the amount of \$27,284 from account 101-41000-504, 2021 budget funds. Motion carried.

- g. City Engineer
DeWolf presented two quotes for the mail lift stations generator electrical replacement.

Motion by Weseloh, seconded by Carlson to accept the low bid of \$10,850 from D&F Electric to wire in the new generator at the main lift station. Motion carried.

- h. Sheriff's Department
Mayor Hungerford reviewed the monthly Sheriff's report showing 78 total calls for the month of September 2020.

9. Business Items

Motion to by Carlson, seconded by Hallquist to adjourn at 8:32 p.m. Motion carried.

ATTEST:

Ron Hungerford
Mayor

Terri Boese
City Clerk/Treasurer